



Customer Service Centre
 Direct Line: (705) 474-0400
 Email: customerservicelicensing@northbay.ca

**APPLICATION FOR HAWKER AND PEDDLER LICENCE
 CLASS "C" Annual Licence
 City of North Bay Business Licensing By-Law 2012-225
 Schedule "F"**

Business Information

Owner Information

Name

Operating As (If Applicable)

Street Address

City/Town

Province

Postal Code

Telephone Number

Email Address

Name

Street Address

City/Town

Province

Postal Code

Telephone Number

Email Address

Please Attach All Appropriate Documentation

Application Fee - \$3,000.00 – January 1 st to December 31 st of each calendar year	
Copy of Articles of Incorporation or Master Business Licence (If Applicable)	

I/We hereby agree and understand the terms and conditions set out in By-Law 2012-225 and any amending By-Laws and will comply therewith and I understand that any non-compliance will result in the revoking of my licence without refund.

The undersigned hereby certifies that the statements herein contained in the said application are true and made with a full knowledge of the circumstances connected with the same.

Print Name: _____ Title: _____

Signature of Applicant: _____ Date: _____

HAWKER AND PEDDLER

Applicable to:	<p>Hawker and Peddler shall mean any Person who:</p> <ol style="list-style-type: none"> 1. Goes from door to door with goods, wares or merchandise for sale or who carries and displays samples, patterns or specimens of any goods, wares or merchandise for which immediate sales are made and for which orders are taken with delivery to follow. 2. Sells from a permanent structure on a temporary basis, goods, wares or merchandise for sale, or who carries and displays samples, patterns or specimens of any goods, wares or merchandise for which immediate sales are made and for which orders are taken with delivery to follow. 3. Is engaged in retail sales but does not have a commercial store front and includes their employees but does not include: <ol style="list-style-type: none"> (i) Service Clubs (ii) Not for Profit Clubs (iii) Charitable Organizations or (iv) Such other institutions, organizations or clubs as the Council by Resolution may approve.
Definitions:	<p><u>Class A:</u> Class A Licence shall mean a Licence issued to a Resident.</p> <p>Resident shall mean a Person who resides in the City and does not have a Place of Business in the City in which the Business is normally carried on and shall include a person who conducts Business in a place, premises or location on a one-time or temporary basis.</p> <p><u>Class B:</u> Class B Licence shall mean a Licence issued to a Non-Resident</p> <p>Non-Resident shall mean a Person who has not resided continuously in the City for at least three (3) months immediately preceding the time of commencing a Business in the City.</p> <p><u>Class C:</u> Class C Licence shall mean an annual Hawker and Peddler Licence issued to the owner of the premises, in lieu of requiring individual persons to obtain Hawker and Peddler Licences to operate a Business on that premises.</p>
Exemptions:	<p>The requirement to obtain a Hawker and Peddler Licence does not apply to:</p> <ol style="list-style-type: none"> 1. The sale of goods by wholesale. 2. Persons who sell goods that are grown or produced on their own agricultural operation within the City, or family members or employees who have written authority to sell the goods on their behalf. 3. Persons who sell Christmas trees on a seasonal basis. 4. Persons who conduct Business on a premises for which the Owner holds a valid Class C Licence.
Licence Fee:	<p>Class A: \$100.00 per year (Resident) Licences shall run from January 1st to December 31st of each calendar year.</p> <p>Class B: \$300.00 per year (Non-Resident) Licences shall run from July 1st to June 30th of the next calendar year.</p> <p>Class C: \$3,000.00 per year (Annual) Licence shall run from January 1st to December 31st of each calendar year.</p>

Application Circulated to and Approvals Required:	<ol style="list-style-type: none">1. City of North Bay Zoning Department (if applicable)2. North Bay Parry Sound District Health Unit (if applicable)
Special Conditions:	<ol style="list-style-type: none">1. All Signs promoting any event shall be in accordance with City of North Bay By-Law No. 2006-143, and any amendments thereto, being a By-Law to restrict and Regulate Signs and Other Advertising Devices, Including Posting of Notices on Public Property within the City of North Bay.