



The Corporation of the City of North Bay
200 McIntyre St. East
North Bay, ON P1B 8V6

Planning Department
Direct Line: (705) 474-0400, ext. 2401
Toll Free: 1-800-465-1882
zoning@northbay.ca

Date: \_\_\_\_\_

To: Planning Technician

I am requesting a written zoning conformance/compliance letter in order to determine whether the subject property and its building or structure conforms and/or complies with the regulations of Zoning By-law 2015-30.

Property location:

\_\_\_\_\_

Proposed/Present Use: \_\_\_\_\_

Name of Business: \_\_\_\_\_

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Please find below my contact information:

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone# \_\_\_\_\_

Cell# \_\_\_\_\_

Fax# \_\_\_\_\_

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It is understood that this request will be processed in the chronological order received among other inquiries.

I agree to pay the applicable fee of \$140.00 according to the Planning Fee schedule which is subject to change without notice.

Signature \_\_\_\_\_

For Office Use: Fee Paid \$ \_\_\_\_\_ Cash \_\_\_ Cheque \_\_\_ Invoice \_\_\_
Date of Reply / Sent: \_\_\_\_\_