



Council

Agenda

**Regular Meeting of Council
February 19, 2013
at 7:00 p.m.**

MEETINGS

FOR THE WEEK OF
FEBRUARY 19TH, 2013

Tuesday, February 19, 2013

5:45 p.m.

Special Meeting of Council
5th Floor Boardroom, City Hall
re Personnel Matter

7:00 p.m.

Regular Meeting of Council
Council Chambers, 2nd Floor

Wednesday, February 20, 2013

5:00 p.m.

Light Dinner
(5th Floor Boardroom)

5:30 p.m.

General Government Budget
Committee Meeting
Agencies, Boards & Commissions
Council Chambers, 2nd Floor

Thursday, February 21, 2013

5:00 p.m.

Light Dinner
(5th Floor Boardroom)

5:30 p.m.

General Government Budget
Committee Meeting
Agencies, Boards & Commissions
Council Chambers, 2nd Floor

**THE CORPORATION OF THE CITY OF NORTH BAY
REGULAR MEETING OF COUNCIL HELD
TUESDAY, FEBRUARY 19TH, 2013**

PUBLIC PRESENTATIONS:

The Queen Elizabeth II Diamond Jubilee Medal

PUBLIC MEETING MINUTES:

Monday, February 4, 2013

COMMITTEE REPORTS:

General Government Committee Report No. 2013-12

CORRESPONDENCE:

1. Report from Karin Pratte dated February 12, 2013 re 2012 North Bay Drinking Water System Annual and Summary Report (E05/2013/NBDWS/GENERAL).
2. Report from Ian Kilgour dated February 11, 2013 re Steve Omischl Sports Field Complex Field Naming (R00/2010/GENER/OMISCHL).
3. Report from Peter Carello dated February 8, 2013 re Request for Extension to the Expiry Date on a Draft Approved Plan of Condominium by Mainline Planning Services Inc. on behalf of Nick Plutino – 1725 & 1745 Seymour Street (D07/2008/PLUTI/1725SEY).
4. Report from Paul Valenti dated February 11, 2013 re Tender 2012-82, Lakeshore Drive / Pinewood Park Drive Sanitary Sewer Extension (F05/2012/ROADS/3304SS).
5. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6121PR, Park & Playground Rehabilitation Program (F05/2013/PARKS/6121PR).
6. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6122PR, Waterfront Rehabilitation Program (F05/2013/PARKS/6122PR).

7. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6124PR, City Hall Grounds Rehabilitation Program (F05/2013/PARKS/6124PR).
8. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6126PR, Trail & Supporting Hard Surfaces Rehabilitation Program (F05/2013/PARKS/6126PR).
9. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6128PR, Aquatic Centre Rehabilitation Program (F05/2013/PARKS/6128PR).
10. Report from Rhéaume Bellehumeur dated January 17, 2013 re 2013 Capital Budget Project No. 6129PK, Parking Lot Maintenance & Improvement Program (F05/2013/PARKS/6129PK).
11. Report from Rhéaume Bellehumeur dated January 18, 2013 re 2013 Capital Budget Project No. 6117MR, King's Landing & Marina Rehabilitation Program (F05/2013/PARKS/6117MR).
12. Report from Rhéaume Bellehumeur dated January 18, 2013 re 2013 Capital Budget Project No. 6127PR, Park Vehicle & Equipment Replacement Program (F05/2013/PARKS/6127PR).
13. Report from Rhéaume Bellehumeur dated January 21, 2013 re 2013 Capital Budget Project No. 6120PR, Steve Omischl Sports Field Complex Development & Rehabilitation Program (F05/2013/PARKS/6120PR).
14. Report from Rhéaume Bellehumeur dated January 24, 2013 re 2013 Capital Budget Project No. 6114PK, Vehicle & Equipment Program (F05/2013/PARKS/6114PK).
15. Report from Rhéaume Bellehumeur dated January 25, 2013 re 2013 Capital Budget Project No. 6148PR, Tourist Information Centre Rehabilitation Program (F05/2013/PARKS/6148PR).
16. Report from Paul Valenti dated February 11, 2013 re Request for Proposal 2012-92, Comprehensive Municipal Insurance (L06/2013/INS/GENERAL).
17. Report from Angela Cox dated February 7, 2013 re 2013 Capital Budget Project No. 3304SS, Extension of Sanitary Sewer to Pinewood Park Drive Area (F05/2013/ROADS/3304SS).
18. Report from Angela Cox dated February 11, 2013 re 2013 Capital Budget Project No. 3318SS, Marshall Sewage Lift Station (F05/2013/ROADS/3318SS).

19. Report from Angela Cox dated February 11, 2013 re 2013 Capital Budget Project No. 3513SS, WWTP – Grit Removal at Front End (F05/2013/ROADS/3513SS).
20. Report from Scott Bradford dated February 14, 2013 re 2013 SAN Storage Mirror Systems Technology Capital Project (F05/2013/IS/3320GG).
21. Report from Scott Bradford dated February 14, 2013 re 2013 Information Systems Technology Capital Project (F05/2013/IS/6134GGWS).
22. Report from Scott Bradford dated February 14, 2013 re 2013 Corporate Document Management System Capital Project (F05/2013/IS/3321GG).
23. Report from Dorothy Carvell dated February 13, 2013 re Transit Bus Fare Increases (T03/2013/TRANS/GENERAL).

BY-LAWS FOR CONSIDERATION:

General Government - First, second and third readings:

By-Law No. 2013-015 to authorize the Memorial Gardens Rehabilitation Project and OHL Franchise.

By-Law No. 2013-016 to confirm proceedings of the Meeting of Council on February 4, 2013.

By-Law No. 2013-018 to establish rates or charges for the supply of water and sanitary sewer by the City of North Bay for domestic, commercial and manufacturing use, and including other related matters and to repeal By-Law No. 2011-233.

By-Law No. 2013-019 to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2013.

General Government - Third readings:

By-Law No. 2013-009 to stop up, close and convey a portion of the laneway located in a block bounded by Douglas Street, Rose Avenue, Galt Street and High Street.

Community Services – First, second and third readings:

By-Law No. 2013-014 to amend By-Law No. 2011-129 (User Fees for North Bay Fire & Emergency Services – Schedule "A").

Engineering and Works - First, second and third readings:

By-Law No. 2013-013 to amend By-Law No. 2010-108 (Waste Management By-Law – Schedule "A").

MOTIONS:

MOTION TO ADJOURN IN-CAMERA:

IN-CAMERA CORRESPONDENCE:

MOTION TO RECONVENE:

MOTION FOR RECONSIDERATION:

GIVING NOTICE:

ADJOURNMENT:

**MINUTES OF THE REGULAR MEETING
OF CITY COUNCIL
HELD MONDAY, FEBRUARY 4TH, 2013**

PRESENT: Mayor McDonald, Councillors Lawlor, Anthony, Bain, Maroosis, Vaillancourt, Mayne, Mendicino, Campbell, Koziol, Vrebosch

PUBLIC PRESENTATIONS:

Cathy Wilcox re Laurentian Ski Hill & Snowboarding Club
Sadie Resko re Re-routing Water/Spring from Johnson Creek

CORRESPONDENCE:

899430 Ontario Inc. & 2142727 Ontario Inc. re Rezoning Application & Subdivision Redline Amendment - Highland Woods Subdivision, Airport Rd./Mapleridge Dr./Bain Dr. & Golf Club Road (55)

Nu-North Development Inc. & Marcel Deschamps re Rezoning Application - Lakeshore Drive & Birch's Road (56)

Tim Falconi / Carlo Guido re Rezoning Application - 715 High Street (57)

William John & Helen Norman re Rezoning Application - Carmichael Drive (58)

Tony Cerasia re Resignation from the Property Standards Committee (59)

REPORTS FROM OFFICERS:

Bellehumeur, R. re North Bay Farmers' Market Lease of Parking Lot Wyld 10 (66)

Boissonneault, L. re 2013 Water and Sanitary Sewer Rates - Supplemental #5 (68)

Carvell, D. re Canadore College Student Pass Program Renewal (62)

Chirico, P. re Termination of Agreement with Nipissing University (Varsity), North Bay Jr. A Trappers (Trappers) and 2196079 Ontario Inc. (63)

Chirico, P. re Memorial Gardens and OHL Franchise Relocation (67)

Fralic, K. re 1812 Commemoration Fund Grant Application (65)

Fralic, K. re Memorial Gardens Funding Confirmation for NOHFC and FedNor Grant Applications (64)

Lang, A. re 2013 Temporary Borrowing By-Law (60)

Lang, A. re 2012 Treasurer's Statement on Development Charges (61)

Res. #2013-48: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis
That minutes for the public meetings held on:

- Monday, January 21, 2013; and
- Monday, January 28, 2013

be adopted as presented.

"CARRIED"

Res. #2013-49: Moved by Councillor Lawlor, seconded by Councillor Anthony
That General Government Committee Report No. 2013-10 relating to:

- General Capital Budget (save and except Projects related to Cedar Heights Road)

be adopted as presented.

"CARRIED"

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-10

February 4, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-10 and recommends:

- That 1 a) City Council adopt the 2013 General Capital Budget as presented in Schedule "A", attached to Report to Council CORP 2013-12 dated January 30, 2013, being a Supplemental Report to 2013-08 dated January 24, 2013, for General Capital Projects to be funded from Debentures, Capital Levy, Development Charges, Federal and Provincial Government Grant Programs, Reserves and other contributions totaling, a net capital budget of \$22,343,660;
- b) City Council authorize the Chief Financial Officer to review and sign each Report to Council that requests approval of a Capital Project to ensure the approvals do not exceed the General Capital Proposed Capital Funding Policy Expenditure Limit of \$22,461,744;
- c) City Council adopt the Capital Forecast (2014-2022) for Capital Projects as presented in Schedule "A", save and except for: Project 3900RD (Cedar Heights Road - City Share of Cost);
- d) City Council adopt the 2013 Sewer and Water Capital Budget as presented in Schedule "B", attached to Report to Council CORP 2013-12 dated January 30, 2013, being a Supplemental Report to 2013-08 dated January 24, 2013, for Sewer and Water Capital Projects to be funded from Sanitary Sewer and Water Rates, Debentures, Development Charges, Federal and Provincial Government Grant Programs, Reserves and other contributions totaling, a net capital budget of \$11,026,000, save and except for: Project 2803WS (Cedar Heights: Phase 1 - BPS & Main);
- e) City Council authorize the Chief Financial Officer to review and sign each Report to Council that requests approval of a Capital Project to ensure the approvals do not exceed the Sewer and Water Proposed Capital Funding Policy Expenditure Limit of \$11,111,158;
- f) City Council adopt the Sewer and Water Capital Forecast (2014-2022) for Capital Projects as presented in Schedule "B", save and except for: Project 2803WS - Cedar Heights: Phase 1 - BPS and Main; Project 3607WS Cedar Heights: Phase 2 - Larocque Standpipe and Main Extension; Project 3904WS - Cedar Heights: Phase 3 - Larocque BPS;
- g) City Council authorize the required transfers to and from the various funds in accordance with the 2013 Adopted Capital Budget; and

- h) City Council authorize the Chief Financial Officer to process the budget transfers during the year, which do not change the overall approved Net Capital Budget; and
- i) Capital Project 6115RF Memorial Gardens Rehabilitation program representing the total project to renovate Memorial Gardens in preparation for the Battalions totals \$12,000,000 over the ten (10) year period 2013-2022. Council approves the work to be completed in 2013 and that the funding in the amount of \$3,600,000 represents a pre-commitment to future years capital budgets and will therefore be provided for over the ten (10) year capital plan.

All of which is respectfully submitted.

ASSENTS

LAWLOR
ANTHONY

BAIN

MAROOSIS

MAYOR McDONALD

DISSENTS

Res. #2013-50: Moved by Councillor Anthony, seconded by Councillor Bain
That General Government Committee Report No. 2013-11 relating to:

- General Capital Budget for Projects related to Cedar Heights Road
be adopted as presented.

Mayor McDonald declared a conflict of interest as he owns property in the area.

"CARRIED"

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-11

February 4, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-11 and recommends:

- That 1 a) City Council adopt the General Capital Forecast (2014-2022) for Project 3900RD being the Cedar Heights Road - City Share of Cost project as contained in Schedule "A", attached to Report to Council CORP 2013-12 dated January 30, 2013, being a Supplemental Report to 2013-08 dated January 24, 2013, to the General Capital Budget;
- b) City Council adopt the 2013 Sewer and Water Capital Budget for Project 2803WS being the Cedar Heights: Phase 1 - BPS & Main project in the amount of \$4,100,000 as contained in Schedule "B", attached to Report to Council CORP 2013-12 dated January 30, 2013, being a Supplemental Report to 2013-08 dated January 24, 2013, to the Sewer and Water Capital Budget;
- c) City Council adopt the Sewer and Water Capital Forecast (2014-2022) for Project 2803WS - Cedar Heights: Phase 1 - BPS and Main project as contained in Schedule "B" to the Sewer and Water Capital Budget;

- *d) City Council adopt the Sewer and Water Capital Forecast (2014-2022) for Project 3607WS – Cedar Heights: Phase 2 – Larocque Standpipe and Main Extension project as contained in Schedule "B" to the Sewer and Water Capital Budget; and
- e) City Council adopt the Sewer and Water Capital Forecast (2014-2022) for Project 3904WS - Cedar Heights: Phase 3 – Larocque BPS project as contained in Schedule "B" to the Sewer and Water Capital Budget.

All of which is respectfully submitted.

ASSENTS
 LAWLOR
 ANTHONY
 BAIN
 MAROOSIS

DISSENTS

Res. #2013-51: Moved by Councillor Mendicino, seconded by Councillor Mayne
 That Community Services Committee Report No. 2013-02 relating to:

- Multi-Use Recreation Facility Study

be adopted as presented.

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-02

February 4, 2013

TO THE COUNCIL
 OF THE CORPORATION
 OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-02 and recommends:

1. That staff be directed to prepare a report for Council's consideration based on the options presented in the Multi-Use Recreation Facility Study.

All of which is respectfully submitted.

ASSENTS
 MENDICINO
 MAYNE
 VAILLANCOURT
 MAYOR McDONALD

DISSENTS

Res. #2013-52: Moved by Councillor Mendicino, seconded by Councillor Mayne
 That Community Services Committee Report No. 2013-03 relating to:

- Rezoning Application and Draft Plan of Condominium by Miller & Urso Surveying Inc. on behalf of Golden Estates Ltd. – Ski Club Road

be adopted as presented.

Record of Vote (Upon request of Councillor Mendicino)

Yeas: Councillors Mendicino, Maroosis, Koziol, Lawlor, Vrebosch, Anthony, Mayne, Vaillancourt, Bain, Campbell, Mayor McDonald

Nays: Nil

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-03

February 4, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-03 and recommends:

- 1. That
 - a) the proposed Zoning By-Law Amendment by Miller & Urso Surveying Inc. on behalf of Golden Estates Ltd. for Concession "C", Part of Lot 16, Parcel 599, PIN #49144-0001(LT) in the former Township of Widdifield, along Ski Club Road in the City of North Bay from a "Residential Third Density (R3)" zone to a "Residential Multiple Second Density (RM2)" zone, as shown on Schedule "A" attached to Planning Advisory Committee recommendation dated September 11, 2012, be approved;
 - b) the proposed Draft Plan of Condominium (File #48CDM-09102) by Miller & Urso Surveying Inc. on behalf of Golden Estates Ltd. for Concession "C", Part of Lot 16, Parcel 599, PIN #49144-0001 (LT) in the former Township of Widdifield, along Ski Club Road in the City of North Bay, as shown on Schedule "B" attached to Planning Advisory Committee recommendation dated September 11, 2012, be granted Draft Approval;
 - c) the property be placed under Site Plan Control pursuant to Section 41 of the *Planning Act*, R.S.O. 1990, as amended in order to regulate lighting, ingress and egress, building massing and location, parking, landscaping, lot grading, lot drainage and storm water management; and
 - d) the Owner of the subject lands agrees to transfer, by way of Reference Plan, the ownership of the remainder of the subject lands, identified as Part 2 on Schedule "A", to the North Bay-Mattawa Conservation Authority.

All of which is respectfully submitted.

ASSENTS
MENDICINO
MAYNE
VAILLANCOURT
MAYOR McDONALD

DISSENTS

Res. #2013-53: Moved by Councillor Mendicino, seconded by Councillor Mayne
That Community Services Committee Report No. 2013-04 relating to:

- North Bay Fire & Emergency Services User Fees

be adopted as presented.

Councillor Koziol declared a conflict of interest as the user fees to be charged by North Bay Fire and Emergency Services may affect materially the multi-residential business she works for.

"CARRIED"

COMMUNITY SERVICES COMMITTEE REPORT NO. 2013-04

February 4, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Community Services Committee presents Report No. 2013-04 and recommends:

1. That Council authorize the City Clerk to amend By-Law No. 2011-129, to amend the user fees to be charged by North Bay Fire & Emergency Services effective January 1, 2013, as outlined in Report to Council No. CSBU 2012-85 dated November 28, 2012.

All of which is respectfully submitted.

<u>ASSENTS</u> MENDICINO MAYNE VAILLANCOURT MAYOR McDONALD	<u>DISSENTS</u>
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Res. #2013-54: Moved by Councillor Vrebosch, seconded by Councillor Koziol
That Engineering & Works Committee Report No. 2013-01 relating to:

- Waste Management User Fees

be adopted as presented.

"CARRIED"

ENGINEERING & WORKS COMMITTEE REPORT NO. 2013-01

February 4, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The Engineering & Works Committee presents Report No. 2013-01 and recommends:

1. That
 - 1) City Council approve the increase in tipping fees for solid waste from the industrial, commercial and institutional sources to \$81.00 per metric tonne effective April 1, 2013 and \$84.00 per metric tonne effective January 1, 2014;
 - 2) other Waste Management user fees remain the same and are stated for the public record; and

- 3) the City Clerk prepare the necessary Waste Management User Fee By-Law for these changes to take effect as planned.

All of which is respectfully submitted.

ASSENTS
VREBOSCH
KOZIOL
CAMPBELL
MAYOR McDONALD

DISSENTS

Res. #2013-55: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the Rezoning Application and Subdivision Redline Amendment by Miller & Urso Surveying Inc. on behalf of 899430 Ontario Inc. & 2142727 Ontario Inc. – Highland Woods Subdivision – Airport Road, Mapleridge Drive, Bain Drive & Golf Club Road be received.

"CARRIED"

Res. #2013-56: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the Rezoning Application by Miller & Urso Surveying Inc. on behalf of Nu-North Development Inc. and Marcel Deschamps, Concession 15, Part of Lot 19 – Lakeshore Drive and Birch's Road be received.

"CARRIED"

Res. #2013-57: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the Rezoning Application by Goodridge Planning & Surveying Limited on behalf of Tim Falconi and Carlo Guido – 715 High Street be received.

"CARRIED"

Res. #2013-58: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the Rezoning Application by Goodridge Planning & Surveying Limited on behalf of William John & Helen Norman – Carmichael Drive be received.

"CARRIED"

Res. #2013-59: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the resignation of Tony Cerasia from the Property Standards Committee effective January 25, 2013 be received and he be thanked for his involvement on the Committee.

"CARRIED"

Res. #2013-60: Moved by Councillor Lawlor, seconded by Councillor Anthony
That 1) City Council authorize temporary borrowing from time to time of the amounts that the municipality considers necessary to meet expenses of the municipality for the fiscal year 2013, and;

- 2) the by-law be presented for three (3) readings on February 19, 2013.

"CARRIED"

Res. #2013-61: Moved by Councillor Lawlor, seconded by Councillor Anthony
That Report to Council CORP 2013-09 dated January 29, 2013 from Al Lang regarding the 2012 Treasurer's Statement be received by Council and that a copy be submitted to the Minister of Municipal Affairs and Housing.

"CARRIED"

Res. #2013-62: Moved by Councillor Mendicino, seconded by Councillor Mayne
That 1) City Council endorses the renewal of the Transit Service Agreement with Canadore College, being a three (3) year agreement for all full time students for each school term, September to April for the 2013 to 2016 school years, including the Aviation students' Early Start/Late Finish passes; and

2) the Mayor and City Clerk be authorized to execute the Transit Service Agreement.

"CARRIED"

Res. #2013-63: Moved by Councillor Mendicino, seconded by Councillor Mayne
That staff issue Notices of Termination to Nipissing University (Varsity), North Bay Jr. A Trappers (Trappers), and 2196079 Ontario Inc. with respect to the Lease Agreements at Memorial Gardens.

"CARRIED"

Res. #2013-64: Moved by Councillor Mendicino, seconded by Councillor Mayne
That 1) City Council confirm the City of North Bay's intention to contribute \$3,900,000 from the Capital Budget and \$1,100,000 from the Capital Reserve to the renovations and upgrades to the Memorial Gardens facility; and

2) Council confirm the City of North Bay's responsibility for the cost overruns at Memorial Gardens.

"CARRIED"

Res. #2013-65: Moved by Councillor Mendicino, seconded by Councillor Mayne
That City Council authorize staff to prepare and submit an application to the Canadian Heritage 1812 Commemoration Fund.

"CARRIED"

Res. #2013-66: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the North Bay Farmers' Market be granted permission to use Parking Lot Wyld 10 without charge between the hours of 7:00 a.m. to 3:00 p.m., each Saturday beginning the long weekend of May and ending the Thanksgiving weekend of October, through the years 2013 to 2019, subject to the receipt of a Certificate of Insurance satisfactory to the City Solicitor.

"CARRIED"

Res. #2013-67: Moved by Councillor Mendicino, seconded by Councillor Mayne
That 1) City Council receive an update on project status for information purposes only;

2) a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Memorial Gardens Rehabilitation and OHL Franchise being 2013

Community Services Capital Budget Project No. 6115RF, at a net debenture cost of \$3,900,000; and

- 3) Council receive an update on Architectural Services and Construction Management.

"CARRIED"

- Res. #2013-68: Moved by Councillor Bain, seconded by Councillor Maroosis
That 1) City Council continues to adopt a policy of full cost recovery for Water and Sanitary Sewer Systems operating, capital, and financing costs from the user rates;
- 2) the 2013 Water and Sanitary Sewer rate increase be 3.08% or 3.78% annualized effective March 1, 2013;
 - 3) the Water Filtration Plant Capital Surcharge be reduced from 8% to 6.86% of water charges or 6.77% annualized effective March 1, 2013;
 - 4) the Sanitary Sewer Surcharge be reduced from 86% to 71.01% of water charges or 70% annualized effective March 1, 2013;
 - 5) one time reduction in the Pay-As-You-Go Capital Levy be approved in the amount of (\$581,576).

Mayor McDonald declared a conflict of interest as he owns property identified in the report.

"CARRIED"

- Res. #2013-69: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-laws be read a first and second time:
- By-Law No. 2013-010, being a by-law to confirm proceedings of the Meeting of Council on January 21, 2013.
- By-Law No. 2013-011, being a by-law to authorize the executive of an agreement with Reliable Window Cleaners (Sudbury) Limited relating to Contract Cleaning Services.

"CARRIED"

- Res. #2013-70: Moved by Councillor Lawlor, seconded by Councillor Anthony
That the following by-laws be read a third time and passed:
- By-Law No. 2013-010, being a by-law to confirm proceedings of the Meeting of Council on January 21, 2013.
- By-Law No. 2013-011, being a by-law to authorize the executive of an agreement with Reliable Window Cleaners (Sudbury) Limited relating to Contract Cleaning Services.

"CARRIED"

- Res. #2013-71: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-law be read a first and second time:
- By-Law No. 2013-012, being a by-law to amend By-Law No. 35-96 (being a by-law to regulate the use of public parks within the City of North Bay).

"CARRIED"

Res. #2013-72: Moved by Councillor Mendicino, seconded by Councillor Mayne
That the following by-law be read a third time and passed:

By-Law No. 2013-012, being a by-law to amend By-Law No. 35-96
(being a by-law to regulate the use of public parks within the City of
North Bay).

"CARRIED"

Res. #2013-73: Moved by Councillor Anthony, seconded by Councillor Mayne
WHEREAS the Municipality of West Nipissing has requested support
from its neighbouring municipalities with respect to the Provincial
Policy Statement Five Year Review, and in particular with respect to
concerns related to Aggregate Resource Policies and to the
establishment and protection of pit quarries;

AND WHEREAS the Municipality of West Nipissing has expressed their
concerns with regard to Crown Land issues and in particular,
Aggregate Permit Applications proceeding with very little municipal
consultation;

AND WHEREAS the Council for the Municipality of West Nipissing on
December 4, 2012, adopted a resolution urging the Minister of
Municipal Affairs and Housing to have regard for the concerns of the
Municipality of West Nipissing as it relates to Aggregate Resources
Policies and that these concerns be addressed when making changes
to the Provincial Policy Statement in its Five Year Review process;

AND WHEREAS the following issues remain unresolved:

- 1) Policies relating to Aggregate Resource Lands place very little
control within the hands of individual municipalities as to where
mineral extractive and quarrying activities will be permitted to
establish, particularly when those lands are owned by the Crown,
but located within municipal boundaries;
- 2) The application process for new quarries does not provide
advance notice to the affected municipality or to its Planning
authority; and
- 3) Municipalities are not made privy to the status of on-going
applications carried on within their boundaries;

AND WHEREAS municipalities should be entitled to a more inclusive
and timely role with regard to Quarry applications and decisions
taken by the Ministry of Natural Resources;

BE IT RESOLVED THAT the Council for The Corporation of the City of
North Bay supports the Municipality of West Nipissing's request and
urges the Honourable Michael Gravelle, Minister of Natural
Resources, the Honourable Rick Bartolucci, Minister of Northern
Development and Mines, and the Honourable Peter Kent, Minister of
the Environment, to consider amending the regulations governing
Aggregate extractive applications to allow a more inclusive role of
individual municipalities with regard to decisions and decisions
involving the granting of Aggregate Permits within their municipal
boundaries;

BE IT ALSO RESOLVED THAT a copy of this resolution be forwarded to the Municipality of West Nipissing, Premier Elect Kathleen Wynne, Vic Fedeli, MPP for Nipissing, the Provincial Leaders of the Opposition, the Association of Municipalities of Ontario and to the Federation of Northern Ontario Municipalities.

"CARRIED"

Res. #2013-74: Moved by Councillor Vaillancourt, seconded by Councillor Maroosis
That this Regular Meeting of Council do now adjourn at 7:54 p.m.

"CARRIED"

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

GENERAL GOVERNMENT COMMITTEE REPORT NO. 2013-12

February 19, 2013

TO THE COUNCIL
OF THE CORPORATION
OF THE CITY OF NORTH BAY

Your Worship and Councillors:

The General Government Committee presents Report No. 2013-12 and recommends:

1. That the report from Margaret Karpenko dated August 29, 2012 re 2013 Operating Budget Timelines and Process be noted and filed.

All of which is respectfully submitted.

	ASSENTS	DISSENTS
LAWLOR (CHAIRMAN)	_____	_____
ANTHONY	_____	_____
BAIN	_____	_____
MAROOSIS	_____	_____
MAYOR McDONALD	_____	_____

CITY OF NORTH BAY

REPORT TO COUNCIL

Report No: EESW-2013-055

Feb 12, 2013

Originator: Karin Pratte

Subject: 2012 North Bay Drinking Water System Annual and Summary Report

RECOMMENDATIONS:

That North Bay City Council accepts for information the attached 2012 Annual and Summary reports for the North Bay Drinking Water System.

BACKGROUND:

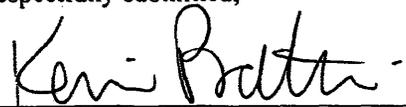
In accordance with legislative requirements, attached is the Summary Report for the North Bay Drinking Water System for the year of 2012. It is required under Schedule 22 of Ontario Regulation 170/03 of the Safe Drinking Water Act that a Summary Report be prepared for each calendar year. The Summary Report must be prepared and given to the members of municipal council no later than March 31st of each year for the preceding calendar year.

Also, in accordance with legislative requirements, attached is the Annual Report for the North Bay Drinking Water System for the year of 2012. This report is completed in accordance with Ontario Regulation 170/03, Section 11 (1); Ontario Regulation 247/06. s.10(1) under the Safe Drinking Water Act, which requires an Annual Report to be prepared no later than February 28th of each year for the preceding calendar year.

Section 12(4) of Ontario Regulation 170/03 requires both the Summary Report and the Annual Report be made available for inspection by any member of the public during normal business hours without charge. This report will be made available for inspection at the North Bay Water Treatment Plant and also be posted to the City of North Bay website.

Section 11 (9.1) of Ontario Regulation 170/03, requires the owner of the drinking water system to advise the users of the water system of the availability of the report in a public manner each time the report is prepared annually. There will be an advertisement in the North Bay Nugget as well as on the City of North Bay website.

Respectfully submitted,



Karin Pratte, P. Eng.,
Facilities and Projects Engineer



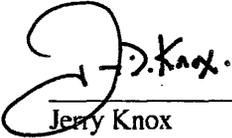
David Euler, P. Eng.,
Director of Engineering



Domenic Schiavone
Director of Public Works



Alan Korell, P. Eng.,
Managing Director Engineering, Works
and Environment



Jerry Knox
Chief Administrative Officer

Personnel designated for continuance: Facilities and Projects Engineer

Attachments: 2012 North Bay Water System Annual Report
2012 North Bay Water System Summary Report

**2012 SUMMARY REPORT
FOR THE
NORTH BAY WATER TREATMENT SYSTEM**

This report is a summary of water quality information for the North Bay Water Treatment System, published in accordance with Schedule 22 of Ontario's Drinking-Water Systems Regulation for the reporting period of January 1, 2012 to December 31, 2012. This report is based on all information received within the stated reporting period and items that remained outstanding in the last reporting periods that have been carried forward.

The North Bay Water Treatment System is categorized as a Large Municipal Residential Drinking Water System. The City of North Bay is the Operating Authority for the Water Treatment Plant and water distribution system. The following table lists the requirements that the system failed to meet and the measures taken to correct the failure:

Drinking Water Legislation	List the requirement(s) the system failed to meet	Specify the duration of the failure (i.e. date(s))	Describe the measure taken to correct the failure	Status (complete or outstanding)
Exceedance with MDWL & the standards prescribed in O.Reg. 169/03 (ODWQS)	The following is a list of the adverse sampling results from the North Bay WTP & DS over the year of 2012.		Adverse Sample Notifications were made to the MOE and Health Unit as required and corrective actions were taken by the operations staff	Complete
	Failure of SCADA DATA Collection & Trending	07 May 2012	This incident was not a true adverse water quality incident however a non-compliance notification to the MOE was made through MOE SAC. MOE SAC issued an AWQI# when notification was made to them. The SCADA system failed upon rebooting following some new programming. Additional reboots were required to reactivate the data recording and trending. A gap in data collection/trending resulted from the period from 14:29 hrs to 17:50 hrs on 07 May 2012. Notification made to the local MOE office as required. AWQI# 105883	Complete
	C hlorine Residual	28- June 2012	Chlorine residual value of 0.03 in distribution sample which does not meet the Ontario Drinking Water Quality Standards. Reported to MOE and MOH as required. Flushed	

			and re-sampled on 28-06-2012. Results were 0.11 mg/L free chlorine which met Ontario Drinking Water Quality Standards. Two consecutive sets of bacteria samples were taken 24 and 48 hours apart and met Ontario Drinking Water Quality Standards. AWQI #106750	
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The North Bay Water Treatment Plant (WTP) has the design capacity of 79,500 cubic meters of water per day. The WTP is a SCADA controlled membrane filtration system with ultraviolet and chlorine disinfection systems. The plant also includes fluoride addition along with caustic pH adjustment prior to delivery to the distribution. The WTP meets the Ontario Drinking Water Standards requirements for the removal/disinfection of 2-log *Cryptosporidium* oocysts, 3-log *Giardia* cysts, and 4-log Viruses.

The North Bay WTP achieves the above performance criteria using membrane filtration (0.1 micron pore size), ultraviolet (UV) inactivation and chlorine disinfection.

The filtration process meets the criteria listed in the Procedure for Disinfection of Drinking Water in Ontario for membrane filtration, including;

1. Maintain effective backwash procedures, including filter-to-waste or an equivalent procedure, to ensure that the effluent turbidity requirements are met at all times;
2. Monitor integrity of the membrane by continuous particle counting or equivalent effective means (e.g., intermittent pressure decay measurements) (Note: intermittent pressure decay monitored at the North Bay WTP).
3. Continuously monitor filtrate turbidity; and,
4. Meet the performance criterion for filtered water turbidity of less than or equal to 0.1 NTU in 99% of the measurements each month.

The following is a breakdown of the pathogen removal credits for the North Bay WTP:

- Membrane filtration provides 3.0 log removal of *Giardia*, 2-log removal of *Cryptosporidium*
- UV inactivation provides 0.5-log removal of *Giardia* and 0.5-log removal of *Cryptosporidium*
- Chlorine disinfection provides 4-log removal of viruses

All of the filter rack effluent lines are equipped with continuously monitored, recorded and alarmed turbidity analyzers which will shut down the respective rack if a reading exceeds 0.1 NTU.

Filtered water is directed through the UV disinfection units prior to entering the contact chambers. The two chlorine contact tanks can be operated separately or in sequence and still provide the required 4 log disinfection. This facility is equipped with continuously monitored, recorded and alarmed CT calculation. The SCADA system also automatically takes data from several sources (flow, temperature,

free chlorine residual, pH, water depth in contact tanks, and which contact tank is in service) and calculates the log removal credits achieved for Giardia & Viruses.

The following information presents the Annual Record of Water Taking for the North Bay Water Treatment Plant and the treated water consumption.

Raw Water Taking

In overview some 11,804,231 cubic meters of water were taken from Trout Lake during the year of 2012. The average water taking for 2012 was 32,227 cubic meters per day. The maximum water taking per day was 51,963 cubic meters in July and this was 65% of the maximum 79,500 cubic meters per day allowed under the Permit to Take Water.

Raw Water Taking	Total Taking (m3/d)	Average Day (m3/d)	Max Day (m3/d)	Max Day % of PTTW allowable (79,500 m3/d)
2012	11,804,231	32,227	51,963	65%
2011	12,752,104	34,925	51,870	65%
2010	12,736,244	34,894	51,139	64%
2009	12,341,188	33,496	51,339	65%
2008	12,503,512	34,161	54,123	68%
2007	13,928,611	38,161	54,684	70%

The 2012 total raw water taking was down by 7% from 2011

Treated Water

In overview some 11,659,907 cubic meters of water were delivered to the distribution system during the year 2012. The average treated water delivered to the distribution system was 31,910 cubic metres per day for 2012. The maximum water delivered to the distribution system per day during 2012 was 51,534 cubic meters in July and this was 65% of the 78,700 cubic meters per day rated capacity of the plant.

Treated Water Taking	Total Taking (m3/d)	Average Day (m3/d)	Max Day (m3/d)	Max Day % of PTTW allowable (78,700 m3/d)
2012	11,659,907	31,910	51,534	65%
2011	12,563,903	34,408	51,450	65%
2010	12,584,670	34,479	50,820	65%
2009	12,341,188	33,496	51,339	65%
2008	12,503,512	34,161	54,123	68%
2007	13,928,611	38,161	54,684	70%

The 2012 total treated water volume delivered into the distribution system was down by 7% from 2010

Report Prepared by:

Karin Pratte, P.Eng.
 Engineer, Water and Wastewater Facilities
 City of North Bay



Ontario Drinking-Water Systems Regulation O. Reg. 170/03

Drinking-Water System Number:	220000406
Drinking-Water System Name:	North Bay Water Drinking Water System
Drinking-Water System Owner:	The Corporation of the City of North Bay
Drinking-Water System Category:	Large Municipal Residential
Period being reported:	January 1, 2012 to December 31, 2012

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [<input checked="" type="checkbox"/>] No [<input type="checkbox"/>]</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Corporation of the City of North Bay P.O. Box 360 200 McIntyre Street East North Bay, ON P1B 8H8</p> </div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served: <input type="text"/></p> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]</p> <p>Number of Interested Authorities you report to: <input type="text"/></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]</p>
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Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
N/A	

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?
Yes [] No []

Indicate how you notified system users that your annual report is available, and is free of charge.
 Public access/notice via the web
 Public access/notice via a newspaper



Describe your Drinking-Water System

The City of North Bay water treatment plant (WTP), water distribution facilities and water distribution piping system are owned and operated by the Corporation of the City of North Bay.

The City of North Bay Water Treatment System is classified as a "Large Municipal Residential" Drinking-Water System, Class 3 Water Treatment Plant and Class 4 Water Distribution System with Drinking-Water System Number: 220000460. The WTP, located at 248 Lakeside Drive in North Bay, treats water from Trout Lake which is part of the Mattawa River watershed. The WTP services a population of approximately 54,000 and the permit to take water permits consumption up to 79,500 cubic meters per day.

The water distribution facilities consist of the following:

- Ellendale Reservoir, High lift Pump Station & Re-chlorination Facility;**
- CFB Reservoir;**
- Canadore Pumping Station;**
- Judge Avenue Valve Chamber & Re-chlorination Station;**
- Birches Road Standpipe and Re-chlorination Station; and**
- Airport Road Standpipe, Booster Pumping Station and Re-chlorination Facility.**

The membrane filtration water treatment plant has the design capacity of 79,500 cubic meters per day. The plant is a SCADA controlled membrane filtration system with ultraviolet and chlorine disinfection systems. The plant also includes fluoride addition along with caustic pH adjustment prior to delivery to the distribution system.

The membrane filtration plant meets the Ontario Drinking Water Standards requirements for the removal/disinfection of 3-log Giardia Lambia, 2-log Cryptosporidium and 4-log Viruses. The membrane filtration Primary Barrier provides for a 3-log Giardia removal, 2-log Cryptosporidium removal. The chlorine/UV disinfection Secondary Barrier provides for a 0.5 UV Giardia removal, 0.5-log UV Cryptosporidium removal and a 4 log chlorine virus removal.

In general the North Bay WTP can be described as follows:

Intake

A 1200mm diameter series 45 polyethylene intake pipe, with a capacity of 80,000 cubic meters per day. The pipe, constructed in 1973, extends approximately 300 meters into Delaney Bay of Trout Lake and includes an intake structure consisting of a steel inlet bell mouth with fibre reinforced plastic (FRP) cage and is in approximately 21.5 metres of water at low water level.

Membrane Feed Pump Well/Prescreening

Two (2) parallel sub-surface well chambers with level monitoring containing, two (2) 6mm mesh manual prescreen in series, five (5) vertical turbine pumps (4 duty and one standby) rated at 20 m³/d feeding the primary membrane system.



Membrane Feed Strainers

Five (5) 300 micron automatic membrane feed strainers (four duty and one standby).

Treatment Plant Process Areas

A building housing the following process components:

- primary and secondary membrane filtration system;
- primary and secondary UV disinfection system;
- split chlorine contact tank;
- split highlift pump well
- three (3) chemical storage and delivery rooms housing membrane cleaning and neutralization chemical systems, pre-chlorination system, primary disinfection chemical system, residual chlorination chemical system, alkalinity adjustment system, and fluoride addition system;
- highlift pumping;
- Generator room;
- Electrical room.
- compressor/blower room

Administration Area

Two floor administrative area including laboratory/control room, server room, multipurpose training room, offices, washrooms, women's and men's locker rooms, janitor room, building mechanical room and storage room.

Membrane Filtration

Eleven (11) pressurized primary membrane racks treating water from the membrane feed strainers, two(2) pressurized secondary membrane racks treating non-chemical backwash water from the primary membrane racks. The primary racks have a maximum production flow rate of 78.7 MLD based on raw water flow rate of 79.5 MLD, Ancillary systems including backwash pumps, instrument air for operating valves and integrity testing membranes, process blowers, and chemical cleaning and neutralization systems.

UV Disinfection Systems

Three (3) 600mm UV reactors (two duty and one standby) treating water from the eleven (11) pressurized primary membrane racks and two (2) secondary membrane racks. Each reactor contains medium pressure high intensity lamps housed in quartz sleeve and equipped with self cleaning mechanism and intensity sensor.

Chemical systems for:

- Primary disinfection
- Secondary (residual) disinfection
- Fluoride Dosing
- Alkalinity Adjustment
- Membrane cleaning
- Membrane cleaning solutions neutralization
- Chlorine Contact Tank #1 and #2



Two (2) baffled chlorine contact tanks in series with storage volumes of 688 cubic meters (tank #1) and 502 cubic meters (tank #2).

High Lift Pump Well #1 and #2

High lift pump well #1 has a capacity of approximately 240 cubic meters and is equipped with one (1) variable speed and two (2) constant speed vertical turbine high lift pumps each rated at 20 MLD. High lift pump well #2 has a capacity of approximately 240 cubic meters and is equipped with one (1) variable speed and one (1) constant speed vertical turbine high lift pump each rated at 20 MLD.

Generator Room

One (1) dual fuel generator set (NG/Diesel) with a rating of 2050KW, to provide power during peak hours and emergency situations.

Wastewater Disposal System

Primary Membrane Backwash Tank

Tank with a volume of approximately 310 cubic meters,
Two (2) membrane feed pumps supplying water to the Secondary Membrane System.

Secondary Waste Tank

Tank with a volume of approximately 130 cubic meters,
Two (2) pumps, one duty and one standby, to deliver water to the sanitary sewer.

Neutralization Tank #1 and #2

Two (2) tanks each with a volume of 150 cubic meters, pH and Chlorine Residual analyzers.

Sanitary Sewage Disposal

One sump with two (2) submersible pumps in the Administration Area and two (2) sumps and two (2) submersible pumps in the Process Area discharging to the sanitary sewer along Lakeside Drive

The treated water is pumped to the distribution system.

The water distribution facilities can be described as follows:

Ellendale Reservoir, Highlift Pumping Station and Re-chlorination Facility

The facility is a reinforced concrete at-grade, double cell, un-baffled, treated water reservoir, located at the east end of Ellendale Drive. The reservoir has an approximate capacity of 18,200 cubic meters, with dimensions of 71 meters by 38 meters by 7 meters. The facility is equipped with a sodium hypochlorite re-chlorination system, on-line continuous water quality analyzers for free chlorine and turbidity and a standby generator to operate the facility during power outages.

Birchs Road Standpipe and Re-chlorination Station

The facility consists of one (1) 39 meter high, 19 meter diameter, 11,775 cubic meter capacity, steel, un-baffled, treated water standpipe, located near the southwest corner



of Birchs Road and Booth Road. The facility is equipped with sodium hypochlorite re-chlorination system, on-line continuous water quality analyzers for free chlorine and turbidity and fixed 7.5kW, 120/240 Volt single phase, diesel powered generator to power the re-chlorination and SCADA communications during prolonged power outages.

Judge Avenue Valve Chamber and Re-chlorination Station

The facility consists of a valve and re-chlorination station, located near the northeast corner of Judge Avenue and Lakeshore Drive, equipped with on-line continuous water quality analyzers for free chlorine and turbidity, a fixed 7.5kW 120.240 Volt single phase, diesel powered generator to power the re-chlorination and SCADA communications during prolonged power outages, and valve control that is integrated with Birches Standpipe.

CFB North Bay Reservoir and Re-chlorination Facility

The facility consists of one (1) 1820 cubic meter capacity, un-baffled reservoir and a re-chlorination facility located at the north end of Manston Crescent. The facility is equipped with on line continuous water quality analyzer for free chlorine and a standby power.

Canadore Pumping Station

The facility is equipped with highlift pumps and pressurized cushion tanks to maintain pressure in the pressurized zone of the distribution system servicing Canadore College and Nipissing University. There is an on-line continuous water quality analyzer to monitor free chlorine residual and a 200kW, 347/600 Volt, 3 phase diesel generator to provide power and SCADA communications during prolonged power outages.

Airport Standpipe, Booster Pumping Station

This 4,000 cubic meter water storage standpipe, booster pumping station and re-chlorination facility was constructed in 2009. With the standpipe, high lift pumps and pressurized cushion tanks this facility maintains pressure in the pressurized zone of the distribution system servicing the Airport and Carmichael Drive areas. The overall system consists of pressure zones 4 and 5 which accommodate a total of nine pumps, including three booster pumps (2 duty and 1 standby) for Zone 4, four booster pumps (3 duty and 1 standby) and two fire pumps for Zone 5. The water standpipe is connected to the zone 4 distribution header to provide zone 4 fire flow and peak hour demand. It is also connect to the zone 5 fire pumps suction header to provide zone 5 fire demand. Zone 5 is equipped with four (4) pneumatic tanks connected to the Zone 5 discharge header to mitigate minor pressure fluctuations within the distribution system, and to provide some volume of available storage during power interruptions before the standby power system engages. This will mitigate the potential for negative pressure in the distribution system.



List all water treatment chemicals used over this reporting period

Sodium Hydroxide
Sodium Hypochlorite
Hydrofluosilicic Acid

Were any significant expenses incurred to?

- Install required equipment
- Repair required equipment
- Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

Major repair and replacement to ensure reliable treatment and distribution of water to the water system.

The major capital repairs and replacements include:

- New reporting software installed at WTP
- A number of valves and actuators replaced on membrane filtration system.
- Birch's Standpipe concrete beam and floor deterioration investigation. Repair to occur 2013
- Level sensor installed at Airport Standpipe
- Isolation valve replacement at Ellendale Reservoir
- New chlorine storage tank installed at Ellendale Reservoir
- New fence installed at Ellendale Reservoir
- Ellendale Reservoir generator switchgear repair
- Third party flow meter calibration at all water system sites
- Annual hoist and crane inspections for all equipment at all water systems facilities.
- Annual maintenance of generators at all water facilities
- Installed 150mm watermain from Vanhorne to Strathcona along City easement
- Installed 50mm loop (directional bore) from the end on Herman Cr. to the 150mm watermain in the easement between Vanhorne and Strathcona.
- Installed 50mm loop (directional bore) from the dead end of Delaware to the 150mm watermain on O'Brien
- Installed new 150mm water main from 150mm dead end on Vanier to the 150mm water main on Angus
- Installed new 150mm water main on Shea from Park to Duncan
- Installed new 200mm water main on McIntyre W from Murray to Harvey
- Installed 300mm water main on Sage from Donald to Camelot
- Replacement of 385m of 200mm watermain on the easement from Jessup's Creek to Birch's Road.
- Replaced 40m of 150mm watermain on Surrey Drive.
- Installed 300m of 200mm watermain on Lakeshore Dr. from Morgan to Birch's
- Replaced 180m of 150mm watermain on Pearce St.
- Installed 10m of 300mm and 20 m of 400mm watermain on Pearce St.
- Installed 3000m of 300mm watermain at the Aerospace Business Park
- Installed 350m of 250mm watermain at the Trillium Woods Subdivision



- Replaced 50m of 150mm, 500m of 200mm, 15m of 300mm and 600m of 400mm watermain on Main St.
- Cathodic protection was installed on 350m of 500mm watermain and 158m of 300mm watermain on Booth Rd between Marshall Ave and Lakeshore Dr.
-

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date
07-May-12	Failure of SCADA DATA Collection & Trending	N/A	N/A	This incident was not a true adverse water quality incident however a non-compliance notification to the MOE was made through MOE SAC. MOE SAC issued an AWQI# when notification was made to them. The SCADA system failed upon rebooting following some new programming. Additional reboots were required to reactivate the data recording and trending. A gap in data collection/trending resulted from the period from 14:29 hrs to 17:50 hrs on 07 May 2012. Notification made to the MOE as required. AWQI# 105883	07-May-12
28-June-12	Chlorine Residual	0.03	mg/L	Reported to MOE and MOH as required. Flushed and re-sampled on 28-06-2012. Results were 0.11 mg/L free chlorine which met Ontario Drinking Water Quality Standards. Two consecutive sets of bacteria samples were taken 24 and 48 hours apart and met Ontario Drinking Water Quality Standards. AWQI #106750	28-June-12



Ontario Drinking-Water Systems Regulation O. Reg. 170/03

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli (#)-(#)	Range of Total Coliform Results (#)-(#)	Number of samples Background Colony Counts	Range of Back-ground Colony Counts	Number of HPC Samples	Range of HPC Results (#)-(#)
Raw	52	0-6	0->200	52	35->200	N/A	N/A
Treated	52	0-0	0-0	52	0-31	52	0-43
Distribution Fixed Sites	364	0-0	0-0	364	0-18	104	0-96
Distribution Random Sites	520	0-0	0-0	520	0-7	156	0-96

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

POE Grab Samples	Number of Grab Samples	Range of Results (min #)-(max #)
Turbidity	188	0.075 – 0.322 NTU
Chlorine	221	0.77 – 1.41 mg/L
Fluoride (If the DWS provides fluoridation)	43	0.30 – 0.56 mg/L

NOTE: For continuous monitors use 8760 as the number of samples.

Distribution Free Chlorine Grab Samples	Number of Grab Samples	Range of Results (min #)-(max #)
Chlorine Fixed Sites	3710	0.1 – 1.71 mg/L
Chlorine Random Sites	520	0.14-1.49 mg/L

NOTE: For continuous monitors use 8760 as the number of samples.

POE on-line Continuous Analyzers	Number of Grab Samples	Range of Results (min #)-(max #)
Turbidity	8760	0.02 – 0.89 mg/L
Chlorine	8760	0.78 – 2.44 mg/L
Fluoride (If the DWS provides fluoridation)	8760	0.12 - 0.64 mg/L

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	26 Mar 12	<0.5	ug/L	no
Arsenic	26 Mar 12	<1	ug/L	no
Barium	26 Mar 12	10.9	ug/L	no
Boron	26 Mar 12	<2	ug/L	no
Cadmium	26 Mar 12	<0.1	ug/L	no
Chromium	26 Mar 12	<1	ug/L	no
Mercury	26 Mar 12	<0.0001	mg/L	no
Selenium	26 Mar 12	<1	ug/L	no
Sodium	07 Mar 11	12	mg/L	no
Uranium	26 Mar 12	<1	ug/L	no
Nitrite	09 Jan 12	<0.004	mg/L	no
	26 Mar 12	<0.004	mg/L	
	20 June 12	<0.05	mg/L	
	26 Sept 12	<0.05	mg/L	
Nitrate	09 Jan 12	0.2	mg/L	no
	26 Mar 12	0.3	mg/L	
	20 June 12	0.15	mg/L	
	26 Sept 12	0.18	mg/L	

*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

	Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Round 1 Dec 15 2011 to Apr 15 2012	Plumbing	44	<0.001 – 0.009	mg/L	0
	Distribution	8	<0.001 – 0.004	mg/L	0
Round 2 June 15 2012 to Oct 15 2012	Plumbing	44	<0.001 – 0.008	mg/L	0
	Distribution	8	<0.001 – 0.001	mg/L	0



Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	26 Mar 12	<0.5	ug/L	no
Aldicarb	26 Mar 12	<0.5	ug/L	no
Aldrin + Dieldrin	26 Mar 12	<0.004	ug/L	no
Atrazine + N-dealkylated metabolites	26 Mar 12	<1	ug/L	no
Azinphos-methyl	26 Mar 12	<0.3	ug/L	no
Bendiocarb	26 Mar 12	<1	ug/L	no
Benzene	26 Mar 12	<0.2	ug/L	no
Benzo(a)pyrene	26 Mar 12	<0.009	ug/L	no
Bromoxynil	26 Mar 12	<0.5	ug/L	no
Carbaryl	26 Mar 12	<1	ug/L	no
Carbofuran	26 Mar 12	<1	ug/L	no
Carbon Tetrachloride	26 Mar 12	<0.2	ug/L	no
Chlordane (Total)	26 Mar 12	<0.004	ug/L	no
Chlorpyrifos	26 Mar 12	<0.3	ug/L	no
Cyanazine	26 Mar 12	<0.3	ug/L	no
Diazinon	26 Mar 12	<0.3	ug/L	no
Dicamba	26 Mar 12	<0.2	ug/L	no
1,2-Dichlorobenzene	26 Mar 12	<0.2	ug/L	no
1,4-Dichlorobenzene	26 Mar 12	<0.2	ug/L	no
Dichlorodiphenyltrichloroethane (DDT) + metabolites	26 Mar 12	<0.02	ug/L	no
1,2-Dichloroethane	26 Mar 12	<0.2	ug/L	no
1,1-Dichloroethylene (vinylidene chloride)	26 Mar 12	<0.2	ug/L	no
Dichloromethane	26 Mar 12	<4.5	ug/L	no
2-4 Dichlorophenol	26 Mar 12	<0.05	ug/L	no
2,4-Dichlorophenoxy acetic acid (2,4-D)	26 Mar 12	<1	ug/L	no
Diclofop-methyl	26 Mar 12	<0.2	ug/L	no
Dimethoate	26 Mar 12	<0.3	ug/L	no
Dinoseb	26 Mar 12	<0.05	ug/L	no
Diquat	26 Mar 12	<7	ug/L	no
Diuron	26 Mar 12	5	ug/L	no
Glyphosate	26 Mar 12	<20	ug/L	no
Heptachlor + Heptachlor Epoxide	26 Mar 12	<0.004	ug/L	no
Lindane (Total)	26 Mar 12	<0.0006	ug/L	no
Malathion	26 Mar 12	<0.3	ug/L	no
Methoxychlor	26 Mar 12	<0.001	ug/L	no
Metolachlor	26 Mar 12	<0.23	ug/L	no
Metribuzin	26 Mar 12	<0.23	ug/L	no
Monochlorobenzene	26 Mar 12	<0.1	ug/L	no
Paraquat	26 Mar 12	<1	ug/L	no



Parathion	26 Mar 12	<0.2	ug/L	no
Pentachlorophenol	26 Mar 12	<0.05	ug/L	no
Phorate	26 Mar 12	<0.3	ug/L	no
Picloram	26 Mar 12	<0.05	ug/L	no
Polychlorinated Biphenyls(PCB)	26 Mar 12	<0.004	ug/L	no
Prometryne	26 Mar 12	<0.23	ug/L	no
Simazine	26 Mar 12	<0.34	ug/L	no
THM (NOTE: show latest annual average)	26 Mar 12	78.2	ug/L	no
Temephos	26 Mar 12	<14	ug/L	no
Terbufos	26 Mar 12	<0.23	ug/L	no
Tetrachloroethylene	26 Mar 12	<0.2	ug/L	no
2,3,4,6-Tetrachlorophenol	26 Mar 12	<0.05	ug/L	no
Triallate	26 Mar 12	<0.23	ug/L	no
Trichloroethylene	26 Mar 12	<0.2	ug/L	no
2,4,6-Trichlorophenol	26 Mar 12	<0.5	ug/L	no
2,4,5-Trichlorophenoxy acetic acid (2,4,5-T)	26 Mar 12	<0.05	ug/L	no
Trifluralin	26 Mar 12	<0.23	ug/L	no
Vinyl Chloride	26 Mar 12	<0.2	ug/L	no

THM Dist Sample Location 55 Aviation Ave & 201 Pinewood Park	1 st Quarter Result Value	2 nd Quarter Result Value	3 rd Quarter Result Value	4 th Quarter Result Value	Unit of Measure	Exceedance
Date Sampled	09 Jan 12	26 Mar 12	20 June 12	26 Sept 12	ug/L	No
Bromodichloromethane	4.3 3.6	4.3 4.7	4.6 4.1	5.3 5.2	ug/L	No
Bromoform	<0.4 <0.4	<0.2 <0.2	<0.1 <0.1	<0.3 <0.3	ug/L	No
Chloroform	67.8 62.2	65.9 74.1	58.8 62.4	78 87	ug/L	No
Dibromochloromethane	0.3 <0.3	<0.2 <0.2	<0.1 <0.1	<0.2 <0.2	ug/L	No
Total Trihalomethanes	72.4 75.7	70.2 78.8	63.4 66.5	83 92	ug/L	No
Total Trihalomethanes 4 Quarter Average				78.2	ug/L	No



Ontario Drinking-Water Systems Regulation O. Reg. 170/03

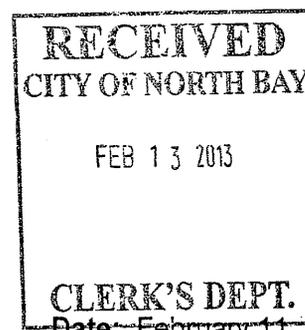
List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	½ MAC VALUE	MAC VALUE	Date of Sample
*Aldicarb	<5 lab detection level	ug/L	4.5	9	26 Mar 12
*Benzo(a)pyrene	<0.009 lab detection limit	ug/L	0.005	0.01	07 Mar 11
Lead	0.009	mg/L	0.005	0.01	03-Jan-12

*In all the cases marked with * the analysis result value was less than the lab detection limit. However the lab detection limit is above the ½ MAC value.

City of North Bay

Report to Council



Report No: CSBU 2013-28

Originator: Ian Kilgour

Subject: Steve Omischl Sports Field Complex Field Naming

RECOMMENDATION

1. That the six (6) sport fields and buildings at the Steve Omischl Sports Field Complex be named by way of sponsorship.
 2. That staff be authorized to call for naming sponsorship proposals by established purchasing processes.
-

BACKGROUND

In 2011, Parks, Recreation & Leisure Services budgeted \$10,000 revenue from signage at the Steve Omischl Sports Field Complex. This revenue was budgeted to offset Omischl expenditures.

Staff reviewed various signage options while trying to maintain the aesthetic character of a park-like sport facility. To raise \$10,000 annually with the traditional advertising signage it was determined that many signs would be required; this would have a negative impact on the overall aesthetic of the complex. The 2013 budget has \$20,000 planned revenue to be raised from this program. This amount will be directed to offset Omischl expenditures. Any surplus amount will be directed to Sports Tourism initiatives and reserves as required.

ANALYSIS / OPTIONS

The naming of fields through sponsorship is a direction other municipalities have undertaken. Under this option, a field is named by a sponsor for a financial contribution agreed to by the City (See attachment).

Last fall, the Director of Parks, Recreation & Leisure Services attended a seminar for municipalities to learn how to benefit from sponsorship naming rights. The Director has also communicated with other municipal representatives in Ontario and Canada that are already undertaking sponsorship naming rights to learn the best way to implement this program.

Option 1 - That the six (6) sport fields and buildings at the Steve Omischl Sports Field Complex be named by way of a sponsorship.

Under this option, it is proposed that the \$20,000 currently budgeted for signage revenue to offset

expenditures of the Steve Omischl Sports Field Complex, be referred to as sponsorship revenue.

Option 2 - Name fields similar to the previous sport field naming process to recognize former City sport figures.

This option will not generate revenue.

Option 3 - Do not name fields.

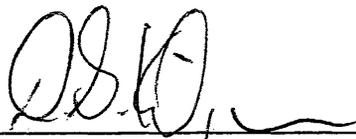
This option will not generate revenue.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 - That the six (6) sport fields and buildings at the Steve Omischl Sports Field Complex be named by way of a sponsorship.

Option 1 is recommended as it will raise revenue for the complex in a manner that protects the park-like aesthetic while naming fields after sponsors.

Respectfully submitted,



Ian Kilgour
Director, Parks, Recreation and Leisure Services

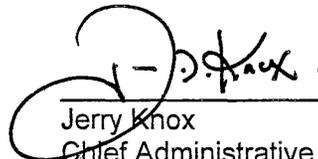


Paul Valenti
Manager of Purchasing

We concur in this report and recommendation,



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Person designated for continuance:

Ian Kilgour
Erin Richmond
Paul Valenti

Attachment: Letter from Centre of Excellence for Public Sector Marketing

File: Omischl Sports Complex Field Naming



September 17, 2012

David Linkie, Chief Administrative Officer
City of North Bay
200 McCreary Street East, PO Box 360
North Bay, ON P1B 8H8

RECEIVED
CITY OF NORTH BAY
SEP 20 2012
ADMINISTRATION

Dear David:

It's clear that municipalities across Ontario are facing relentless pressure to "do more for less" and become more innovative in how they generate non-tax revenue.

The Centre of Excellence for Public Sector Marketing works with municipalities in Ontario and across Canada to help them take a more strategic approach towards corporate sponsorships, naming rights and advertising as sources of new, sustainable revenue. We also help municipalities adopt a more marketing-oriented approach towards the delivery of programs and services.

Over the past few years, we've worked with municipalities of all sizes including the Township of King, Town of Newmarket, the cities of Burlington, Ottawa and Vaughan and multi-purpose venues such as the Western Fair Entertainment Complex (London) and RA Centre (Ottawa) in helping them address key challenges such as:

- How do we take a strategic approach towards sponsorship, naming rights and advertising?
- How do we determine the value of our naming rights and sponsorship opportunities?
- How do we increase usage of our programs, facilities and services, establish effective fee structures and operate more efficiently?
- How do we implement these initiatives cost-effectively and achieve early success?

Included in this package are three (3) distinct offerings designed specifically for municipalities to help address these issues. They include:

Valuation of Municipal Naming Rights and Sponsorship Assets: This service provides your municipality with an unbiased analysis of the value of your facility Naming Rights and other municipal sponsorship opportunities and shows you how to market these effectively to the private sector.

Municipal Forum on Sponsorship: This one-day, exclusive forum (October 15, Toronto) is aimed at helping municipalities take a strategic approach towards implementing a coordinated, professional and sustainable sponsorship program.

Municipal Marketing Strategy: This service helps municipalities increase take-up on programs and services and get better results from their marketing and communications activities.

Also included is an article we had published in Public Sector Digest on 'Making the Case for Marketing in the Municipal Sector'. I would welcome the opportunity to discuss how we can help your municipality deal with some of the challenges you face in delivering municipal programs and services in today's economically challenged environment.

Yours truly,

Bernie Loiterman, Managing Partner, CEPSM.ca

FEB 13 2013

Date: February 8, 2013

CLERK'S DEPT.

Report No: CSBU 2013-29

Originator: Peter Carello, Senior Planner, Current Operations

Subject: Request for an Extension to the Expiry Date on a Draft Approved Plan of Condominium by Mainline Planning Services Inc. on behalf of Nick Plutino – 1725 & 1745 Seymour Street, City of North Bay

File No: D07/2005/CONDO/SEYCONDO/48CDM-05102

RECOMMENDATION

1. That Council approve a request by Mainline Planning Services Inc. on behalf of Nick Plutino for a three-year extension to the expiry date for the Draft Approved Plan of Condominium from February 19, 2013 to February 19, 2016 for the property described as Parts 1, 2, 3, 4 & 7 of Broken Lot 17, Concession D, locally known as 1725 & 1745 Seymour Street in the City of North Bay; and
2. That no further extension to draft approval be given.

BACKGROUND

On February 19, 2008, City Council approved a request for exemption from Section 51 of the Planning Act to grant Draft Approval of a Plan of Condominium for the property described as Parts 1, 2, 3, 4 & 7 of Broken Lot 17, Concession D, locally known as 1725 & 1745 Seymour Street in the City of North Bay, as shown on Schedules 'A' and 'B' attached hereto. Consistent with provisions of the Planning Act, this approval would expire in five years from the date of approval (February 19, 2013).

The property owner has not yet finalized a Plan of Condominium Agreement with the City of North Bay. A formal written request to extend the expiry date of the Draft Approval was received by Planning Services Staff on February 6, 2013. The request states that though the property owner is "*prepared to register the condominium, estate matters have complicated our progress*". This correspondence requests that the Draft Approval date be extended from February 19, 2013 to February 19, 2016.

Section 51(33) of the Planning permits City Council to "extend the approval for a time period specified by the approval authority and may further extend it but no extension is permissible if the approval lapses before the extension is given".

The subject lands were given Draft Approval for an Industrial/Commercial condominium. The eventual final approval will permit the full build-out of the property.

OPTIONS / ANALYSIS

The status of the subject lands has not changed since the original Draft Approval in February 2008 and the request to extend the expiry date is reasonable.

Option 1:

That Council approve a request by Mainline Planning Services Inc. on behalf of Nick Plutino for a three-year extension to the expiry date for the Draft Approved Plan of Condominium from February 19, 2013 to February 19, 2016 for the property described as Parts 1, 2, 3, 4 & 7 of Broken Lot 17, Concession D, locally known as 1725 & 1745 Seymour Street in the City of North Bay.

Option 2:

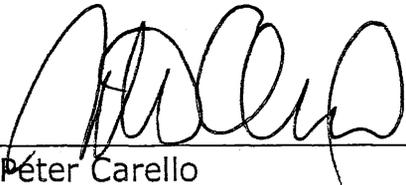
That Council not approve a request for an extension.

RECOMMENDED OPTION

Option 1 is the recommended option.

This three (3) year extension would provide additional time for the Applicant to finalize conditions of draft approval prior to the Final Approval of the Plan of Condominium. Final Approval of the Plan of Condominium will be required prior to February 19, 2016.

Respectfully submitted,



Peter Carello
Senior Planner, Current Operations



Beverley Hillier, MCIP, RPP
Manager, Planning Services

PC/BH/dlb

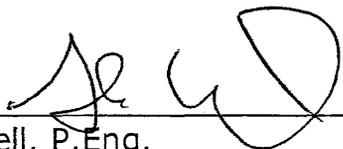
W:\PLAN\RMS\C00\2013\CSBU\RTC\0029-CondoExtension-NPlutino-48T06102.docx

attach(s).

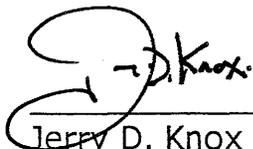
We concur in this report and recommendation.



Peter Chirico
Managing Director, Community Services

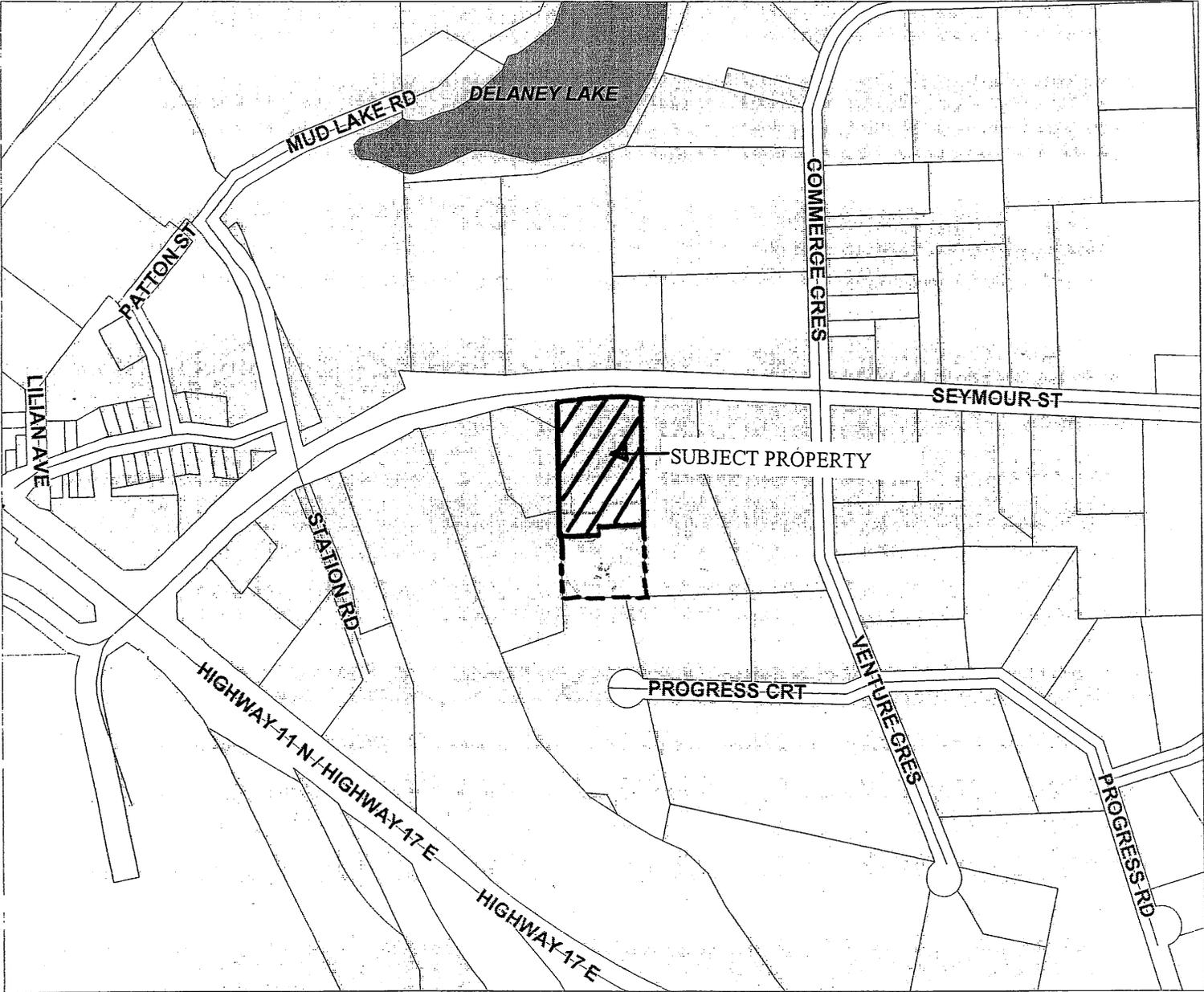


Alan Korell, P.Eng.
Managing Director, Engineering,
Environmental Services & Public Works

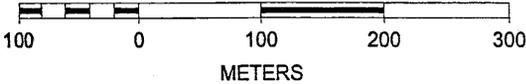


Jerry D. Knox
Chief Administrative Officer

SCHEDULE A



SCALE 1 : 6,000



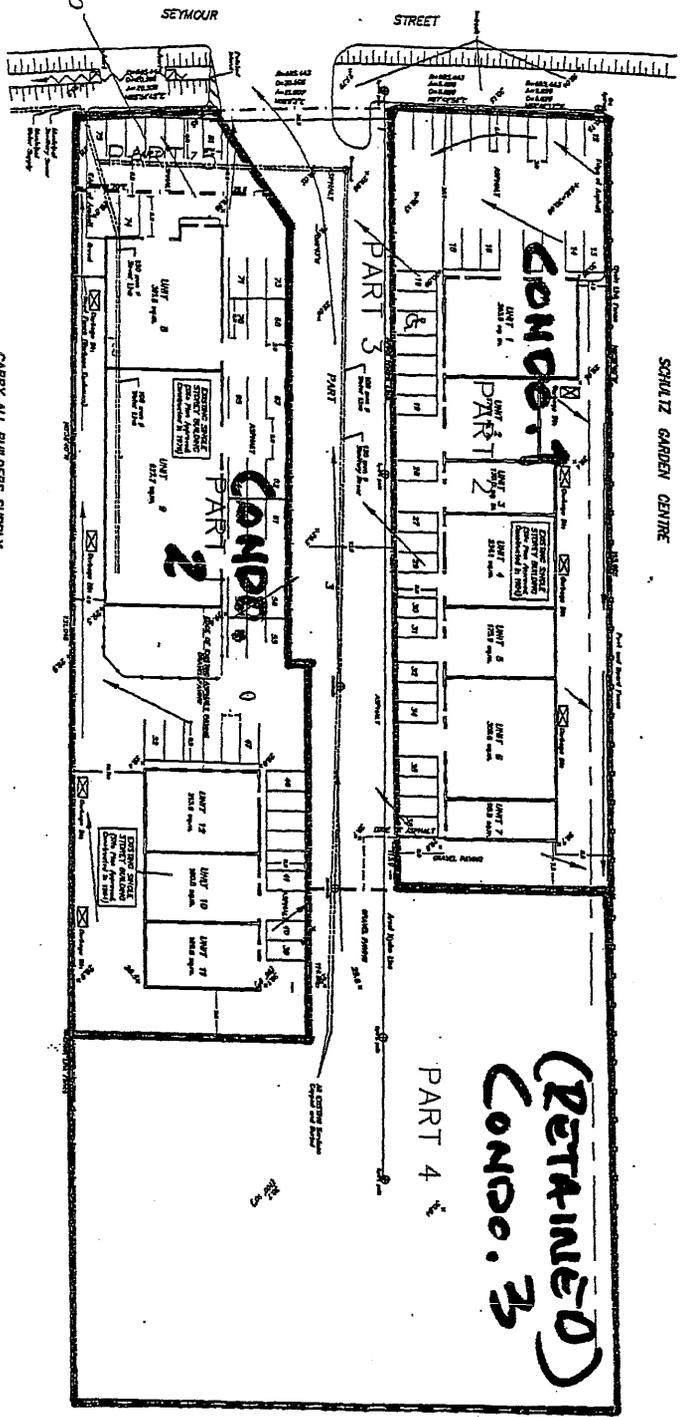
SCHEDULE B

THIS PLAN CONFORMS WITH THE REQUIREMENTS OF THE SUBDIVISION ACT AND THE BUILDING ACT AND IS SUBJECT TO THE APPROVAL OF THE ARCHITECT/ENGINEER, REPRODUCTION OF THESE DRAWINGS WITHOUT THE CONSENT OF THE ARCHITECT/ENGINEER IS STRICTLY PROHIBITED.

IF THESE DRAWINGS ARE REPRODUCED IN ANY MANNER, ANY ERROR OR INCONVENIENCE IS TO BE DEEMED SOLELY THE RESPONSIBILITY OF THE ARCHITECT/ENGINEER.



- ADDITIONAL INFORMATION AS REQUIRED UNDER SECTION 51 OF THE SUBDIVISION ACT (AS AMENDED APRIL, 1997).**
- a) AS SHOWN
 - b) AS SHOWN
 - c) SEE LAND USE SCHEDULE
 - d) AS SHOWN
 - e) AS SHOWN
 - f) AS SHOWN
 - g) AS SHOWN
 - h) AS SHOWN
 - i) MUNICIPAL WATER SUPPLY
 - j) MUNICIPAL LAND
 - k) MUNICIPAL SANITARY AND STORM SEWERS
 - l) AS SHOWN



SCHULZ GARDEN CENTRE

CARRY ALL BUILDERS SUPPLY

PLAN OF SURVEY OF
PART OF BROKEN LOT 17, CONCESSION D
TOWNSHIP OF MIDDIEFIELD
MUNICIPALITY OF THE
CITY OF NORTH BAY
DISTRICT OF HANSSING
MADE UNDER THE ACT
R.S.O. 1990, C. 163
1993

- LEGEND**
- 1. All Storm Water Run-off
 - 2. Fire Hydrant
 - 3. Hydro Pad
 - 4. Manhole
 - 5. Storm Water Pipe
 - 6. 24" Catch-out
 - 7. Land Subject to Services Easement

OWNER'S CERTIFICATE

I hereby certify that the information contained in this plan is true and correct and that the same is in accordance with the requirements of the Act.

SUBDIVISION'S CERTIFICATE

I hereby certify that the information contained in this plan is true and correct and that the same is in accordance with the requirements of the Act.

LAND USE SCHEDULE

UNIT 1, UNIT 2, UNIT 3, UNIT 4, UNIT 5, UNIT 6, UNIT 7, UNIT 8, UNIT 9, UNIT 10, UNIT 11, UNIT 12, UNIT 13, UNIT 14

1. AS SHOWN

2. AS SHOWN

3. AS SHOWN

4. AS SHOWN

5. AS SHOWN

6. AS SHOWN

7. AS SHOWN

8. AS SHOWN

9. AS SHOWN

10. AS SHOWN

11. AS SHOWN

12. AS SHOWN

13. AS SHOWN

14. AS SHOWN

CONDOMINIUM 1 (Part 1, 2, 3) - 1,488.0 sqm.

Unit 1 to 14 - 1,488.0 sqm. (31% common)

CONDOMINIUM 2 (Part 1, 2) - 1,914.5 sqm.

Unit 1 and 2 - 1,914.5 sqm. (38% common)

CONDOMINIUM 3 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 4 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 5 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 6 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 7 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 8 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 9 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 10 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 11 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 12 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 13 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 14 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

mainline

PROPERTY AND PROJECTS

1725 AND 1740 SEYMOUR STREET

CONDOMINIUM 1 (Part 1, 2) - 1,488.0 sqm.

Unit 1 to 14 - 1,488.0 sqm. (31% common)

CONDOMINIUM 2 (Part 1, 2) - 1,914.5 sqm.

Unit 1 and 2 - 1,914.5 sqm. (38% common)

CONDOMINIUM 3 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 4 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 5 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 6 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 7 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 8 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 9 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 10 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 11 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 12 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 13 (Part 1, 2) - 1,488.0 sqm.

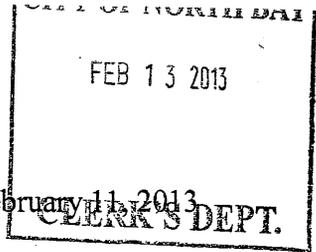
Unit 1 and 2 - 1,488.0 sqm. (31% common)

CONDOMINIUM 14 (Part 1, 2) - 1,488.0 sqm.

Unit 1 and 2 - 1,488.0 sqm. (31% common)

#4

**CITY OF NORTH BAY
REPORT TO COUNCIL**



Report No: CORP 2013-11

Originator: Paul Valenti

Subject: Tender 2012-82 Lakeshore Drive/Pinewood Park Drive Sanitary Sewer Extension

RECOMMENDATION:

That City Council approves the award of a contract to Sierra Construction (Woodstock) Ltd. in the amount of \$4,143,215.74 (HST extra) for Phase 1 of the Lakeshore Drive/Pinewood Park Drive Sanitary Sewer Extension.

BACKGROUND:

The Lakeshore Drive/Pinewood Park Drive sanitary sewer extension is critical to the long term development potential of the south end of the city. The industrial and highway commercial area with access directly from Highway 11 is a future growth area. The existing developments are currently under-serviced and need a sewer outlet to encourage expansions.

The project consists of extending a trunk sanitary sewer on Lakeshore Drive from the Sunset School to the pipe currently being installed beneath the La Vase River under a separate contract. The complete reconstruction of Lakeshore Drive and the Kate Paceway are also in the scope of this project. This project is the first phase of a two phase project. The second phase includes the extension of the sewer from the La Vase River to the intersection of Decaire Road and Pinewood Park Drive.

A tender was publicly advertised in accordance with the City's Purchasing Policy. Thirty-four tender packages were distributed. The tender closed January 23, 2013. Nine tenders were received and evaluated by the City's Manager of Purchasing, the Engineering Department and the engineering consulting firm of exp Global Inc. The evaluation confirmed compliance and accuracy of the tender submissions and subsequently considered the abilities of the low tenderer to undertake the project.

The tender results are as follows:

Firm	Tender Price (HST extra)
Sierra Construction (Woodstock) Ltd.	\$4,143,215.74
MX Constructors Inc.	\$4,256,422.01
Gap Construction Co. Ltd.	\$4,959,977.25
Bruman Construction Inc.	\$5,046,407.32
Kenalex Construction Company Limited	\$5,229,538.50
J & P Levesque Bros. Haulage Ltd.	\$5,629,900.61
Ternanorth Construction & Engineering Limited	\$5,706,633.35
163535 Ontario Inc. o/a Labelle Bros. Excavating	\$6,974,274.80
R.M.Belanger Limited	\$8,331,633.60

The tender provided by Sierra Construction (Woodstock) Ltd. in the amount \$4,143,215.74 (HST extra) is considered fair and reasonable.

ANALYSIS / OPTIONS:

1. Award a contract to the lowest compliant tenderer meeting all of the requirements of the tender.
 2. Do not award this contract. This option is not recommended. This project is being driven by existing and future development. If the City does not proceed with the work, existing developments will not be able to expand their current operations and future growth will be deferred.
-

RECOMMENDED OPTION / FINANCIAL IMPACTS:

Option #1 is recommended as follows:

That City Council approves the award of a contract to Sierra Construction (Woodstock) Ltd. in the amount of \$4,143,215.74 (HST extra) for Phase 1 of the Lakeshore Drive/Pinewood Park Drive Sanitary Sewer Extension.

The net cost to the City (including HST less the HST rebate) is \$4,216,144.62

Sufficient funding for this contract has been allocated for and remains available in the 2012 Water and Sewer Capital Budget; Project No. 3304SS, authorized by By-law No. 2012-69 dated March 5, 2012.

Respectfully submitted,

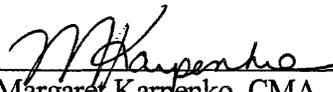


Paul Valenti
Manager of Purchasing

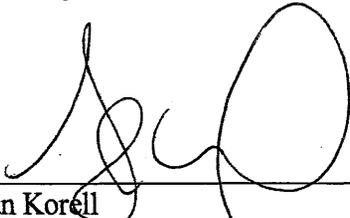
We concur in this report and recommendation.



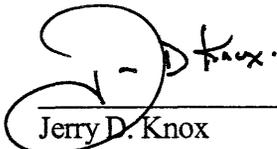
Laura Boissonneault, CGA
Supervisor of Budgets & Financial
Reporting



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Alan Korell
Managing Director, Engineering, Environmental
Services and Works



Jerry D. Knox
Chief Administrative Officer

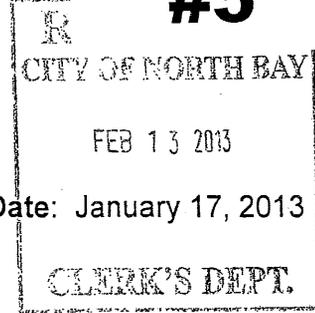
Personnel designated for continuance: Engineer

Attachments: Tenders

City of North Bay

Report to Council

#5



Report No: CSBU 2013-14

Date: January 17, 2013

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6121PR
Parks – Park and Playground Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6121PR at a net debenture cost of \$224,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$224,000 for the Park and Playground Rehabilitation Program being Community Services Capital Budget, Project No. 6121PR that will provide for the rehabilitation of parks and playgrounds.

The primary focus will be replacing playground equipment and improving play surfaces in order to meet the standards set by the Canadian Standards Association. Accessibility for playgrounds is always considered. The secondary focus will be the tree planting program and landscape repairs to parks to improve safety and maintenance efficiencies.

The following projects are scheduled in 2013; Waterfront Playground replacement, and general landscaping.

TIMELINES

These capital projects are estimated to be completed over a ten month period and will be immediately initiated. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Park and Playground Rehabilitation Costs	\$ 213,333
Financing Costs	\$ <u>10,667</u>
NET DEBENTURE COST	\$ 224,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6121PR at a net debenture cost of \$224,000.

Under this option, City Council would authorize the continuance of the City's Parks and Playgrounds Rehabilitation Program in the locations identified for improvements to parks, the tree planting program, and to abide by the Canadian Standards Association requirements for these playgrounds.

Option 2 – Cancel the Park and Playground Rehabilitation Program for this year.

This option would have the potential for increased liability exposure from injury claims as playground equipment nears the end of its life expectancy.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

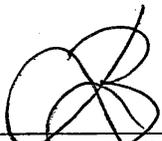
Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park and Playground Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6121PR at a net debenture cost of \$224,000.

Respectfully submitted,



Rhéaume Bellehumeur
Facilities & Parking Supervisor

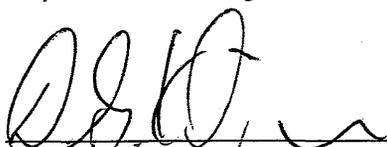
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



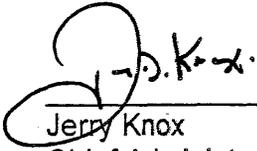
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director, Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager

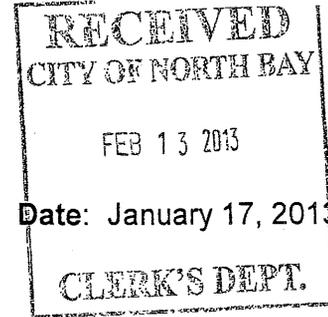
Project Summary

Project Number:	6121PR	Active:	Yes
Title:	PARK & PLAYGROUND REHAB PROGRAM 2013 ON-GO		
Asset Type:	MACHINERY & EQUIPMENT - Parks		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main		
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments		
<p>This program provides for the rehabilitation of the City's Parks and Playground Facilities. This program continues to upgrade playground sites to meet CSA standards. It provides for parks rehabilitation (includes hard and soft landscaping) renovated to current standards, i.e. accessibility issues. It provides for the tree planting program which includes maintenance, management & preservation of the natural environment & working with partners to develop the public's understanding of the importance of trees.</p>				<p>Proposed Lee Park accessible playground project is \$150,000 - confirm status of Kiwanis funding (\$75,000) and schedule</p> <p>2013 - Waterfront playground, Kiwanis Park wall renovation, landscaping, general rehab 2014 - Champlain playground, Kinsmen Beach rehab, landscaping, general rehab 2015 - Birchaven playground, lake access rehab, landscaping, general rehab 2016 - Sunset playground, park rehab, landscaping, general rehab 2017 - Lee Park accessible playground, park rehab, landscaping, general rehab 2018 - Sports Complex playground, Amelia Beach rehab, landscaping, general rehab 2019 - Police playground, park rehab, landscaping, general rehab 2020 - Portage playground, park rehab, landscaping, general rehab 2021 - Maple Ridge playground, park rehab, landscaping, general rehab 2022 - Four Mile playground, park rehab, landscaping, general rehab</p>		
Scenario Description				Scenario Comments		
Project Forecast				Project Detailed 2013		
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount
2013	224,000	224,000	0	Expense		
2014	231,000	231,000	0	3425	CONSTRUCTION CONTRACT	213,333
2015	238,000	238,000	0	4005	INTERNAL INTEREST CHARGES	8,427
2016	245,000	245,000	0	7010	ADMINISTRATON & OVERHEAD	2,240
2017	252,000	252,000	0		Total Expense:	224,000
2018	260,000	260,000	0	Revenue		
2019	268,000	268,000	0	0461	TSF FRM REV FUND-PAYGO	224,000
2020	276,000	276,000	0		Total Revenue:	224,000
2021	284,000	284,000	0			
2022	293,000	293,000	0			
	2,571,000	2,571,000	0			
Related Projects				Operating Budget Impact		
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date	
2013		25 YEARS	PETER CHIRICO		Dec 31, 2013	

City of North Bay

Report to Council



Report No: CSBU 2013-15

Date: January 17, 2013

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6122PR
Parks – Waterfront Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6122PR at a net debenture cost of \$54,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$54,000 for the Parks Waterfront Rehabilitation Program being Community Services Capital Budget, Project No. 6122PR. This program provides renovation to the City's waterfront and includes park lighting, sidewalks, the boardwalk, stairs, parking lots, fencing, irrigation, turf, shrubs and park furnishings.

The following projects are scheduled for 2013; North Parking Lot improvements, landscaping, and furnishings.

TIMELINES

These capital projects are estimated to be completed over a nine month period and will begin this spring. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Waterfront Rehabilitation Costs	\$51,429
Financing Costs	\$ <u>2,571</u>
NET DEBENTURE COST	\$54,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6122PR at a net debenture cost of \$54,000.

Under this option, City Council would authorize the ongoing rehabilitation to the Waterfront Park with a focus on the north parking lot.

Option 2 – Cancel the Parks Waterfront Rehabilitation Program for this year.

This option would delay ongoing improvements to the aesthetics and maintenance of the waterfront park facility.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

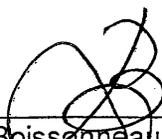
Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parks Waterfront Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6122PR at a net debenture cost of \$54,000.

Respectfully submitted,

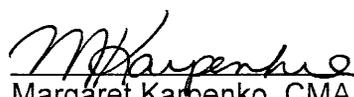


Rhéaume Bellehumeur
Facilities & Parking Supervisor

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



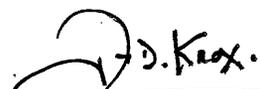
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director, Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager

Project Summary

Project Number:	6122PR	Title:	WATERFRONT REHAB PROGRAM 2013 ON-GO	Asset Type:	LAND IMPROVEMENTS - Parks	Division:	Capital - Community Services	Budget Year:	2013	Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding	Regions:		Project Type:									

Project Description	Project Comments																																																																											
This program provides for rehabilitation to the City's Waterfront Park. The program includes park lighting, benches, sidewalks, boardwalks, stairs, parking lots, fencing, irrigation, turf, trees, shrubs and parks furnishings.	<p>Budget forecasts may change pending Council's review of the Waterfront Tourism Attraction Feasibility Study due October 2013.</p> <p>2013 - North parking lot - trees & seating areas, furnishings, general rehab 2014 - Marathon Beach rehab, furnishings, general rehab 2015 - South sidewalk from Underpass to Marina, furnishings, general rehab 2016 - Golden Mile Beach rehab, furnishings, general rehab 2017 - South sidewalk from Underpass to Golden Mile Beach, furnishings, general rehab 2018 - East side Memorial Irrigation system, furnishings, general rehab 2019 - Interlock sidewalk replacement, furnishings, general rehab 2020 - Interlock sidewalk replacement, furnishings, general rehab 2021 - Parking lot rehab, furnishings, general rehab 2022 - Parking lot rehab, furnishings, general rehab</p>																																																																											
Scenario Description	Scenario Comments																																																																											
Project Forecast	Project Detailed 2013																																																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Budget Year</th> <th>Total Expense</th> <th>Total Revenue</th> <th>Difference</th> </tr> </thead> <tbody> <tr><td>2013</td><td>54,000</td><td>54,000</td><td>0</td></tr> <tr><td>2014</td><td>102,000</td><td>102,000</td><td>0</td></tr> <tr><td>2015</td><td>105,000</td><td>105,000</td><td>0</td></tr> <tr><td>2016</td><td>108,000</td><td>108,000</td><td>0</td></tr> <tr><td>2017</td><td>111,000</td><td>111,000</td><td>0</td></tr> <tr><td>2018</td><td>114,000</td><td>114,000</td><td>0</td></tr> <tr><td>2019</td><td>117,000</td><td>117,000</td><td>0</td></tr> <tr><td>2020</td><td>121,000</td><td>121,000</td><td>0</td></tr> <tr><td>2021</td><td>125,000</td><td>125,000</td><td>0</td></tr> <tr><td>2022</td><td>129,000</td><td>129,000</td><td>0</td></tr> <tr> <td></td> <td style="border-top: 1px solid black;">1,086,000</td> <td style="border-top: 1px solid black;">1,086,000</td> <td style="border-top: 1px solid black;">0</td> </tr> </tbody> </table>	Budget Year	Total Expense	Total Revenue	Difference	2013	54,000	54,000	0	2014	102,000	102,000	0	2015	105,000	105,000	0	2016	108,000	108,000	0	2017	111,000	111,000	0	2018	114,000	114,000	0	2019	117,000	117,000	0	2020	121,000	121,000	0	2021	125,000	125,000	0	2022	129,000	129,000	0		1,086,000	1,086,000	0	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>GL Account</th> <th>Description</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">Expense</td> </tr> <tr> <td>3425</td> <td>CONSTRUCTION CONTRACT</td> <td style="text-align: right;">51,429</td> </tr> <tr> <td>4005</td> <td>INTERNAL INTEREST CHARGES</td> <td style="text-align: right;">2,031</td> </tr> <tr> <td>7010</td> <td>ADMINISTRATON & OVERHEAD</td> <td style="text-align: right;">540</td> </tr> <tr> <td></td> <td style="border-top: 1px solid black;">Total Expense:</td> <td style="text-align: right; border-top: 1px solid black;">54,000</td> </tr> <tr> <td colspan="3">Revenue</td> </tr> <tr> <td>0461</td> <td>TSF FRM REV FUND-PAYGO</td> <td style="text-align: right;">54,000</td> </tr> <tr> <td></td> <td style="border-top: 1px solid black;">Total Revenue:</td> <td style="text-align: right; border-top: 1px solid black;">54,000</td> </tr> </tbody> </table>	GL Account	Description	Total Amount	Expense			3425	CONSTRUCTION CONTRACT	51,429	4005	INTERNAL INTEREST CHARGES	2,031	7010	ADMINISTRATON & OVERHEAD	540		Total Expense:	54,000	Revenue			0461	TSF FRM REV FUND-PAYGO	54,000		Total Revenue:	54,000
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Year Identified	Start Date	Project Partner	Manager	Est. Completion Date																																																																								
2013		15 YEARS	PETER CHIRICO	Dec 31, 2013																																																																								

City of North Bay

Report to Council

#7

CITY OF NORTH BAY

FEB 13 2013

Date: January 17, 2013

CLERK'S DEPT.

Report No: CSBU 2013-17

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6124PR
Parks – City Hall Grounds Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6124PR at a net debenture cost of \$64,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$64,000 for the City Hall Grounds Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6124PR that will provide for the rehabilitation of City Hall grounds.

The following projects are scheduled in 2013; interlock replacement, landscaping, and furnishings.

TIMELINES

These capital projects are estimated to be completed over a nine month period and will begin this spring. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

City Hall Rehabilitation Costs	\$ 60,952
Financing Costs	\$ <u>3,048</u>
NET DEBENTURE COST	\$ 64,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6124PR at a net debenture cost of \$64,000.

Under this option, City Council would authorize the continuing rehabilitation of City Hall Grounds.

Option 2 – Cancel the City Hall Grounds Rehabilitation Program for this year.

This option could compromise the safe use and overall appearance of the City Hall grounds.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

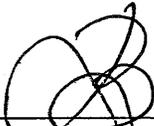
Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the City Hall Grounds Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6124PR at a net debenture cost of \$64,000.

Respectfully submitted,



Rhéaume Bellehumeur
Facilities & Parking Supervisor

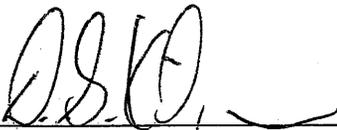
We concur in this report and recommendation.



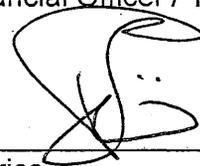
Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director, Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager

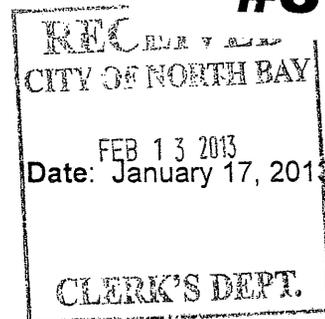
Project Summary

Project Number:	6124PR		
Title:	CITY HALL GROUNDS REHAB PROGRAM 2013 ON-GO		
Asset Type:	LAND IMPROVEMENTS - Parks		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
<p>This program provides for the rehabilitation of the City Hall grounds. The program includes; retaining walls, hard surfaces (interlock, sidewalks, stairs, railings, parking lots), landscaping (turf, trees, shrubs, irrigation), furnishings (benches, picnic tables, waste receptacles, bike racks), and lighting.</p>				<p>The useful life span (25 years) of the interlock has been exceeded. The interlock was installed in 1978 when City Hall was built (34 years). Pedestrian and vehicle use and winter maintenance have worn out the interlock stone. Repair or replacement of the existing stone is difficult because of its poor condition and this type of interlock is no longer made.</p> <p>2013 - Interlock replacement, landscaping, furnishings, general rehab 2014 - Stair renovation, landscaping, furnishings, general rehab 2015 - Interlock replacement, landscaping, furnishings, general rehab 2016 - Interlock replacement, landscaping, furnishings, general rehab 2017 - Retaining wall renovation, landscaping, furnishings, general rehab 2018 - Stair renovation, landscaping, furnishings, general rehab 2019 - Retaining wall renovation, landscaping, furnishings, general rehab 2020 - Interlock replacement, landscaping, furnishings, general rehab 2021 - Parking lot repair, landscaping, furnishings, general rehab 2022 - Lower parking lot repair, landscaping, furnishings, general rehab</p>			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	64,000	64,000	0	Expense			
2014	66,000	66,000	0	3425	CONSTRUCTION CONTRACT	60,952	
2015	68,000	68,000	0	4005	INTERNAL INTEREST CHARGES	2,408	
2016	70,000	70,000	0	7010	ADMINISTRATON & OVERHEAD	640	
2017	72,000	72,000	0			Total Expense:	64,000
2018	74,000	74,000	0	Revenue			
2019	76,000	76,000	0	0461	TSF FRM REV FUND-PAYGO	64,000	
2020	78,000	78,000	0			Total Revenue:	64,000
2021	80,000	80,000	0				
2022	82,000	82,000	0				
	<u>730,000</u>	<u>730,000</u>	<u>0</u>				
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date		
2013		15-30 YEARS	PETER CHIRICO		Dec 31, 2013		

City of North Bay

Report to Council



Report No: CSBU 2013-18

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6126PR
Parks – Trail & Supporting Hard Surfaces Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6126PR at a net debenture cost of \$195,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$195,000 for the Trail and Supporting Hard Surfaces Rehabilitation Program, being Capital Budget Project No. 6126PR. This program provides for rehabilitation to 20 plus kilometers of bike trails, nature trails, pedestrian bridges, park walkways, 30 park parking lots, entrance roadways, outdoor rink services and 4 boat launches.

The following projects are scheduled in 2013; Thompson Park Pedestrian Bridge replacements, annual Kate Pace Way repairs, and installation of fencing at Kiwanis Park.

Thompson Park Pedestrian Bridge Replacements

In 2012, Council approved the amount of \$49,000 for Project 6076PR to replace the Olive Street Bridge. As a result of high tender bids, Council approved CSBU 2012-72, directing the four existing bridges in Thompson Park be removed and replaced by two strategically placed bridges. Dollars approved in 2012 will accompany those from the 2013 Capital Budget to provide the necessary capital dollars to complete the project.

TIMELINES

These capital projects are estimated to be completed over a ten month period and will be immediately initiated. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Trails & Hard Surfaces Rehabilitation Costs	\$ 185,714
Financing Costs	\$ <u>9,286</u>
NET DEBENTURE COST	\$195,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6126PR at a net debenture cost of \$195,000.

Under this option, City Council would authorize improvements to the City's recreational trails network and to various hard surfaces, including Thompson Park pedestrian bridges, to ensure continued service and safety.

Option 2 – Cancel all or a portion of the Trail & Supporting Hard Surfaces Program for this year.

This option could compromise the safe use of the recreational trails and parking lots and would have the potential for increased liability exposure for injury claims due to deteriorating infrastructure.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Trail & Supporting Hard Surfaces Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6126PR at a net debenture cost of \$195,000.

Respectfully submitted,

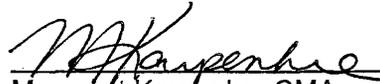


Rhéaume Bellehumeur
Facilities & Parking Supervisor

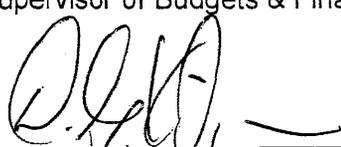
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



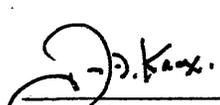
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director, Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager

Project Summary

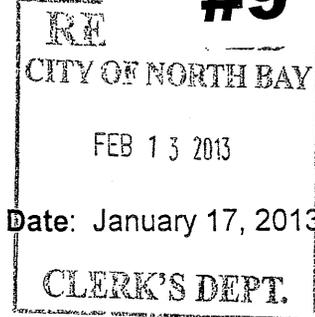
Project Number:	6126PR		
Title:	TRAIL & SUPPORTING HARD SURFACES REHAB 2013 ON-GO		
Asset Type:	LAND IMPROVEMENTS - Parks		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments		
This program provides for the rehabilitation of the 20+ kilometres of bike trails and nature trails, 5 pedestrian bridges, parks pathways, 30 parking lots, entrance roadways, outdoor rink surfaces and 4 boat launches.				Thomson Park's 4 existing bridges to be replaced with 2 bridges as per RTC CSBU 2012-72. 2013 - Bridge replacement, Kate Pace Way rehab; asphalt repairs, painting, shouldering, Kiwanis wall reno, general rehab 2014 - Bourke rink surface, Kate Pace Way rehab, Champlain Park pathways, general rehab 2015 - Thomson rink surface, Kate Pace Way rehab, Lang and Sage pathways, general rehab 2016 - Chippewa boat launch, Kate Pace Way rehab, general rehab 2017 - Silver Beach parking lot, Kate Pace Way rehab, Kennedy pathways, general rehab 2018 - Lee Park pathways, Kate Pace Way rehab, Amelia parking lots, general rehab 2019 - Police Park parking lot, Kate Pace Way rehab, park pathways, general rehab 2020 - Marathon Beach parking lot, Kate Pace Way rehab, park pathways, general rehab 2021 - Lavase pathway development, Kate Pace Way rehab, park pathways, general rehab 2022 - Four Mile parking lot, Kate Pace Way rehab, park pathways, general rehab		
Scenario Description				Scenario Comments		
Project Forecast				Project Detailed 2013		
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount
2013	195,000	195,000	0	Expense		
2014	200,000	200,000	0	3425	CONSTRUCTION CONTRACT	185,714
2015	205,000	205,000	0	4005	INTERNAL INTEREST CHARGES	7,336
2016	211,000	211,000	0	7010	ADMINISTRATON & OVERHEAD	1,950
2017	217,000	217,000	0		Total Expense:	195,000
2018	223,000	223,000	0	Revenue		
2019	229,000	229,000	0	0461	TSF FRM REV FUND-PAYGO	195,000
2020	235,000	235,000	0		Total Revenue:	195,000
2021	242,000	242,000	0			
2022	249,000	249,000	0			
	<u>2,206,000</u>	<u>2,206,000</u>	<u>0</u>			
Related Projects				Operating Budget Impact		
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date	
2013		25-50 YEARS	PETER CHIRICO		Dec 31, 2013	

City of North Bay

Report to Council

#9



Report No: CSBU 2013-20

Date: January 17, 2013

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6128PR
Parks – Aquatic Centre Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Aquatic Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6128PR at a net debenture cost of \$65,000.

BACKGROUND

The 2013 Capital Budget includes an amount of \$65,000 for the Aquatic Centre Rehabilitation Program being Community Services Capital Budget, Project No. 6128PR. This will provide for the rehabilitation and enhancement of the Aquatic Centre as per the Aquatic Centre Life Cycle and from the 2005 Building Condition Assessment report based on priority of projects.

The following projects are scheduled for rehabilitation or replacement in 2013: RTU burner replacements, painting, energy efficiencies, and sauna repairs.

TIMELINES

These capital projects are estimated to be completed over a ten month period and will be immediately initiated. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Aquatic Centre Rehabilitation Costs	\$ 61,905
Financing Costs	<u>\$ 3,095</u>
NET DEBENTURE COST	\$65,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Aquatic Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6128PR at the net debenture cost of \$65,000.

Under this option, City Council would authorize the Parks, Recreation and Leisure Services Department to repair or replace aging equipment at the Aquatic Centre. Building improvements and energy efficiencies will also be completed.

Option 1 – Cancel the Aquatic Centre Rehabilitation Program for 2013.

Under this option, the City may face increased risk of liability and possible reduced or interrupted programming at the Aquatic Centre and the YMCA.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 – That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Aquatic Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6128PR at the net debenture cost of \$65,000.

Respectfully submitted,

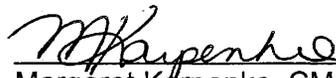


Rhéaume Bellehumeur
Facilities & Parking Supervisor

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



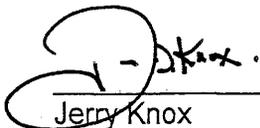
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor

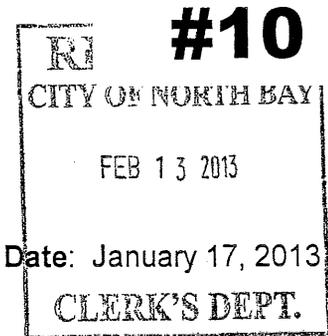
Project Summary

Project Number:	6128PR		
Title:	AQUATIC CENTRE REHAB PROGRAM 2013 ON-GO		
Asset Type:	BUILDINGS - Recreation Facility		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
<p>This program provides for the rehabilitation and enhancements of North Bay's Aquatic Center as per the Lifecycle Plan from the 2005 Building Condition Assessment report.</p> <p>The facility's lifecycle was extended to reflect the recent energy efficiency upgrades.</p>				<p>2013 - Burner replacement, landscaping, general rehab 2014 - Burner replacement, general rehab 2015 - Mechanical replacement, actuators, heat exchange, structural integrity report, general rehab 2016 - Mechanical replacement, pumps, exhaust, general rehab 2017 - Roofs, general rehab 2018 - Change rooms & showers, general rehab 2019 - Boilers, general rehab 2020 - Fans, actuators, circulators, flow meters, structural integrity report, general rehab 2021 - Retiling, general rehab 2022 - Pool tiles and decking, painting, general rehab</p>			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	65,000	65,000	0	Expense			
2014	70,000	70,000	0	3425	CONSTRUCTION CONTRACT		61,905
2015	75,000	75,000	0	4005	INTERNAL INTEREST CHARGES		2,445
2016	80,000	80,000	0	7010	ADMINISTRATON & OVERHEAD		650
2017	200,000	200,000	0			Total Expense:	65,000
2018	90,000	90,000	0	Revenue			
2019	95,000	95,000	0	0461	TSF FRM REV FUND-PAYGO		65,000
2020	100,000	100,000	0			Total Revenue:	65,000
2021	150,000	150,000	0				
2022	105,000	105,000	0				
	1,030,000	1,030,000	0				
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date		
2013		15-20 YEARS	PETER CHIRICO		Dec 31, 2013		

City of North Bay

Report to Council



Report No: CSBU 2013-21

Date: January 17, 2013

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6129PK
Parking – Lot Maintenance & Improvement Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Lot Maintenance & Improvement Program being 2013 Community Services Capital Budget, Project No. 6129PK in the amount of \$20,000.

BACKGROUND

The 2013 Capital Budget included the amount of \$20,000 for Parking Lot Maintenance & Improvement Program being 2013 Community Services Capital Budget, Project No. 6129PK which provides for the ongoing improvements and maintenance of the parking garage and surface parking lots.

The 2013 Lot Maintenance & Improvement Program will provide for guard rails, painting, and asphalt repair to downtown parking lots.

TIMELINES

These capital projects are estimated to be completed over a nine month period and will begin this spring. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A schedule to the proposed by-law is submitted for consideration of Council:

Parking Garage Structural Repairs	\$ 19,048
Financing Costs	\$ 952
NET DEBENTURE COST	\$ 20,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Lot Maintenance & Improvement Program being 2013 Community Services Capital Budget, Project No. 6129PK at a net debenture cost of \$20,000.

Under this option, City Council would authorize the Parking Department to provide for the necessary repairs to downtown parking lots.

Option 2 - Cancel the Parking Lot Maintenance & Improvement Program.

Under this option, the Parking Department would not address necessary repairs to downtown parking lots. This option may increase liability risk and future repair expenses.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Lot Maintenance & Improvement Program being 2013 Community Services Capital Budget, Project No. 6129PK at a net debenture cost of \$20,000.

Respectfully submitted,

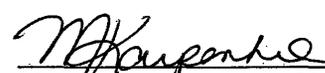


Rhéaume Bellehumeur
Facilities & Parking Supervisor

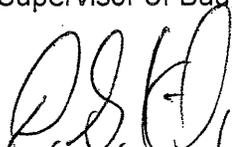
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor

Project Summary

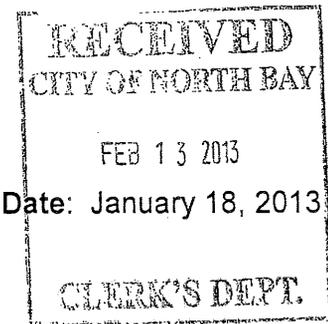
Project Number:	6129PK		
Title:	PARKING LOT MAINTENANCE & IMPROVEMENT PROGRAM 2013 ON-GO		
Asset Type:	LAND IMPROVEMENTS - Parking		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This project is to provide for the on-going improvements and maintenance of parking lots and facilities including lighting, asphalt replacement, drainage, etc. This project cycles over a 2 year period.				Parking Lot 3 rehabilitation is scheduled to begin in the spring of 2014. 2013 - General Rehab 2014 - Parking lot McIntyre 3 reconstruction (Spring 2014) 2015 - General Rehab 2017 - General Rehab 2019 - General Rehab 2021 - New Parking Structure			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	20,000	20,000	0	Expense			
2014	280,000	280,000	0	3425	CONSTRUCTION CONTRACT	19,048	
2015	100,000	100,000	0	4005	INTERNAL INTEREST CHARGES	752	
2017	100,000	100,000	0	7010	ADMINISTRATON & OVERHEAD	200	
2019	100,000	100,000	0	Total Expense:		20,000	
2021	4,500,000	4,500,000	0	Revenue			
	5,100,000	5,100,000	0	0461	TSF FRM REV FUND-PAYGO	20,000	
				Total Revenue:		20,000	
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date		
2013		20 YEARS	PETER CHIRICO		Dec 31, 2013		

#11

City of North Bay

Report to Council



Report No: CSBU 2013-10

Date: January 18, 2013

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6117MR
Parks – King's Landing and Marina Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the King's Landing and Marina Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6117MR at a net debenture cost of \$150,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$150,000 for the King's Landing and Marina Rehabilitation Program being Community Services Capital Budget, Project No. 6117MR. This program will address the following:

Marina Boat Launch Repair

The sheet metal piling that surrounds the Marina boat launch is deteriorating. Work to rehabilitate this would include the installation of new sheet piling and the concrete cap that surrounds it. The City will be completing this work but will continue to look for funding partners for this project.

Marina Dock Replacement

The City wishes to continue with the fourth year of a six year ongoing replacement and repair of the docks at the Marina. The work is completed by City staff during winter months. The work becomes necessary as these docks and their floats reach their life expectancy.

TIMELINES

These capital projects are estimated to be completed over a nine month period. They are expected to be substantially complete by November 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed By-law is submitted for consideration of Council:

Marina Dock & Launch Repair	\$142,857
Financing Costs	<u>\$ 7,143</u>
NET DEBENTURE COST	\$150,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the repairs and replacement programs to King's Landing and Marina being 2013 Community Services Capital Budget, Project No. 6117MR at a net debenture cost of \$150,000.

Under this option, City Council would authorize the necessary repairs and improvements to the Marina to ensure the continued safe and efficient operation and programming.

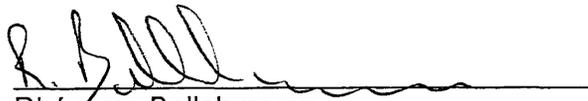
Option 2 – Cancel any or all of the scheduled repairs and replacements.

This option could compromise the safe and efficient operation of King's Landing and the Marina.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the repairs and replacement programs to King's Landing and Marina being 2013 Community Services Capital Budget, Project No. 6117MR at a net debenture cost of \$150,000.

Respectfully submitted,

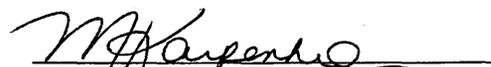


Rhéaume Bellehumeur
Facilities & Parking Supervisor

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



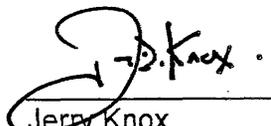
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Arenas & Facilities Manager

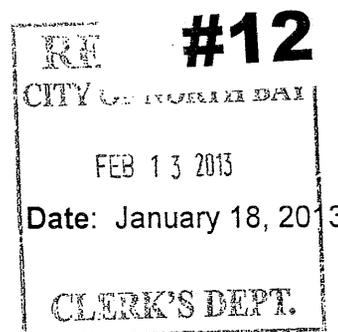
Project Summary

Project Number:	6117MR		
Title:	KINGS LANDING & MARINA REHAB PROGRAM 2013 ON-GO		
Asset Type:	LAND IMPROVEMENTS - Marina		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This program provides for the rehabilitation of King's Landing and the Marina's buildings and docks as presented in the 2005 Building Condition Report.				Budget forecasts may change pending Council's review of the Waterfront Tourism Attraction Feasibility Study due October 2013. King's Landing repair costs based on the October 2011 report from Engineered Management Systems are not included in this forecast for this reason. Options moving forward include: 1) Consider Marina divestiture. 2) Pursue cost sharing of Marina expenditures with Small Craft Habours. 2013 - Marina boat launch repair, dock replacements & repairs - purple dock, slips 2014 - Dock replacements & repairs - blue & orange dock & slips, utility pedestals 2015 - Dock replacements & repairs - green & yellow dock & slips, dive inspections for anchors and chains 2016 - Washrooms, Marina office roof & windows, boat slip repairs 2017 - Ticket office, boat slip repairs 2018 - Dredge, boat slip repairs 2019 - Dock & slip repairs 2020 - Dock repairs, dive inspections for anchors and chains 2021 - Dock & slip repairs 2022 - Septic pump-out replacement, break wall rehab			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	150,000	150,000	0	Expense			
2014	150,000	150,000	0	3425	CONSTRUCTION CONTRACT	142,857	
2015	125,000	125,000	0	4005	INTERNAL INTEREST CHARGES	5,643	
2016	200,000	200,000	0	7010	ADMINISTRATON & OVERHEAD	1,500	
2017	150,000	150,000	0	Total Expense:			150,000
2018	150,000	150,000	0	Revenue			
2019	80,000	80,000	0	0461	TSF FRM REV FUND-PAYGO	150,000	
2020	80,000	80,000	0	Total Revenue:			150,000
2021	80,000	80,000	0				
2022	150,000	150,000	0				
	1,315,000	1,315,000	0				
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager			Est. Completion Date	
2013		15-25 YEARS	PETER CHIRICO			Dec 31, 2013	

City of North Bay

Report to Council



Report No: CSBU 2013-19

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6127PR
Parks – Park Vehicle and Equipment Replacement Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park Vehicle and Equipment Replacement Program being 2013 Community Services Capital Budget, Project No. 6127PR at a net debenture cost of \$262,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$262,000 for the Park Vehicle and Equipment Replacement Program being 2013 Community Services Capital Budget, Project No. 6127PR that would provide for the purchase of replacement vehicles and equipment.

The Parks and Facilities fleet of vehicles and equipment require an annual replacement program. The approval of the by-law will allow staff to begin the purchasing process. The actual cost of each vehicle or piece of equipment will be compared to the budget estimates, and adjustments will be made on an ongoing basis to ensure the total costs are within the program's approved limit.

The following vehicle and equipment replacements are scheduled in 2013; crew cab, tractor, forklift, wood chipper, trailer, and small equipment.

TIMELINES

These capital projects are estimated to be completed over a ten month period and will be immediately initiated. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Vehicle and Equipment Purchase Cost	\$ 249,524
Finance Costs	\$ <u>12,476</u>
NET DEBENTURE COST	\$ 262,000

ANALYSIS / OPTIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park Vehicle and Equipment Replacement Program being 2013 Community Services Capital Budget, Project No. 6127PR at a net debenture cost of \$262,000.

Under this option, Council would approve the replacement and purchase of vehicles and equipment necessary to maintain City parks and their facilities in a safe and efficient manner.

Option 2 – Either cancel the Equipment Replacement Program or reduce the expenditure limit for this year.

This option would defer vehicle and equipment replacement to future years. It would have a serious impact on the Parks operations as it is essential that the existing equipment is functional and ready for duty. There is no backup equipment and a prolonged breakdown will have serious implications to the delivery of service of the Parks and Facilities operation. This would impair the quality of recreation facilities and the enjoyment of users.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 – That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Park Vehicle and Equipment Replacement Program being 2013 Community Services Capital Budget, Project No. 6127PR at a net debenture cost of \$262,000.

Respectfully submitted,



Rhéaume Bellehumeur
Facilities & Parking Supervisor

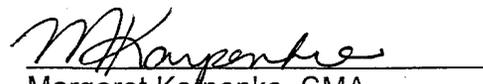
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



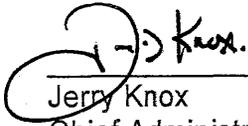
Ian Kilgour
Director, Parks, Recreation & Leisure Services



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Peter Chirico
Managing Director, Community Services



A handwritten signature in black ink, appearing to read "Jerry Knox", is written over a horizontal line.

Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

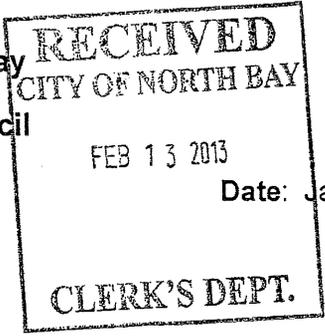
Facilities & Parking Supervisor
Parks Manager

Project Summary

Project Number:	6127PR	Active:	Yes
Title:	PARKS VEHICLE & EQUIPMENT REPLACEMENT PROGRAM 2013 ON-GO		
Asset Type:	MACHINERY & EQUIPMENT - Parks		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main		
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This program provides for the Department's vehicle and equipment replacements. This long term program ensures that reliable vehicles and equipment are available to assist the Department's maintenance and programming demands.				2013 - Crew cab, tractor, skid-steer, forklift, trailer, small equipment 2014 - 2 crew cabs, ice resurfacer, utility vehicle, small equipment 2015 - Crew cab, tractor, trackless, forklift, Supervisor vehicle, small equipment 2016 - Garbage packer, gang mower, 3 zero turn mowers, small equipment 2017 - Crew cab, Arena 4 x 4, ice resurfacer, skid-steer, utility vehicle, small equipment 2018 - Crew cab, utility vehicle, supervisor vehicle 2019 - 2 crew cabs, tractor, over-seeder, small equipment 2020 - Ice resurfacer, trailer lift, crew cab 2021 - Crew cab, utility vacuum, skid-steer, small equipment 2022 - Crew cab x 2, tractor, gang mower, small equipment			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	262,000	262,000	0	Expense			
2014	270,000	270,000	0	3425	CONSTRUCTION CONTRACT	249,524	
2015	278,000	278,000	0	4005	INTERNAL INTEREST CHARGES	9,856	
2016	286,000	286,000	0	7010	ADMINISTRATON & OVERHEAD	2,620	
2017	295,000	295,000	0		Total Expense:	262,000	
2018	304,000	304,000	0	Revenue			
2019	313,000	313,000	0	0461	TSF FRM REV FUND-PAYGO	262,000	
2020	322,000	322,000	0		Total Revenue:	262,000	
2021	332,000	332,000	0				
2022	342,000	342,000	0				
	3,004,000	3,004,000	0				
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager			Est. Completion Date	
2013		10-15 YEARS	PETER CHIRICO			Dec 31, 2013	

City of North Bay
Report to Council



Date: January 21, 2013

Report No: CSBU 2013-13

Originator: Rhéaume Bellehumeur,
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6120PR
Parks – Steve Omischl Sports Field Complex Development and Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Steve Omischl Sports Field Complex Development and Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6120PR at a net debenture cost of \$60,000.

BACKGROUND

The 2013 Capital Budget included an amount of \$60,000 for the Steve Omischl Sports Field Complex Development and Rehabilitation Program being Community Services Capital Budget, Project No. 6120PR that provides for on-going improvements to the Steve Omischl Sports Field Complex on Lakeshore Drive. This program addresses maintenance and programming needs to provide safe and appropriate playing areas for the public.

The following projects are scheduled for 2013; sealing of the south parking lot, tournament office roof rehabilitation, and additional fencing installation.

Sealing of South Parking Lot

In 2012, the south parking lot was paved to create and organize parking for the Steve Omischl Sports Field Complex. As part of the development of this lot, a sealant should be applied the subsequent year of its completion. Line painting can then be completed to provide a maximum number of parking stalls in this lot.

Tournament Office Roof Replacement

The roof on the tournament office at the Steve Omischl Sports Field Complex is reaching the end of its expected life span. Asphalt shingles will be replaced to prevent damage to the interior of the building.

Fencing

To improve safety and quality of game play on Field A at the Steve Omischl Sports Field Complex, it is proposed to install an 18 foot high fence between the field and Lakeshore Drive and a 4 foot fence along the north side of the field. The City plans on using all 4 foot fencing currently in stock to reduce installation costs.

TIMELINES

These capital projects are estimated to be completed over a eight month period and will begin this spring. They are expected to be substantially complete by November 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A Schedule to the proposed by-law is submitted for consideration of Council:

Steve Omischl Sports Field Improvement Costs	\$ 57,143
Financing Costs	<u>\$ 2,857</u>
NET DEBENTURE COST	\$ 60,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Steve Omischl Sports Field Complex Development and Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6120PR at a net debenture cost of \$60,000.

Under this option, City Council would authorize the Parks, Recreation and Leisure Services Department to improve the Steve Omischl Sports Field Complex by sealing the South Parking Lot, replacing the tournament office roof, and installing additional fencing on Field A.

Option 2 - Cancel the Steve Omischl Sports Field Complex Development and Rehabilitation Program for this year.

This option would delay or cancel the proposed improvements to the maintenance of the Steve Omischl Sports Field Complex. Under this option, safety will not be improved on Field A and interim repairs may be required to the roof of the tournament office building.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

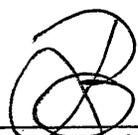
Option 1 - That a Capital Expenditure By-Law be prepared for the consideration of City Council to authorize the Steve Omischl Sports Field Complex Development and Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6120PR at a net debenture cost of \$60,000.

Respectfully submitted,

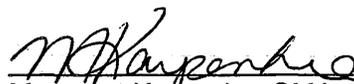


Rhéaume Bellehumeur
Facilities & Parking Supervisor

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



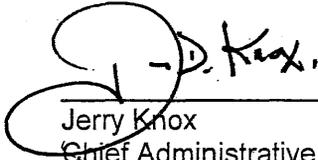
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor
Parks Manager

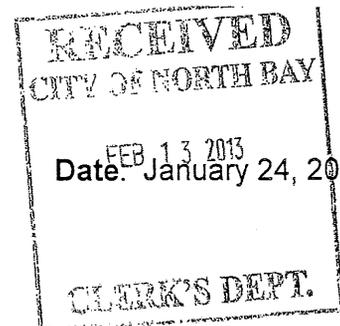
Project Summary

Project Number:	6120PR		
Title:	SPORTSFIELD COMPLEX DEVELOPMENT & REHAB 2013 ON-GO		
Asset Type:	LAND IMPROVEMENTS - Parks		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This program identifies the need to plan for the rehabilitation of the Sportsfield Complex to maintain safe playing areas for the public.				2013 - Sealing of South parking lot, tournament office roofing, fencing-extend 18' fence between Field A and Lakeshore Drive & install 4' fence North side of Field A. 4' fencing materials remaining from Transit fence require installation costs only. 2017 - Sports Field Complex capital maintenance 2018 - Sports Field Complex capital maintenance 2019 - Sports Field Complex capital maintenance 2020 - Artificial turf replacement - soccer field (8 year warranty, 10-12 year expected life span) 2021 - Artificial turf replacement - football field (8 year warranty, 10-12 year expected life span) 2022 - Sports Field Complex capital maintenance			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	60,000	60,000	0	Expense			
2017	50,000	50,000	0	3425	CONSTRUCTION CONTRACT	57,143	
2018	50,000	50,000	0	4005	INTERNAL INTEREST CHARGES	2,257	
2019	50,000	50,000	0	7010	ADMINISTRATON & OVERHEAD	600	
2020	700,000	700,000	0	Total Expense:			60,000
2021	800,000	800,000	0	Revenue			
2022	100,000	100,000	0	0461	TSF FRM REV FUND-PAYGO	60,000	
	1,810,000	1,810,000	0	Total Revenue:			60,000
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner		Manager			Est. Completion Date
2013		15 YEARS		PETER CHIRICO			Dec 31, 2013

City of North Bay

Report to Council



Report No: CSBU 2013-7

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6114PK
Parking – Vehicle and Equipment Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Vehicle and Equipment Program that extends over a three year period being 2013 Community Services Capital Budget, Project No. 6114PK in the amount of \$100,000.

BACKGROUND

The 2013 Capital Budget included the amount of \$100,000 for the Parking Vehicle and Equipment Program being 2013 Community Services Capital Budget, Project No. 6114PK which provides for the purchase of vehicles and equipment for the Parking Department. The Parking Vehicle and Equipment program extends over a three year period from 2013 through 2015. Current vehicles utilized in the Parking Department include one half tonne truck, one utility vehicle, two tractors, and a shared sander. Equipment includes items such as parking gates, Pay and Display machines, and parking meters.

TIMELINES

This capital project is estimated to be completed over a three year period and will be immediately initiated. Project is expected to be substantially complete by December 31, 2015.

As the capital project moves forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A schedule to the proposed by-law is submitted for consideration of Council:

Machinery & Equipment	\$ 95,238
Financing Costs	\$ <u>4,762</u>
NET DEBENTURE COST	\$100,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Vehicle and Equipment Program that extends over a three year period being 2013 Community Services Capital Budget, Project No. 6114PK in the amount of \$100,000.

Under this option, City Council would authorize the Parking Department to provide for the necessary machinery & equipment required to continue providing parking and maintenance services in the downtown core for the period of 2013 through 2015.

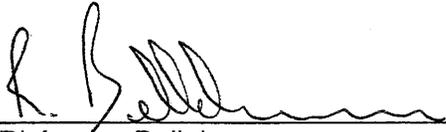
Option 2 - Cancel the Parking Vehicle and Equipment Program.

Under this option, the Parking Department would not address the necessary machinery & equipment required to continue providing parking and maintenance services in the downtown core. This could result in lost revenue and increase liability to the City should inadequate maintenance equipment be used.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Parking Vehicle and Equipment Program that extends over a three year period being 2013 Community Services Capital Budget, Project No. 6114PK in the amount of \$100,000.

Respectfully submitted,

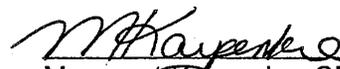


Rhéaume Bellehumeur
Facilities & Parking Supervisor

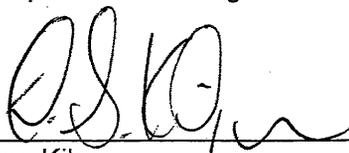
We concur in this report and recommendation.



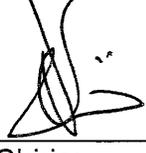
Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

Facilities & Parking Supervisor

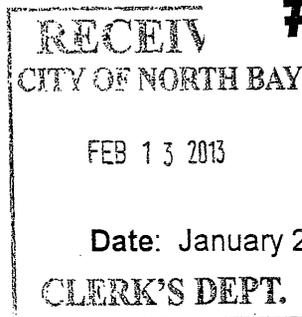
Project Summary

Project Number:	6114PK		
Title:	PARKING VEHICLE & EQUIPMENT PROGRAM 2013 ON-GO		
Asset Type:	MACHINERY & EQUIPMENT - Parking		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This project provides for the purchase of vehicles and parking equipment such as gates and Pay & Display machines to support parking operations.				<p>On-street single parking meters will need to be considered for replacement in 2018 as most have exceeded their expected lifespan. The lifespan of Pay 'n Display machines is maximized through the purchase of extended warranties.</p> <p>2013-Vehicle & equipment purchases, Lot 4 Pay n Display 2016-Vehicle & equipment purchases, truck with lift gate 2018-Single parking meter mechanism replacement 2019-Vehicle & equipment purchases 2022-Vehicle & equipment purchases</p>			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	100,000	100,000	0	Expense			
2016	100,000	100,000	0	4005	INTERNAL INTEREST CHARGES	3,762	
2018	200,000	200,000	0	5010	MACHINERY & EQUIPMENT	95,238	
2019	100,000	100,000	0	7010	ADMINISTRATON & OVERHEAD	1,000	
2022	100,000	100,000	0	Total Expense:			100,000
	600,000	600,000	0	Revenue			
				0461	TSF FRM REV FUND-PAYGO	100,000	
				Total Revenue:			100,000
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager				Est. Completion Date
2013		15 YEARS	PETER CHIRICO				Dec 31, 2015

City of North Bay

Report to Council



Report No: CSBU 2013-22

Originator: Rhéaume Bellehumeur
Facilities & Parking Supervisor

Subject: 2013 Community Services Capital Budget, Project No. 6148PR
Tourist Information Centre Rehabilitation Program

RECOMMENDATION

That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Tourist Information Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6148PR in the amount of \$60,000.

BACKGROUND

The 2013 Capital Budget included the amount of \$60,000 for the Tourist Information Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6148PR that provides for the rehabilitation of the Tourist Information Centre based on the building life cycles and on-going needs.

The following projects are scheduled for completion in 2013; office flooring replacement, and landscaping.

Landscaping

The construction of a new parking lot at the Tourist Information Centre began in 2012 and will be completed in 2013. This project required the removal of many of the site's shade trees. Landscaping in 2013 will include planting of new trees on the site and improvements to its paving stone walkway.

TIMELINES

These capital projects are estimated to be completed over a ten month period and will be immediately initiated. They are expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As capital projects move forward, any major variances to this schedule will be communicated to Council via semi-annual Capital Status Reports or if required Report(s) to Council

A schedule to the proposed by-law is submitted for consideration of Council:

Tourist Information Centre Improvements	\$ 57,143
Financing Costs	\$ <u>2,857</u>
NET DEBENTURE COST	\$ 60,000

ANALYSIS / OPTIONS

Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Tourist Information Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6148PR in the amount of \$60,000.

Under this option, City Council would authorize the Parks, Recreation and Leisure Services Department to provide landscaping and the replacement of flooring at the Tourist Information Centre.

Option 2 - Cancel the Tourist Information Centre Rehabilitation Program.

Under this option, the Parks, Recreation and Leisure Services Department would not complete necessary repairs to the flooring at the Tourist Information Centre. Landscaping will not be completed to accompany the new parking lot installed in 2012-13.

RECOMMENDED OPTION / FINANCIAL IMPLICATIONS

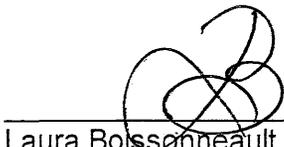
Option 1 - That a Capital Expenditure By-law be prepared for the consideration of City Council to authorize the Tourist Information Centre Rehabilitation Program being 2013 Community Services Capital Budget, Project No. 6148PR in the amount of \$60,000.

Respectfully submitted,



Rhéaume Bellehumeur
Facilities & Parking Supervisor

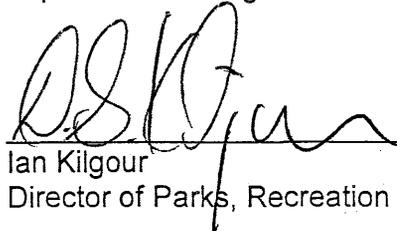
We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets & Financial Reporting



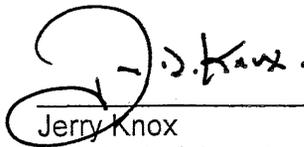
Margaret Karpenko, CMA
Chief Financial Officer / Treasurer



Ian Kilgour
Director of Parks, Recreation & Leisure Services



Peter Chirico
Managing Director, Community Services



Jerry Knox
Chief Administrative Officer

Persons designated for continuance:

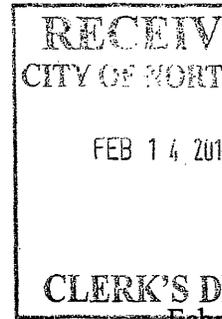
Facilities & Parking Supervisor
Parks Manager

Project Summary

Project Number:	6148PR		
Title:	TOURIST INFORMATION CENTRE & DIONNE HOME REHAB 2013 ON-GO		
Asset Type:	BUILDINGS - Museums		
Division:	Capital - Community Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
This program provides for the rehabilitation and restoration of the Tourist Information Centre and the Dionne Home Museum based on building life cycles and as presented in the 2005 Building Condition Report.				2013 - Flooring, Landscaping; trees, paving stone walkway 2014 - Accessible washroom upgrades, Dionne Home windows 2015 - Building lighting upgrades, Tourist Information Centre ceiling 2016 - Painting 2018 - Rehabilitation 2020 - Rehabilitation 2022 - Rehabilitation			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	60,000	60,000	0	Expense			
2014	100,000	100,000	0	3425	CONSTRUCTION CONTRACT	57,143	
2015	75,000	75,000	0	4005	INTERNAL INTEREST CHARGES	2,257	
2016	50,000	50,000	0	7010	ADMINISTRATON & OVERHEAD	600	
2018	50,000	50,000	0				
2020	50,000	50,000	0				
2022	50,000	50,000	0				
	435,000	435,000	0			Total Expense:	60,000
				Revenue			
				0461	TSF FRM REV FUND-PAYGO	60,000	
						Total Revenue:	60,000
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner	Manager		Est. Completion Date		
2013		20 YEARS	PETER CHIRICO		Dec 31, 2013		

CITY OF NORTH BAY
REPORT TO COUNCIL



#16

Report No: CORP 2013-15

Originator: Paul Valenti

Subject: RFP No. 2012-92 Comprehensive Municipal Insurance

February 11, 2013

RECOMMENDATION:

That City Council approves the award of a contract to MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc., for comprehensive general insurance coverage with the total cost for the first year being in the amount of \$1,101,417.00 (HST extra). The term of the contract shall be three years, subject to acceptable annual premium renewals, with an option to extend a further two years, if mutually agreeable to both parties.

BACKGROUND:

The City's comprehensive general insurance program has been designed to identify and transfer the risk of financial loss to stable Canadian insurers. Losses can result primarily from legal liability as a consequence of municipal operations, and the loss of or damage to, municipal assets.

The City's program is structured to provide the following risk protection:

- a) **Legal Liability** – Liability coverage for municipal operations, premises, products, unlicensed vehicles and equipment, public officials, and environmental impairment together with related legal expenses;
- b) **Automobiles** – Liability coverage for owned and non-owned automobiles, together with coverage for physical damage of any vehicle in the municipal, fire, transit or police fleets;
- c) **Property** – Physical damage coverage for municipal buildings, contents, unlicensed vehicles and equipment, and other structures including the breakdown of certain equipment and business interruption coverage;
- d) **Crime** – Coverage against crime or fraud from within or outside of the organization; and
- e) **Accident** – Coverage for injury to councillors and volunteers.

The insurance program also provides a broker component to supply ongoing service, support and risk management advice in assessing, mitigating and controlling risk and premium.

The current agreement for these services with MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc., expires on February 28, 2013. As such, a Request for Proposal for Comprehensive Municipal Insurance was issued on December 1, 2012. The RFP was publicly advertised in accordance with the City's Purchasing Policy. Thirteen packages were requested and distributed. The RFP closed on January 11, 2013 with two proposals being received.

The proposals were evaluated by a selection committee consisting of the Manager of Purchasing, City Solicitor, Chief Financial Officer and an external consultant, Randell Bushey, who has extensive experience within the insurance industry and was retained for the purposes of this RFP. In addition to price, the evaluation also considered the broker/insurer structure, experience, qualifications, key personnel, financial stability ratings of the insurer, scope of coverages, and approach to services.

The results of the evaluation are as follows:

Firm	Rank	Total Score	First Year Pricing (excl. HST)
MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc.	1	95.1	\$1,101,417.00
J.G. Rivet Brokers Limited., in partnership with BFL Canada Risk and Insurance Services Inc.	2	87.3	\$1,221,111.00

In the opinion of the selection committee, the proposal provided by MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc., ranked the highest, provides the best overall value, and is considered fair and reasonable.

There is concern with receiving only two proposals in response to this public RFP. It was expected that a third proposal from a large insurer, involved in the municipal market would be submitted. This insurer indicated their interest, but after further review, felt it would be difficult to compete with the incumbent with respect to premium rates.

The premium has increased approximately 17% over last year. This was expected and is largely due to:

- a) Inflationary and increased replacement cost values of property and equipment; and
- b) Significant liability and auto loss experience and increase in frequency and severity of claims over the last five years.

The City's liability loss experience has shown an improvement over the past two years. If this trend continues, it will lead to stabilization of premiums in future years.

ANALYSIS / OPTIONS:

1. Award a contract to MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc.
 2. Do not award a contract. This option is not recommended. The City requires a general insurance program and cannot assume the risk of financial loss.
-

RECOMMENDED OPTION / FINANCIAL IMPACTS:

Option 1 is recommended as follows:

That City Council approves the award of a contract to MIS Municipal Services Ltd., in partnership with Jardine Lloyd Thompson Inc., for comprehensive general insurance coverage with the total cost for the first year being in the amount of \$1,101,417.00 (HST extra). The term of the contract shall be three years, subject to acceptable annual premium renewals, with an option to extend a further two years, if mutually agreeable to both parties.

The proposed 2013 Operating Budget has allocated sufficient funding but a short fall in the amount of approximately \$50,000 will be realized in the Water and Sewer Budget. Deductibles continue to be estimated in the Legal Department – Risk Management. Funding for future years will be requested based on actual or anticipated premiums.

Respectfully submitted,



Paul Valenti,
Manager of Purchasing

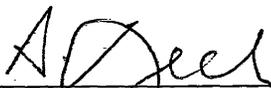
We concur in this report and recommendation.



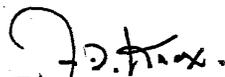
fr: Laura Boissonneault, CGA
Supervisor of Budgets & Financial
Reporting



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer

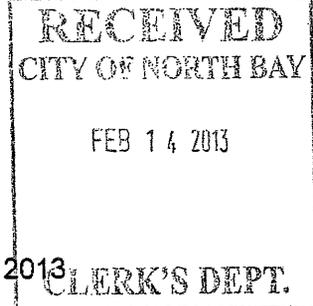


Peter E. G. Leckie
City Solicitor



Jerry D. Knox
Chief Administrative Officer

Attachments: RFPs



City of North Bay

Report to Council

Report No.: EESW-2013-004

Date: February 7, 2013

Originator: Angela Cox
Manager, Finance and Administration
Engineering, Environmental Services and Works

Subject: 2013 Capital Budget Project – 3304SS Extension of Sanitary Sewer to
Pinewood Park Drive Area

RECOMMENDATION

- 1) To rescind by-law #2012-69 with a total expenditure of \$4,750,000 and a net debenture cost of \$2,500,000 approved with resolution #2012-124 dated February 21, 2012 and
- 2) To request the authorization of an expenditure by-law with a total project cost of \$6,000,000 and a net debenture cost of \$1,066,667.

BACKGROUND

This project provides for the completion of the extension of a primary trunk sewer along Lakeshore Drive and Pinewood Park Drive to service the south end of the City.

The 2013 Capital Budget has \$200,000 earmarked for this project. The new by-law approval will not have any impact on the net debenture amount outlined in the 2012 and 2013 capital budgets in the amounts of \$866,666 and \$200,000 accordingly. The new authority is in response to the scope of work required, grants received, and projections for 3rd party funding.

A schedule of the proposed by-law is submitted for Council's consideration.

Construction Contract	\$5,714,286
Financing costs	<u>\$285,714</u>
Total Project Cost	\$6,000,000
Less Grants (NOHFC & Fednor)	(\$2,300,000)
Less Transfer From Other Projects (RTC EESW 2012-34 Dated February 4, 2012)	(\$1,633,333)
Less 3 rd Party Contributions	<u>(\$1,000,000)</u>
Net Debenture Cost	\$1,066,667

The \$1,000,000 expected by the 3rd party contributions will be received when the property owners connect to the service. Letters have been issued to all property owners outlining the associated connection costs. The service connection timeframe is currently unknown for each property owner.

The capital project is estimated to be completed March 31, 2014 and will be immediately initiated. Project is expected to be substantially completed by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Status Reports or if required a Report to Council.

OPTION/ANALYSIS

Option 1 – Proceed with the Authorizing By-law

To rescind bylaw #2012-69 and that Council proceeds with the authorizing by-law to approve the expenditure in the amount of \$6,000,000 and a net debenture cost of \$1,066,667 for the Extension of Sanitary Sewer to Pinewood Park Drive area project. This option is recommended.

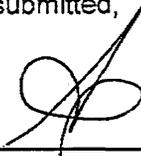
Option 2 – Cancel outright or reduce expenditure

That Council cancels outright or reduces the expenditure for this project. If Council were to reduce or cancel this project, it would delay the extension of a primary trunk sewer in the Pinewood Park area. This option is not recommended.

RECOMMENDED OPTION

- 1) To rescind by-law #2012-69 with a total expenditure of \$4,750,000 and a net debenture cost of \$2,500,000 approved with resolution #2012-124 dated February 21, 2012 and
- 2) To request the authorization of an expenditure by-law with a total project cost of \$6,000,000 and a net debenture cost of \$1,066,667.

Respectfully submitted,



Angela Cox
Manager, Finance & Administration
Engineering, Environmental Services and works



Alan Korell
Managing Director Engineering,
Environmental Services & Works

We concur in this report and recommendation.



Laura Boissonneault, CGA
Supervisor of Budgets and Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Person designated for continuance: Alan Korell

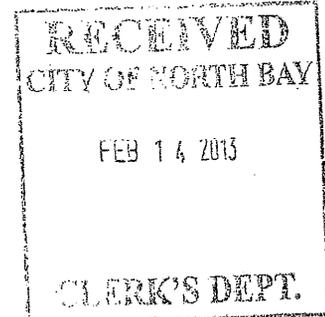
Attachments: Capital Budget Status Sheets

Copy for: Cathy Conrad

Project Summary

Project Number:	3304SS	Active:	Yes
Title:	EXTENSION OF SANITARY SEWER TO PINEWOOD PARK DR. AREA		
Asset Type:	INFRASTRUCTURE - Sanitary		
Division:	Capital - Sewer		
Budget Year:	2013		
Scenario Name:	Main		
Budget Status:	Finance Funding		
Regions:			
Project Type:	SANITARY SEWER		

Project Description				Project Comments			
This project provides for the completion of the extension of a primary trunk sewer along Lakeshore Dr. and Pinewood Park Dr. to service the south end of the City.				Estimate \$1.2M in developer and ratepayer contributions. \$1,633,333 reallocated from project 2803WS to 3304SS as per RTC EESW 2012-034.			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	200,000	200,000	0	Expense			
	200,000	200,000	0	3425	CONSTRUCTION CONTRACT	180,476	
				4005	INTERNAL INTEREST CHARGES	7,524	
				7010	ADMINISTRATON & OVERHEAD	2,000	
					Total Expense:	200,000	
				Revenue			
				0400	SS - PAY AS YOU GO	200,000	
					Total Revenue:	200,000	
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Useful Life	Manager				Completion Date
2011		40 YEARS	ALAN KORELL				Dec 31, 2014



City of North Bay
Report to Council

Report No.: EESW-2013-017

Date: February 11, 2013

Originator: Angela Cox
Manager, Finance and Administration
Engineering, Environmental Services and Works

Subject: 2013 Capital Budget Project – 3318SS Marshall – Sewage Lift Station

RECOMMENDATION

That a capital expenditure by-law is prepared for Council's consideration to authorize the installation of a new 15 HP pump at the Marshall Sewage Lift Station for the Engineering, Environmental Services and Works Department, being 2013 Water and Sanitary Sewer Capital Budget, project #3318SS, in the amount of \$200,000.

BACKGROUND

This project is to provide the Sanitary Sewage Plant with a new 15 HP pump. The 2013 Water and Sanitary Sewer Capital Budget of \$200,000 has been earmarked to complete the capital project.

A schedule of the proposed by-law is submitted for Council's consideration.

Construction Contract	\$190,476
Financing costs	\$7,524
Administration & Overhead	\$2,000
Net Debentured Costs	<u>\$200,000</u>

The capital project is estimated to be completed December 31, 2013 and will be immediately initiated. Project is expected to be substantially completed by October 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Statuses Reports or if required a Report to Council

OPTION/ANALYSIS

Option 1 – Proceed with the Authorizing By-law

That Council proceeds with the authorizing by-law to approve the expenditure in the amount of \$200,000 for the installation of a new 15 HP pump at the Marshall Sewage Lift Station. This option is recommended.

Option 2 – Cancel outright or reduce expenditure

That Council cancels outright or reduces the expenditure for this project. If Council were to reduce or cancel this project, then the upgrade will be postponed. This option is not recommended.

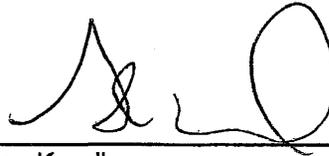
RECOMMENDED OPTION

That a capital expenditure by-law is prepared for Council's consideration to authorize the installation of a new 15 HP pump at the Marshall Sewage Lift Station for the Engineering, Environmental Services and Works Department, being 2013 Water and Sanitary Sewer Capital Budget, project #3318SS, in the amount of \$200,000.

Respectfully submitted,



Angela Cox
Manager, Finance & Administration
Engineering, Environmental Services and works



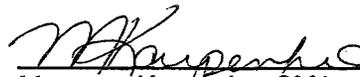
Alan Korell
Managing Director Engineering,
Environmental Services & Works

We concur in this report and recommendation.

fol:



Laura Boissonneault, CGA
Supervisor of Budgets and Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Person designated for continuance: Karin Pratt

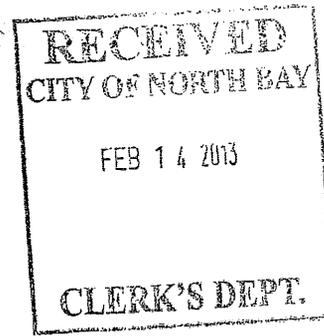
Attachments: Capital Budget Status Sheets

Copy for: Cathy Conrad

Project Summary

Project Number:	3318SS	Active:	Yes
Title:	MARSHALL - SEWAGE LIFT STATION		
Asset Type:	INFRASTRUCTURE - Sanitary		
Division:	Capital - Sewer		
Budget Year:	2013		
Scenario Name:	Main		
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description				Project Comments			
To install a new 15 HP pump							
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	200,000	200,000	0	Expense			
	200,000	200,000	0	3425	CONSTRUCTION CONTRACT	190,478	
				4005	INTERNAL INTEREST CHARGES	7,524	
				7010	ADMINISTRATON & OVERHEAD	2,000	
					Total Expense:	200,000	
				Revenue			
				402	SS - DEBENTURE	200,000	
					Total Revenue:	200,000	
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Useful Life	Manager			Completion Date	
2013	Jan 1, 2013	20 YEARS	ALAN KORELL			Dec 31, 2013	



City of North Bay

Report to Council

Report No.: EESW-2013-019

Date: February 11, 2013

Originator: Angela Cox
Manager, Finance and Administration
Engineering, Environmental Services and Works

Subject: 2013 Capital Budget Project – 3513SS WWTP Grit Removal at Front End

RECOMMENDATION

That a capital expenditure by-law is prepared for Council's consideration to authorize the construction of a new septage receiving and grit removal facility at the Sanitary Sewage Plant for the Engineering, Environmental Services and Works Department, being 2013 Water and Sanitary Sewer Capital Budget, project #3513SS, in the amount of \$3,000,000.

BACKGROUND

This project is to provide for the reconstruction of a new septage receiving and grit removal facility at the Sanitary Sewer Treatment Plant. The total project cost is \$6,000,000 to be funded in 2013 and 2014 with \$3,000,000 each year respectfully.

A schedule of the proposed by-law is submitted for Council's consideration.

Construction Contract	\$2,857,143
Financing costs	\$112,857
Administration & Overhead	\$30,000
Net Debentured Costs	<u>\$3,000,000</u>

The capital project is estimated to be completed December 31, 2014 and will be immediately initiated. Project is expected to be substantially completed by October 31, 2014.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Statuses Reports or if required a Report to Council

OPTION/ANALYSIS

Option 1 – Proceed with the Authorizing By-law

That Council proceeds with the authorizing by-law to approve the expenditure in the amount of \$3,000,000 for the construction of a new septage receiving and grit removal facility at the Sanitary Sewage Plant. This option is recommended.

Option 2 – Cancel outright or reduce expenditure

That Council cancels outright or reduces the expenditure for this project. If Council were to reduce or cancel this project, then the upgrade will be postponed. This option is not recommended.

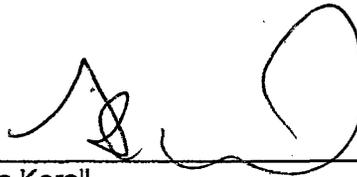
RECOMMENDED OPTION

That a capital expenditure by-law is prepared for Council's consideration to authorize the construction of a new septage receiving and grit removal facility at the Sanitary Sewage Plant for the Engineering, Environmental Services and Works Department, being 2013 Water and Sanitary Sewer Capital Budget, project #3513SS, in the amount of \$3,000,000.

Respectfully submitted,



Angela Cox
Manager, Finance & Administration
Engineering, Environmental Services and works

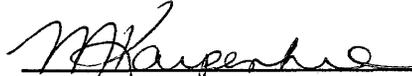


Alan Korell
Managing Director Engineering,
Environmental Services & Works

We concur in this report and recommendation.



pt: Laura Boissonneault, CGA
Supervisor of Budgets and Financial Reporting



Margaret Karpenko, CMA
Chief Financial Officer/Treasurer



Jerry Knox
Chief Administrative Officer

Person designated for continuance: Karin Pratt

Attachments: Capital Budget Status Sheets

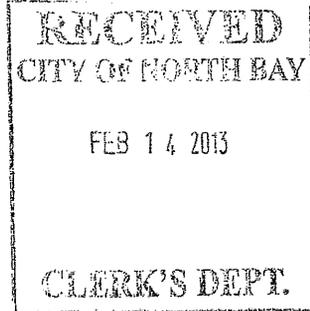
Copy for: Cathy Conrad

Project Summary

Project Number:	3513SS	Active:	Yes
Title:	WWTP - GRIT REMOVAL AT FRONT END		
Asset Type:	BUILDINGS - Water		
Division:	Capital - Sewer		
Budget Year:	2013		
Scenario Name:	Main		
Budget Status:	Finance Funding		
Regions:			
Project Type:	SANITARY SEWER		

Project Description				Project Comments			
<p>This project provides for the construction of a new septage receiving and grit removal facility. A new card lock septage receiving facility (Honey Monster) will be constructed at the Regina Street side of the Sewage Treatment Plant for septage trucks and industrial hauled waste water receiving. A manhole, currently used for tipping near the Tim-Br Mart on Memorial Drive which accesses a trunk sanitary sewer, will not be usable once a condo development adjacent to this site gets developed. The use of this site is becoming less compatible with time as the Community Waterfront Friends green plan gets implemented. A card lock will permit the City to better track who is using the site and what is being dumped into the City sewer. It will also track and bill the user based on volume and City tipping fees policies.</p>				<p>Estimate \$4M in Provincial and Federal funding.</p>			
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	3,000,000	3,000,000	0	Expense			
2014	3,000,000	3,000,000	0	3425	CONSTRUCTION CONTRACT	2,857,143	
	6,000,000	6,000,000	0	4005	INTERNAL INTEREST CHARGES	112,857	
				7010	ADMINISTRATON & OVERHEAD	30,000	
					Total Expense:	3,000,000	
				Revenue			
				0400	SS - PAY AS YOU GO	3,000,000	
					Total Revenue:	3,000,000	
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Useful Life	Manager				Completion Date
2011		15-20 YEARS	ALAN KORELL				Dec 31, 2014

CITY OF NORTH BAY REPORT TO COUNCIL



Report No: CORP 2013- 17

Date: February 19, 2013

Originator: SCOTT BRADFORD

Subject: 2013 SAN STORAGE MIRROR SYSTEMS TECHNOLOGY CAPITAL PROJECT

RECOMMENDATION

That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 SAN Storage Mirror Technology Project, project number 3320GG, in the amount of \$110,250.

BACKGROUND

Included in the 2013 budget was the amount of \$110,250 for the 2013 SAN Storage Mirror Technology Project.

SAN technology is used to consolidate storage for multiple servers and combined with virtualization provides for the use of less physical servers and less unused storage per server. Our current off-site storage is more than 4 years old and is not of adequate size to accommodate our current storage requirements and provide real-time backup of corporate data.

TIMELINES

The capital project is estimated to be completed in 12 months and will be immediately initiated. Project is expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Status Reports or if required Report(s) to Council.

OPTIONS ANALYSIS

Option 1: To authorize the expenditure by-law for the 2013 SAN Storage Mirror Technology Project.

Option # 2: Not to approve the program.

The current solution is more than 4 years old and not adequate in size.

The existing technology solution will be at the end of the included maintenance period and we will be required to purchase maintenance services out of the operating budget. In addition, the current hardware does not match the current primary SAN in technology or capacity

RECOMMENDED OPTION

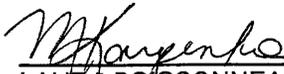
That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 SAN Storage Mirror Technology Project, project number 3320GG, in the amount of \$110,250.

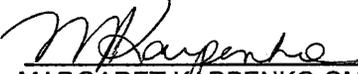
Respectfully submitted,


SCOTT BRADFORD
DIRECTOR OF INFORMATION SYSTEMS


LEA JANISSE
MANAGING DIRECTOR OF
CORPORATE SERVICES

We concur in this report and recommendation.

for

LAURA BOISSONNEAULT
SUPERVISOR OF BUDGETS AND
FINANCIAL REPORTING


MARGARET KARPENKO, CMA
CHIEF FINANCIAL OFFICER/TREASURER


JERRY KNOX
CHIEF ADMINISTRATIVE OFFICER

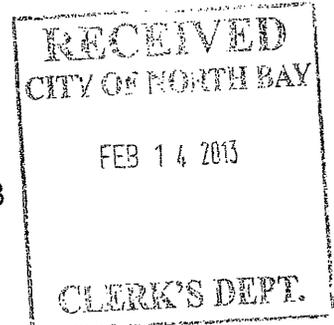
Personnel designated for continuance: Scott Bradford

Project Summary

Project Number:	3320GG	Title:	SAN STORAGE MIRROR	Asset Type:	MACHINERY & EQUIPMENT - General Government	Division:	Capital - Corporate Services	Budget Year:	2013	Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding	Regions:		Project Type:									

Project Description				Project Comments					
To establish a real-time mirrored storage with our SAN (storage area network)				<p>The current solution is 4 years old and not adequate in size. The existing technology solution will be at the end of the included maintenance period and we will be required to purchase maintenance services out of the operating budget. In addition, the current hardware does not match the primary SAN in technology or capacity.</p> <p>The current solution is batch copy not real-time, verified, mirror. The expected life would coincide with the SAN which is projected to 2017 with yearly reviews on size/status.</p>					
Scenario Description				Scenario Comments					
Project Forecast				Project Detailed 2013					
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount			
2013	110,250	110,250	0	Expense					
	110,250	110,250	0	4005	INTERNAL INTEREST CHARGES	4,147			
				5010	MACHINERY & EQUIPMENT	105,000			
				7010	ADMINISTRATON & OVERHEAD	1,103			
				Total Expense:			110,250		
				Revenue					
				0461	TSF FRM REV FUND-PAYGO	110,250			
				Total Revenue:			110,250		
Related Projects				Operating Budget Impact					
Year Identified	Start Date	Project Partner	Manager			Est. Completion Date			
2013	Jan 1, 2013	5 YEARS	SCOTT BRADFORD			Dec 31, 2013			

CITY OF NORTH BAY
REPORT TO COUNCIL



Report No: CORP 2013- 16

Date: February 19, 2013

Originator: SCOTT BRADFORD

Subject: 2013 INFORMATION SYSTEMS TECHNOLOGY CAPITAL PROJECT

RECOMMENDATION

That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 information systems technology capital program, project number 6134GG, in the amount of \$294,250 and the 2013 water and sanitary sewer information systems technology program, project number 6134WS, in the amount of \$99,000.

BACKGROUND

Included in the 2013 budget was the amount of \$294,250 for the 2013 Information Systems Technology program. The 2013 Water and Sanitary Sewer budget also includes \$99,000 for an Information Systems Technology program.

The 2013 program can be summarized as follows:

Corporate Priorities	\$280,238
Financing and Admin	\$ 14,012
Net Debenture Cost	\$294,250
Water and Sanitary Sewer Priorities	<u>\$99,000</u>
Combined Net Debenture Cost	<u>\$393,250</u>

The detailed program for 2013 is as follows:

Server Replacements	\$ 20,000
Workstations	\$ 90,000
Information Systems- Infrastructure / Network	\$ 20,000
Telephony & Communications	\$ 5,000
Security Assessment	\$ 40,000
Sungard / Financial Systems Enhancements	\$ 25,000
Software Licensing	\$ 5,238
GIS Priorities	\$ 75,000
Water and Sanitary Sewer Priorities	\$ 99,000
Financing and Contingencies	\$ 14,012
Total Expenditures	\$393,250

TIMELINES

The capital project is estimated to be completed in 12 months and will be immediately initiated. Project is expected to be substantially complete by December 31, 2013.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Status Reports or if required Report(s) to Council.

OPTIONS ANALYSIS

Option 1: To authorize the expenditure by-law for the 2013 Information Systems technology capital program and the 2013 Water and Sewer Information Systems technology program as approved in the respective 2013 capital budgets.

Option # 2: Not to approve part or all of the program.

The servers and workstations are at the end of their useful life and will impact operating efficiency if not replaced.

The remaining items, other than financing, represent identified corporate and business unit requirements and represent some improvement of efficiencies in the proper deployment of the system.

RECOMMENDED OPTION

That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 information systems technology capital program, project number 6134GG, in the amount of \$294,250 and the 2013 water and sanitary sewer information systems technology program, project number 6134WS, in the amount of \$99,000

Respectfully submitted,

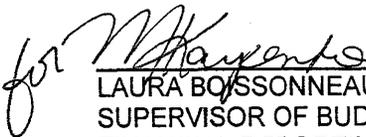


SCOTT BRADFORD
DIRECTOR OF INFORMATION SYSTEMS

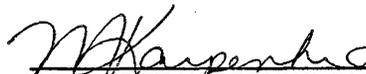


LEA JANISSE
MANAGING DIRECTOR OF
CORPORATE SERVICES

We concur in this report and recommendation.

for 

LAURA BOISSONNEAULT
SUPERVISOR OF BUDGETS AND
FINANCIAL REPORTING



MARGARET KARPENKO, CMA
CHIEF FINANCIAL OFFICER/TREASURER



JERRY KNOX
CHIEF ADMINISTRATIVE OFFICER

Personnel designated for continuance: Scott Bradford

Project Summary

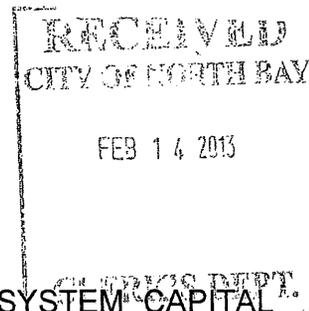
Project Number:	6134GG		
Title:	SYSTEMS TECHNOLOGY PROGRAM 2013 ON-GO		
Asset Type:	MACHINERY & EQUIPMENT - General Government		
Division:	Capital - Corporate Services		
Budget Year:	2013		
Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding		
Regions:			
Project Type:			

Project Description	Project Comments																																																																											
This project is to provide the information and communications technology for the Corporation's Business Units. This includes: computer hardware and software, telephony hardware and software, network infrastructure and connectivity.	Workstation Replacement (\$90,000) Server replacement (\$20,000) Network/Infrastructure (Local and Wide Area Network) supporting approximately 900+ endpoints (\$20,000) Telephony/Remote Communications (\$5,000)																																																																											
Scenario Description	Scenario Comments																																																																											
Project Forecast	Project Detailed 2013																																																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Budget Year</th> <th style="width: 15%;">Total Expense</th> <th style="width: 15%;">Total Revenue</th> <th style="width: 15%;">Difference</th> </tr> </thead> <tbody> <tr><td>2013</td><td>294,250</td><td>294,250</td><td>0</td></tr> <tr><td>2014</td><td>360,590</td><td>360,590</td><td>0</td></tr> <tr><td>2015</td><td>515,740</td><td>515,740</td><td>0</td></tr> <tr><td>2016</td><td>349,890</td><td>349,890</td><td>0</td></tr> <tr><td>2017</td><td>339,190</td><td>339,190</td><td>0</td></tr> <tr><td>2018</td><td>649,490</td><td>649,490</td><td>0</td></tr> <tr><td>2019</td><td>307,090</td><td>307,090</td><td>0</td></tr> <tr><td>2020</td><td>307,090</td><td>307,090</td><td>0</td></tr> <tr><td>2021</td><td>456,890</td><td>456,890</td><td>0</td></tr> <tr><td>2022</td><td>339,190</td><td>339,190</td><td>0</td></tr> <tr><td></td><td style="border-top: 1px solid black;">3,919,410</td><td style="border-top: 1px solid black;">3,919,410</td><td style="border-top: 1px solid black;">0</td></tr> </tbody> </table>	Budget Year	Total Expense	Total Revenue	Difference	2013	294,250	294,250	0	2014	360,590	360,590	0	2015	515,740	515,740	0	2016	349,890	349,890	0	2017	339,190	339,190	0	2018	649,490	649,490	0	2019	307,090	307,090	0	2020	307,090	307,090	0	2021	456,890	456,890	0	2022	339,190	339,190	0		3,919,410	3,919,410	0	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">GL Account</th> <th style="width: 50%;">Description</th> <th style="width: 30%;">Total Amount</th> </tr> </thead> <tbody> <tr> <td colspan="3">Expense</td> </tr> <tr> <td>4005</td> <td>INTERNAL INTEREST CHARGES</td> <td style="text-align: right;">11,069</td> </tr> <tr> <td>5010</td> <td>MACHINERY & EQUIPMENT</td> <td style="text-align: right;">280,238</td> </tr> <tr> <td>7010</td> <td>ADMINISTRATON & OVERHEAD</td> <td style="text-align: right;">2,943</td> </tr> <tr> <td></td> <td style="text-align: right;">Total Expense:</td> <td style="text-align: right; border-top: 1px solid black;">294,250</td> </tr> <tr> <td colspan="3">Revenue</td> </tr> <tr> <td>0461</td> <td>TSF FRM REV FUND-PAYGO</td> <td style="text-align: right;">294,250</td> </tr> <tr> <td></td> <td style="text-align: right;">Total Revenue:</td> <td style="text-align: right; border-top: 1px solid black;">294,250</td> </tr> </tbody> </table>	GL Account	Description	Total Amount	Expense			4005	INTERNAL INTEREST CHARGES	11,069	5010	MACHINERY & EQUIPMENT	280,238	7010	ADMINISTRATON & OVERHEAD	2,943		Total Expense:	294,250	Revenue			0461	TSF FRM REV FUND-PAYGO	294,250		Total Revenue:	294,250
Budget Year	Total Expense	Total Revenue	Difference																																																																									
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Related Projects	Operating Budget Impact																																																																											
Year Identified	Start Date	Project Partner	Manager	Est. Completion Date																																																																								
2013		4 YEARS	SCOTT BRADFORD	Dec 31, 2013																																																																								

Project Summary

Project Number:	6134WS	
Title:	SYSTEMS TECHNOLOGY PROGRAM 2013 ON-GO	
Asset Type:	MACHINERY & EQUIPMENT - Water	
Division:	Capital - Water	
Budget Year:	2013	
Scenario Name:	Main	Active: Yes
Budget Status:	Finance Funding	
Regions:		
Project Type:		

Project Description				Project Comments			
This project is to provide the information and communications technology for the Corporation's Business Units. This includes computer hardware and software, telephony hardware and software, network infrastructure and connectivity.							
Scenario Description				Scenario Comments			
Project Forecast				Project Detailed 2013			
Budget Year	Total Expense	Total Revenue	Difference	GL Account	Description	Total Amount	
2013	99,000	99,000	0	Expense			
2014	102,000	102,000	0	4005	INTERNAL INTEREST CHARGES	3,724	
2015	105,000	105,000	0	5010	MACHINERY & EQUIPMENT	94,286	
2016	108,000	108,000	0	7010	ADMINISTRATON & OVERHEAD	990	
2017	111,000	111,000	0				
2018	114,000	114,000	0				
2019	117,000	117,000	0	Revenue			
2020	121,000	121,000	0	0300	Pay As You Go Water	99,000	
2021	125,000	125,000	0				
2022	129,000	129,000	0				
	1,131,000	1,131,000	0			Total Expense: 99,000	
						Total Revenue: 99,000	
Related Projects				Operating Budget Impact			
Year Identified	Start Date	Project Partner		Manager			Est. Completion Date
2013		N/A		SCOTT BRADFORD			Dec 31, 2013

**CITY OF NORTH BAY
REPORT TO COUNCIL**

Report No: CORP 2013- 18 Date: February 19, 2013

Originator: SCOTT BRADFORD

Subject: 2013 CORPORATE DOCUMENT MANAGEMENT SYSTEM CAPITAL PROJECT

RECOMMENDATION

That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 Corporate Document Management Project, project number 3321GG, in the amount of \$26,750.

BACKGROUND

Included in the 2013 budget was the amount of \$26,750 for the 2013 Corporate Document Management Project and this amount will be combined with previously approved capital of \$250,000 for this project. A report will be forthcoming for Council's consideration regarding the award of the RFP for this project.

The volume of paper and electronic records and consequently the demand for accurate and efficient provision of electronic information to the public and elected officials, the efficient search/retrieval of both electronic and paper records, and the application of legal holds and other retention policies continues to grow. The implementation of a corporate-wide EDRMS is to achieve the following benefits:

Improved Staff Efficiency and Effectiveness

- Improved access to electronic meeting agendas and minutes
- Improved ability to comply with various legislation and legal proceedings.
- Better customer service due to faster access to complete information.
- Improved accuracy and timeliness of document searches.
- Reduced errors from missing information or unintentional use of outdated information.
- Better information sharing across the organization
- Easy access to several formats and sources of unstructured data from one interface.
- Stable long-term system that will grow with the organization and maximize staff activity and retention of corporate knowledge.
- Easy integration with MSOffice and SharePoint 2010 to leverage benefits of the software.

Improved Protection of Corporate Information

- Improved compliance with the City's Retention Bylaw for both paper and electronic documents.
- Better email management, including the management of qualifying email as records.
- Seamless management of both paper and electronic records.
- Centralized management of metadata and organization of paper and electronic documents.
- Accurate and complete location and protection of qualifying documents across the organization for administrative holds, legal holds and timely release of documents when holds are no longer required.
- Protection of the integrity of documents and records during routine use.
- Reporting which provides information about the integrity of the installation and the documents and records contained in it.

CORP 2013-18

- Single point of security management.
- Interface that allows users to organize their view and searches of records and documents to best meet their individual needs.
- Ability to manage information and authorization flow across the organization using workflows for documents and records.
- Easier response to changes in legislation impacting records retention through an automated tool to make The Ontario Municipal Records Retention Schedule (TOMRMS) updates easier.
- Improved staff efficiency generating and distributing agendas and minutes.
- Reduced impact and increased implementation speed for changes to the classification system and retention policies on staff.
- Improved response time and reduced staff effort for Freedom of Information requests.

TIMELINES

The capital project is estimated to be completed in 24 months and will be immediately initiated. Project is expected to be substantially complete no later than March 31, 2015 and every effort will be made to complete this prior to that date.

This implementation period is considered fair and reasonable if all assumptions are realized. As the capital project moves forward any major variances to this schedule will be communicated to Council via the semiannual Capital Status Reports or if required Report(s) to Council.

OPTIONS ANALYSIS

Option 1: To authorize the expenditure by-law for the 2013 Corporate Document Management Project.

Option # 2: Not to approve the program.

The current systems do not allow for appropriate and effective records management practices to be applied to ALL corporate records to ensure regulatory compliance, legal compliance, appropriate retention and disposition of ALL corporate records in digital and non-digital (paper) format.

RECOMMENDED OPTION

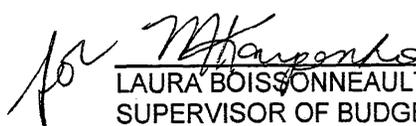
That a capital expenditure by-law be prepared for the consideration of City Council to authorize the 2013 Corporate Document Management Project, project number 3320GG, in the amount of \$26,750.

Respectfully submitted,


SCOTT BRADFORD
DIRECTOR OF INFORMATION SYSTEMS


LEA JANISSE
MANAGING DIRECTOR OF
CORPORATE SERVICES

We concur in this report and recommendation.


LAURA BOISSONNEAULT
SUPERVISOR OF BUDGETS AND
FINANCIAL REPORTING


MARGARET KARPENKO, CMA
CHIEF FINANCIAL OFFICER/TREASURER

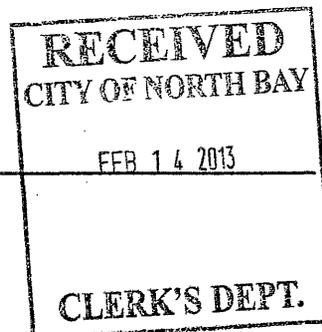

JERRY KNOX
CHIEF ADMINISTRATIVE OFFICER

Personnel designated for continuance: Scott Bradford

Project Summary

Project Number:	3321GG	Title:	CORPORATE DOCUMENT MANAGEMENT SYSTEM	Asset Type:	MACHINERY & EQUIPMENT - General Government	Division:	Capital - Corporate Services	Budget Year:	2013	Scenario Name:	Main	Active:	Yes
Budget Status:	Finance Funding	Regions:		Project Type:									

Project Description	Project Comments																																							
Implement a corporate document management system for all departments to enable consistent document management and records management practices.	<p>A software system that will allow the appropriate and effective records management practices to be applied to all corporate records to ensure regulatory compliance, legal compliance, appropriate retention and disposition of all corporate records in digital and non-digital (paper) format.</p> <p>The date of completion will be determined as part of the selection process. This selection is expected to be made in late 2012/early 201 and start in 2013. It is expected to be fully implemented throughout the City by 2014.</p>																																							
Scenario Description	Scenario Comments																																							
Project Forecast	Project Detailed 2013																																							
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CITY OF NORTH BAY**REPORT TO COUNCIL****Report No:** CSBU 2013-01**Date:** February 13, 2013**Originator:** Dorothy Carvell, Transit Manager**Subject:** Transit Bus Fare Increase

RECOMMENDATION

That Council approve Transit Fare increases:

1. Effective April 1, 2013 - cash fare of \$.25, Monthly Pass of \$2.00 and 10 Trip card of \$2.25, and
2. Effective April 1, 2014 - cash fare of \$.25, Monthly Pass of \$2.00 and 10 Trip card of \$2.25.

BACKGROUND

In January 2006, cash fares only were increased by \$.25 (twenty-five cents) bringing them to \$2.25. A revenue increase of \$120,000 was anticipated for 2006. This increase was not realized as customers quickly moved from paying cash fares to purchasing monthly passes and 10-Trip cards.

In April 01, 2012, cash fares only were increased by \$.25 bringing cash fare to \$2.50. Once again the anticipated revenue increase was not realized.

Bus Monthly passes have not increased since 2008 at which time there was a \$5.00 increase by way of Council Resolution 2008-11.

Currently requested is a bus Pass increase of \$2.00. To a customer, based on a minimum of 40 rides a month, this is approximately \$.05 (5 cents) per ride. Passes may be used for unlimited rides. This still provides significant savings for customers using passes over cash fares. Based on 40 rides per month, paying cash fare, amounts to \$110.00.

Raising cash fares will keep North Bay comparable to other Transit systems cash fares. The price of passes will put North Bay slightly higher in comparison to other Transit systems. (see attached comparisons). The increase in the price of fares, both cash and passes, is projected to generate an additional \$102,000 in 2013, if implemented April 1, 2013 and a \$152,000 in 2014.

The Transit Department is reporting an increase of 6.1% for the 2013 budget. This is mostly comprised of increased costs associated to increase in fuel prices and maintenance costs due to changes in MTO regulations and legislated emission controls. Transit strives to maintain a Revenue to Cost (R/C) ratio of 55% or higher. Attached is an overview of the R/C ratio from 2004 – 2012.

OPTIONS/ANALYSIS:

OPTION 1:

That Council approve Transit Fare increases:

1. effective April 1, 2013 - cash fare of .25, Monthly Pass of \$2.00 and 10 Trip card of \$2.25.
2. effective April 1, 2014 - cash fare of .25, Monthly Pass of \$2.00 and 10 Trip card of \$2.25.

OPTION 2:

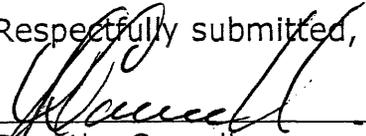
Do not approve the increase. By not implementing an increase in fare prices, Transit will require an increase in contributions from the City's general revenue stream.

RECOMMENDED OPTION: OPTION 1:

THAT COUNCIL APPROVE TRANSIT FARE INCREASES:

1. EFFECTIVE APRIL 1, 2013 - CASH FARE OF .25, MONTHLY PASS OF \$2.00 AND 10 TRIP CARD OF \$2.25.
2. EFFECTIVE APRIL 1, 2014 - CASH FARE OF .25, MONTHLY PASS OF \$2.00 AND 10 TRIP CARD OF \$2.25.

Respectfully submitted,



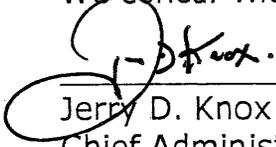
Dorothy Carvell
Transit Manager

I concur with this report and recommendations.

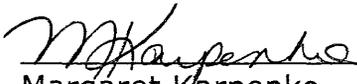


Peter Chirico
Managing Director, Community Services

We concur with this report and recommendation



Jerry D. Knox
Chief Administrative Officer



Margaret Karpenko
Chief Financial Officer, Treasurer

Personnel designated for continuance: Dorothy Carvell

attach.

CURRENT TRANSIT FARES AND 2013, 2014 INCREASES

Fare	2012	Proposed 2013	Proposed 2014
<u>Cash</u>			
Adult	2.50	2.75	3.00
Student	2.50	2.75	3.00
Reduced	2.50	2.75	3.00
<u>Passes</u>			
Adult	80.00	82.00	84.00
Student	65.00	67.00	69.00
Reduced	55.00	57.00	59.00
<u>10 Trip Card</u>	22.50	24.75	27.00
<u>Term 1 - Student</u>			
Sept. - Dec	220.00	228.00	236.00
<u>Term 2</u>			
Jan - April	220.00	228.00	236.00
Jan - June	330.00	342.00	350.00
<u>Term Child</u>			
Jan - April	190.00	198.00	206.00
Jan - June	280.00	292.00	300.00

MONTHLY PASS PRICE COMPARISONS -

Transit System	Adult	Student	Reduced	Fare request
NORTH BAY	\$80.00	\$65.00	\$55.00	\$2.00 INCREASE EACH YEAR
NIAGARA TRANSIT	74.00	58.00	58.00	\$3.00 INCREASE EACH YEAR
BARRIE	80.00	62.00	52.50	3% PER YEAR INCREASE
SUDBURY	76.00	70.00	46.00	\$1.00 TO \$2.00 PER YEAR
TIMMINS	68.00	53.00	53.00	\$1.00 INCREASE
CORNWALL	61.00	54.00	38.00	\$2.00 INCREASE
MILTON	64.00	45.00	45.00	NO INCREASE
ORILLIA	55.00	45.00	40.00	45.00/46.00/47.00 FARE STRUCTURE UNDER REVIEW
SAULT STE MARIE	60.00	?	50.00	NO INCREASE
KINGSTON	68.25	50.50	46.25	TOTAL FARE STRUCTURE UNDER REVIEW

CASH FARE COMPARISONS -

Transit System	Adult	Student	Reduced	Fare Request
NORTH BAY	\$2.50	\$2.50	\$2.50	.25 INCREASE EACH YEAR
NIAGARA	2.65	2.30	2.30	.10 INCREASE EACH YEAR
BARRIE	2.85	2.85	2.50	3% INCREASE PER YEAR
SUDBURY	2.70	2.70	2.05	.05 TO .10 CENTS INCREASE PER YEAR
CORNWALL	2.75	2.75	2.756	NO INCREASE
MILTON	3.00	3.00	3.00	NO INCREASE
ORILLIA	2.25	1.50	1.75	ALL TO \$2.00 FARE STRUCTURE UNDER REVIEW
SAULT STE MARIE	2.50	2.50	2.50	NO INCREASE
KINGSTON	2.50	2.25	2.25	TOTAL FARE STRUCTURE UNDER REVIEW

REVENUE/COST RATIO - CUTA STATS 2011

CITY COMPARISONS

NORTH BAY	56%
NIAGARA	31%
BARRIE	44%
SUDBURY	42%
CORNWALL	31%
MILTON	23%
ORILLIA	51%
SAULT STE MARIE	32%
KINGSTON	40%

REVENUE TO COST RATIO NORTH BAY YEARLY COMPARISON

R/C RATIO	2004	2005	2006	2007	2008	2009	2010	2011	2012
NORTH BAY	63%	61%	61%	58%	52%	56%	56%	56%	56%

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-15

**A BY-LAW TO AUTHORIZE THE
MEMORIAL GARDENS REHABILITATION
PROJECT AND OHL FRANCHISE**

WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 10 authorizes the Council to pass a by-law for the purposes therein stated;

AND WHEREAS the *Municipal Act, 2001* (S.O. 2001, c-25), Section 401 authorizes the Council to pass a by-law for the purposes herein stated;

AND WHEREAS the Council passed Resolution 2013-67 at its Meeting held Monday, February 4, 2013, authorizing the Memorial Gardens Rehabilitation Project and OHL Franchise, being 2013 Community Services Capital Budget Project No. 6115RF, with a net debenture cost of \$3,900,000.00;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the expenditure of \$3,900,000.00 for the Memorial Gardens Rehabilitation and OHL Franchise the following be hereby authorized:

Memorial Gardens Rehabilitation Project	\$12,000,000.00
FedNor and NOHFC Grants	\$(2,000,000.00)
Battalion 15 Year Loan	\$(5,000,000.00)
Temporary Reserve Financing	\$(1,100,000.00)
Current 2013 Debenture Cost (Capital Budget)	\$ 300,000.00
Future Net Debenture Costs 2014-2022	<u>\$ 3,600,000.00</u>
Total Debenture (Capital Budget)	<u>\$ 3,900,000.00</u>

2. That the Treasurer of the City of North Bay is hereby authorized to borrow from time to time from any bank or person by way of promissory note(s) and/or temporary advances of money to meet the cost of work as aforesaid pending the completion thereof and pending the issue and sale of the debentures hereinafter referred to but in no event shall the aggregate of such borrowings exceed the amount of \$3,900,000.00 limited in this by-law.
3. Any promissory note(s) issued pursuant to paragraph 2 hereof shall be sealed with the seal of The Corporation of the City of North Bay and signed by the Mayor or Deputy Mayor and the Treasurer of the City of North Bay.
4. That the debentures to be issued to pay for the cost of such work shall bear interest at such rate as the Council may determine and shall be made payable within ten (10) years.

READ A FIRST TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

cc READ A SECOND TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-016

**BEING A BY-LAW TO CONFIRM PROCEEDINGS
OF THE MEETING OF COUNCIL ON
FEBRUARY 4, 2013**

WHEREAS the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

AND WHEREAS Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

AND WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That the actions of the Council of The Corporation of the City of North Bay at its meeting held on February 4, 2013 in respect of each motion, resolution and other action passed and taken by the Council at its said Meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

READ A FIRST TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

cc READ A SECOND TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND PASSED THIS 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

PL

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-018

BEING A BY-LAW TO ESTABLISH RATES OR CHARGES FOR THE SUPPLY OF WATER AND SANITARY SEWER BY THE CITY OF NORTH BAY FOR DOMESTIC, COMMERCIAL AND MANUFACTURING USE, AND INCLUDING OTHER RELATED MATTERS (AND TO REPEAL BY-LAW NO. 2011-233)

WHEREAS the Water Filtration Surcharge implemented effective July 1, 2003, has been calculated based on the requirement to fund a net City share for the Water Filtration Plant;

AND WHEREAS Notice of the Public Meeting in the matter of proposed amendments to existing water and sanitary sewer rates was given by advertisement in the North Bay Nugget on the 20th of October, 2012 and on the 27th day of October, 2012;

AND WHEREAS a Public Meeting under the *Municipal Act* in the matter of the proposed amendments to the existing water rates and sanitary sewer rates was held on the 19th day of November, 2012;

AND WHEREAS the Council of The Corporation of the City of North Bay authorized the by-law to establish rates and charges for the supply of water and sanitary sewer directing that all water rates be raised by 13.88%, and that the sanitary sewer charge be reduced from 86% to 70% of the water charges effective March 1, 2013 by Resolution No. 2013-68 on the 4th day of February 5, 2013;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

DEFINITIONS:

1. For the purpose of this By-Law:
 - a) "City" shall mean The Corporation of the City of North Bay;
 - b) "Consumer" shall mean the owner of any property or portion thereof situated in the City of North Bay;
 - c) "Dwelling Unit" shall mean a room or suite of rooms occupied or capable of being occupied as an independent and separate housekeeping establishment;
 - d) "Property" shall mean land and premises or any portion thereof which is supplied with water by the City;
 - e) "Retirement Home/Residence" shall mean a building designated for residents thereof in which lodging is supplied with meals, homecare, nursing, medical, or similar care and treatment if required. A Retirement Home/Residence may contain independent and separate housekeeping units which include culinary facilities, provided that these units are ancillary to the main facility from which the residents receive service.
2. The monthly rates or charges for the supply of water by the City of domestic, commercial and manufacturing use are hereby established in accordance with the rates or charges set forth in Schedule "A" attached to and forming part of this By-Law.
3. a) The monthly rates or charges payable by a consumer for the supply of water for domestic or household use are hereby established on the basis of and in accordance with the applicable rates hereinafter set forth, but, in no case shall the total minimum monthly amount payable by a consumer for the supply of

water for household or domestic use be less than the sum of \$24.22.

- b) Subject as herein provided, where the consumption of water is measured by a water meter, the total monthly payable by a consumer for the supply of water for institutional, commercial, industrial, or manufacturing use shall be in accordance with the applicable rates or charges set forth in Schedule "A" hereof. In no case shall the total combined monthly amount payable, as foresaid, be less than the sum of \$33.78.
 - c)
 - (i) A basic fixed rate of \$5.84 per residential dwelling unit and/or institutional/commercial/industrial account shall be added to all metered accounts.
 - (ii) For the purposes of determining water charges, a Retirement Home/Residence will be considered one dwelling unit and, therefore, charged one basic fixed rate of \$5.84 in addition to the metered charges.
 - d) Where the consumption of water is not measured by a water meter, the total monthly amount payable by a consumer for the supply of water for institutional, commercial, industrial or manufacturing use shall be in accordance with the applicable minimum rates or charges hereinafter set forth in Schedule "A", and in no case shall be less than \$33.78 per month.
 - e)
 - (i) A Water Filtration Capital Surcharge, being calculated based on 6.77% of the gross water component of flat rate water accounts shall be implemented effective March 1, 2013;
 - (ii) A Water Filtration Capital Surcharge, being calculated based on 6.77% of the gross water component of metered water accounts, except the portion that applies to consumption over 50,000 gallons shall be implemented effective March 1, 2013.
 - f) The revenue generated by the Water Filtration Surcharge shall be applied to the Water Filtration Plan Capital Account, to pay expenses as they are incurred, until the project is completed and long-term financing incurred and received.
4. The City shall only accept an application for a supply of water from the property owner or an agent thereof and the property owner shall be liable to the City for the payment of all rates in respect of water supplied to the property and for all charges and costs of the City applicable to the supply of water to such property.
5. In those cases where a property is not supplied with water for the full month, the minimum applicable monthly rates or charges payable by the consumer shall be reduced proportionately.
6.
 - a) Water meters may be installed by the City in any institutional, commercial, industrial and manufacturing properties.
 - b) Water meters may be installed by the City in any residential buildings.
7. There shall be a fee payable at the time of the issuance of a Building Permit for the supply and usage of water for construction purposes. The fee shall be based on the value of construction as set forth on the Building Permit Application as follows:
- a)
 - i) \$1.00 per \$1,000.00 value of construction up to the first \$500,000.00 value; and,
 - ii) \$0.25 per \$1,000.00 value of construction for the remaining value of construction or part thereof.
 - b) The following types of construction shall be exempt from the construction water charges:

- i) Construction outside of serviced areas;
 - ii) Renovations to residential units; and,
 - iii) Renovations and additions to all buildings which pay water charges on a metered rate.
 8. a) Accounts for the rates or charges for the supply of water by flat rate shall be payable by the consumer every four months with payment due in the month following each such period.
 - b) The Treasurer may accept payments on the due date, via direct debit from the Bank or Trust Company account of a customer in good standing, where such customer has previously authorized cheques for the purpose of payment of the said water accounts.
 - c) The Treasurer shall cause at least ten days notice to be given to the consumer of the due date:
 - i) of each flat rate account, on a tri-annual basis;
 - ii) of each metered account, on not less than a quarterly basis; and,
 - iii) of each pre-authorized chequing account, on an annual basis.
 - d) The Treasurer may accept a direction from a consumer that notice of the account shall be given to a tenant of the consumer to be in full satisfaction of notice to consumer.
9. A sanitary sewer rate is hereby imposed upon the owners or occupants of lands which are supplied with sewage service.
10. The sanitary sewer rate imposed by Section 9 shall be a charge on the water bill charged or chargeable in respect of such lands and shall be computed as seventy per centum (70%) of the annual water rates or charges charged or chargeable in respect of such land where such lands are used for other than institutional, commercial and industrial purposes and not less than seventy per centum (70%) of the annual water rates or charges charged or chargeable in respect of such lands where such lands are used for institutional, commercial or industrial purposes.
11. The Treasurer shall charge an associated fee as specified in Schedule "E" of the City's User Fee By-Law No. 2011-123, as amended, to any accounts for which payment was tendered by cheque where such cheque is not honoured by the Bank or Trust Company named on such cheque.
12. All water accounts, sanitary sewer accounts and special fees shall be subject to a percentage charge payable by the consumer as a penalty for non-payment of water accounts or any part thereof of one and one-quarter percent (1.25%) on the first day of the calendar month immediately following the due date and on the first day of each calendar month thereafter in which default continues.
13. The Clerk shall, upon notice from the City Treasurer of the amount due and the person by whom it is due and of the lands upon which any work was done or furnished the supply of water, enter any such unpaid amounts as fixed by Schedule "A" attached hereto for such service or work upon the Collector's Roll and collect them in the same manner as taxes.
14. The Treasurer shall charge an associated fee as specified in Schedule "E" of the City's User Fee By-Law No. 2011-123, as amended, to any accounts for which unpaid amounts are entered upon the Collector's Roll.
15. In circumstances where a property is exempt from taxation and is serviced with water and sanitary sewer, the City may shut off the supply of water to the land if fees and charges payable by the owners or occupants of the land for the supply of the water and

sanitary sewer to the land are overdue.

16. Water and Sanitary Rates and Charges By-Law No. 2011-233 is hereby repealed.

17. This By-Law shall become effective from March 1, 2013.

READ A FIRST TIME IN OPEN COUNCIL THIS 19th DAY OF FEBRUARY, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 19th DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 19th DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THIS SCHEDULE "A" TO BY-LAW NO. 2013-018 OF THE CORPORATION OF THE CITY OF NORTH BAY

1. Monthly rates payable for the supply of water for domestic or household use where the consumption of water is not measured by a water meter:

(i)	Each separate dwelling unit	\$ 17.59
(ii)	Bath, with or without shower	4.59
	Each additional bath, with or without shower	2.06
(iii)	Shower stall	4.59
	Each Additional shower stall	2.06
(iv)	Toilet and urinal	4.59
	Each additional toilet or urinal	2.06
(v)	Washbasin or sink	2.06
	Each additional washbasin or sink	1.06
(vi)	Automatic washing machine or laundry outlet (used for domestic or household purposes)	4.59
(vii)	Hose outlet or lawn or garden sprinkler	4.59
(viii)	Heating unit (steam or hot water)	4.59
(ix)	Swimming pool, sauna, hot tubs spas	4.59

2. Monthly rates payable for the supply of water for commercial, industrial or manufacturing use where the consumption of water cannot be measured by water meter:

(i)	Bakery	\$ 40.44
(ii)	Bank	33.78
(iii)	Barber Shop	40.44
(iv)	Billiard Room	33.78
(v)	Bowling Alley	33.78
(vi)	Candy Manufacturer	40.44
(vii)	Car Wash	121.26
(viii)	Church	33.78
(ix)	Confectionary Shop	33.78
(x)	Curling Rink	40.44
(xi)	Dental Office	40.44
(xii)	Display Fountain	40.44
(xiii)	Dry Cleaning Shop	40.44
(xiv)	Greenhouse	40.44
(xv)	Hairdressing Shop	40.44
(xvi)	Heating Plant (steam or hot water boiler) for public, educational, institutional, commercial, industrial or manufacturing property	33.78
(xvii)	Hotel	101.03
(xviii)	Laundry or Laundromat	121.26

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-019

**BEING A BY-LAW TO AUTHORIZE TEMPORARY
BORROWING FROM TIME TO TIME TO MEET
CURRENT EXPENDITURES DURING THE FISCAL
YEAR ENDING DECEMBER 31, 2013**

WHEREAS the *Municipal Act*, S.O. 2001, Chapter M.25, Section 407, provides authority for a municipality to authorize the Head of Council and the Treasurer to borrow from time to time, such sums as the Council considers necessary to meet, until the taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Ontario Municipal Board, is limited by Section 407 of the *Municipal Act*;

AND WHEREAS the Council of The Corporation of the City of North Bay authorized the Treasurer to borrow from time to time to meet current expenditures by Resolution No. 2013-60 passed at its Regular Meeting hold on the 4th day of February, 2013.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY ENACTS AS FOLLOWS:

1. The Head of Council and the Treasurer are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **The Toronto-Dominion Bank** and such other lender(s) as may be determined from time to time by by-law of Council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year; and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$12,000,000.00, whichever is less.
4. The Treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of the *Municipal Act* that have not been repaid.

5. For purposes of this by-law the estimated revenues referred to in section 3 and 4 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
6. The Treasurer be and is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.
7. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the Head of the Council or conform to the Treasurer or both of them.
8. The lender shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
9. This by-law shall take effect on the final day of passing.

READ A FIRST TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-009

**BEING A BY-LAW TO STOP UP, CLOSE AND CONVEY
A PORTION OF THE LANEWAY LOCATED IN A BLOCK
BOUNDED BY DOUGLAS STREET, ROSE AVENUE,
GALT STREET AND HIGH STREET
IN THE CITY OF NORTH BAY**

WHEREAS it is deemed expedient and in the interest of The Corporation of the City of North Bay that part of the laneway abutting Part Lots 84 and 85 Plan M-32 be closed, stopped up and sold to the abutting owners;

AND WHEREAS by Resolution No. 2012-569 passed on the 1st day of October, 2012, Council approved the closure of the laneway;

AND WHEREAS the laneway abutting Part Lots 84 and 85, Plan M-32 is hereby declared to be surplus;

AND WHEREAS notice of this by-law was published once a week for two consecutive weeks in the North Bay Nugget, published in the City of North Bay;

AND WHEREAS no person has claimed that his lands will be prejudicially affected by the passing of this by-law nor applied to be heard in person or by his counsel, solicitor, or agent, the Council of the City nor a Committee of said Council;

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. That certain part of the laneway abutting Part Lots 84 and 85, Plan M-32 designated as Part 1 on Reference Plan 36R-13383 is hereby closed, stopped up and conveyed.
2. The City shall transfer Part 1, Plan 36R-13383 to the owners of the lands abutting thereon, their successors or assigns, upon receipt of the consent in writing of the abutting registered owner, if the transfer is to be to a person other than the abutting registered owner.
3. This by-law comes into force and effect upon a certified copy of the by-law being registered in the Land Titles Office for the District of Nipissing.

READ A FIRST TIME IN OPEN COUNCIL THE 21ST DAY OF JANUARY, 2013.

READ A SECOND TIME IN OPEN COUNCIL THE 21ST DAY OF JANUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THE 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-014

**BEING A BY-LAW TO AMEND BY-LAW NO. 2011-129
(USER FEES FOR NORTH BAY FIRE & EMERGENCY SERVICES –
SCHEDULE "A")**

WHEREAS the City is authorized to enact by-laws imposing fees or charges for services or activities provided or done by or on behalf of it pursuant to section 391 of the *Municipal Act, 2001* (S.O. 2001, c.25);

AND WHEREAS Notice of the Public Meeting in the matter of fees and charges was given as required by Ontario Regulation 244/02 made under the *Municipal Act, 2001* (S.O., 2001, c.25) by advertisement in the North Bay Nugget on the 5th, 12th and 19th days of January, 2013;

AND WHEREAS a Public Meeting under the *Municipal Act* in the matter of the North Bay Fire & Emergency Services' fees and charges was held on the 28th day of January, 2013;

AND WHEREAS by Community Committee Report No. 2013-04 passed at its Regular Meeting held on Monday, February 4, 2013 Council authorize a by-law to increase the current fees and charges in place for the North Bay Fire & Emergency Services.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. Schedule "A" of By-Law No. 2011-129, is hereby deleted and the attached Schedule "A" is inserted in lieu thereof.
2. This By-Law comes into force and effect as of January 1, 2013.

READ A FIRST TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD
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Schedule for user fees and charges to be charged by the **North Bay Fire & Emergency Services:**

Service	2013	2014
Permits and Inspection Fees		
Permit Inspections: Including residential, commercial, care and treatment facilities, malls/plazas, hotel/motel, real estate transactions, retrofit, industrial, liquor license, trade shows/home shows/ special functions, and any other request for inspection not listed below	\$130 for 1 st hour/inspector plus \$95 per additional hour/inspector	\$135 for 1 st hour/inspector plus \$100 per additional hour/inspector
In Home Day Care & Foster Care Homes	Up to \$95/hr	Up to \$100/hr
Mobile Food Vendors	Up to \$95/hr	Up to \$100/hr
Emergency Response		
False Automatic Monitored Alarms (time period resets every January)	1 st - No charge 2 nd - \$410 (MTO rate) 3 rd - \$410 per apparatus responding per hour or part hour	1 st - No charge 2 nd - current MTO rate for 1 apparatus 3 rd - current MTO rate per apparatus responding per hour or part hour
Vehicles fires; Rescues, Fires, Accidents involving MVC for non-residents (MTO rates. Minimum 2 fire vehicles)	Current MTO rate	Current MTO rate
Technical Responses: CBRNE/HAZMAT, confined space, hazardous environments, ice/water, snowmobile rescue, Transportation of Dangerous Goods Incident	\$2,000 for first hour \$1,000 for each additional ½ hour Plus consumable materials, replacement staff and including 25% administrative overhead charge.	\$2,200 for first hour \$1,100 for each additional ½ hour Plus consumable materials, replacement staff and including 25% administrative overhead charge.
Exceptional use items (foam, chemical suits, etc.)	Cost of consumable materials plus 25% administrative overhead charge	Cost of consumable materials plus 25% administrative overhead charge
Emergency response to utilities as a result of others' actions (natural gas line struck by contractor, contractor influenced calls, etc.)	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (3)	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (3)

Non-emergency assistance calls; elevator out of service, etc. (except when assisting another agency). (MTO rates)	Current MTO rate	Current MTO rate
Fire Watch: Post Fire Property Security/Safety	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (1)	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (1)
Fires on or beside the Railroad, as a result of the Railroad left unattended in tie burning or otherwise, out of control fires, and failure to attempt to extinguish those fires that impinge on private or public properties	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (3)	Actual costs plus 25% administrative overhead charge. Minimum: Captain (1) and Firefighter (3)
Emergency Control / protection costs such as demolition, boarding, fencing, making area safe, security, other agencies' costs (i.e. MNR)	Actual costs plus 25% administrative overhead charge.	Actual costs plus 25% administrative overhead charge.
Illegal Burning of Hazardous Materials or Burning regarding Open Air Burning Permits under the <i>Ontario Fire Code</i>	Current MTO rate plus any additional cleanup costs including 25% administrative overhead charge.	Current MTO rate plus any additional cleanup costs including 25% administrative overhead charge.
Indemnification Technology	Current MTO rate per truck and personnel/hour plus any additional cost to North Bay Fire & Emergency Services or City of North Bay for each and every call.	Current MTO rate per truck and personnel/hour plus any additional cost to North Bay Fire & Emergency Services or City of North Bay for each and every call.
Open Burning Permits (issued by North Bay Fire & Emergency Services)		
Residential / Campground Burning Permits	Annual - \$80 Weekly - \$20	Annual - \$80 Weekly - \$20
Commercial Site Burning Permits (per site)	Annual - \$230 Monthly - \$130 Weekly - \$105	Annual - \$235 Monthly - \$135 Weekly - \$110
Responding to Burning Complaint & Permit Not Found	Current MTO rate	Current MTO rate
Fire Apparatus Stand-by		
Shows, Exhibitions, Demonstrations, Assistance to Other Agencies	Overtime rate. Minimum per vehicle: Captain (1) and Firefighter (1)	Overtime rate. Minimum per vehicle: Captain (1) and Firefighter (1)

Fire Prevention / Education Fees		
Fire Safety Plan Review / signature for a building without an alarm system	\$130	\$140
Fire Safety Plan Review / signature for a building with an alarm system	\$300	\$320
Fire Safety Plan Review / signature for a complex building with an alarm system	\$300 plus \$95 per additional hour/inspector	\$320 plus \$100 per additional hour/inspector
Fire Route processing and approval if not on building permit	\$180	\$185
Copies of Fire Reports, Information from Files, Legal Inquiry, Fire Inspection Reports, et.	\$125	\$130
Smoke Alarm/CO Alarm kept and not returned	\$25 Fire Alarm \$50 CO Alarm	\$25 Fire Alarm \$50 CO Alarm
Training		
Training of outside Agencies, public, etc. (including fire extinguisher training)	\$110hr per instructor/trainer plus expenses	\$115/hr per instructor/ trainer plus expenses

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2013-013

**BEING A BY-LAW TO AMEND BY-LAW NO. 2010-108
(WASTE MANAGEMENT BY-LAW - SCHEDULE "A")**

WHEREAS The Corporation of the City of North Bay (the "City") is the owner and operator of the Merrick Landfill Site located in Merrick Township (the "Landfill Site");

AND WHEREAS the City is authorized to enact by-laws imposing fees or charges for services or activities provided or done by or on behalf of it pursuant to section 391 of the *Municipal Act, 2001* (S.O. 2001, c.25);

AND WHEREAS the City is authorized to regulate and inspect the use of any land or structures within the municipality or any defined area or areas thereof for dumping or disposing of garbage, refuse, or domestic or industrial waste of any kind;

AND WHEREAS the Council deems it desirable to regulate the disposal of garbage by way of landfill bans, recycling and home composting systems;

AND WHEREAS Notice of the Public Meeting in the matter of waste management fees and charges was given by advertisement in the North Bay Nugget on the 5th, 12th, 19th and 26th days of January, 2013;

AND WHEREAS a Public Meeting under the *Municipal Act* in the matter of the waste management fees and charges was held on the 28th day of January, 2013;

AND WHEREAS by Engineering & Works Committee Report No. 2013-04 passed at its Regular Meeting held on Monday, February 4, 2013 Council authorize a by-law to increase the current fees and charges in place for waste management.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. Schedule "A" of By-Law No. 2010-108, as amended, is hereby amended as follows:

"CLASSIFICATIONS

EFFECTIVE DATE

WASTE

APRIL 1, 2013

- a) Solid waste from industrial, commercial and institutional sources

\$81.00/tonne
(\$20.00 load minimum)

CLASSIFICATIONS

EFFECTIVE DATE

WASTE

JANUARY 1, 2014

- a) Solid waste from industrial, commercial and institutional sources

\$84.00/tonne
(\$20.00 load minimum)"

2. This By-Law comes into force and effect as of April 1, 2013.

READ A FIRST TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A SECOND TIME IN OPEN COUNCIL THIS 19TH DAY OF FEBRUARY, 2013.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 19TH DAY OF FEBRUARY, 2013.

MAYOR ALLAN McDONALD

CITY CLERK CATHERINE CONRAD

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