

The Corporation of The City of North Bay

By-Law No. 2026-47

**A By-Law to Amend By-Law No. 2007-228
(Being a By-Law to Adopt the Delegation of
Powers and Duties Policy)**

Whereas Council passed Resolution No. 2026-178 at its Regular Meeting of Council held on Tuesday, June 16, 2026, to amend City of North Bay By-Law 2007-228, being a By-Law to Adopt the Delegation of Powers and Duties Policy re: Delegations pursuant to the *Planning Act*.

Now, Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts as Follows:

1. That paragraphs 5, 9 and 10.1(b) to Schedule "A" of By-Law No. 2007-228, are hereby deleted and the attached Schedule "B" be inserted in lieu thereof.
2. This By-Law comes into effect upon being passed.

Read a First Time in Open Council this 30th day of June, 2026.

Read a Second Time in Open Council this 30th day of June, 2026.

Read a Third Time in Open Council and Enacted and Passed this 30th day of June, 2026

Mayor Peter Chirico

City Clerk Karen McIsaac

This is Schedule "B" to The Corporation of the City of North Bay
Delegation of Powers and Duties Policy
By-Law 2007-228

| Planning Matter | Authority Delegated | Approval Delegate | Signing Delegation |
|--|---|---|--|
| Planning Act Applications | Deem Applications complete or incomplete | Planning Technician or Senior Planner or Manager of Planning and Building | Planning Technician/ Senior Planner/ Manager of Planning and Building |
| Trout Lake Site Plan Control Agreements | Approve Site Plan Control Agreements in the Trout Lake Influence Area | City Solicitor or their delegate | Planning Technician or Manager of Planning and Building |
| Certificates of Cancellation | Approval | Manager of Planning and Building or their delegated authority | Planning Technician or Senior Planner |
| Validation Certificates | Approval | Manager of Planning and Building or their delegated authority | Planning Technician or Senior Planner |
| All Non-Trout Lake Site Plan Control Agreements | Approve Site Plan Control Agreements not within the Trout Lake Influence Area | City Solicitor or their delegated authority | Director of Community Services or their delegated authority |
| Removal of a Holding Zone By-Law | Approval | Director of Community Services or their delegated authority | Director of Community Services and City Clerk or their delegated authority |
| Temporary Use and Extensions of Temporary Use By-Law | Approval | Director of Community Services or their delegated authority | Director of Community Services and City Clerk or their delegated authority |
| Administrative Zoning By-Law Amendments | Approval | Director of Community Services or their delegated authority | Director of Community Services and City Clerk or their delegated authority |
| Deeming By-Law | Approval | Director of Community Services or their delegated authority | Director of Community Services and City Clerk or their delegated authority |
| Part-lot Control By-Law | Approval | Director of Community Services or their delegated authority | Director of Community Services and City Clerk or their delegated authority |

| Planning Matter | Authority Delegated | Approval Delegate | Signing Delegation |
|--------------------------------------|---|---|--|
| Plans of Subdivision and Condominium | <p>Final Approval Plans of Subdivision and Condominium</p> <p>Release Plans of Subdivision and Condominium</p> <p>Grant extensions to draft Plans of Subdivision and Condominium Approval</p> | Director of Community Services or their delegated authority | Chief Administrative Officer and City Clerk or their delegated authority |
| Pre-Servicing Agreements | Approval | City Engineer, Manager of Planning and Building and City Solicitor or their delegated authority | Chief Administrative Officer and City Clerk or their delegated authority |
| Model Home Agreements | Approval | Manager of Planning and Building and City Solicitor or their delegated authority | City Clerk or their delegated authority |