



The Corporation of the City of North Bay
200 McIntyre St. East
North Bay, ON P1B 8V6

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GARAGE & SHED PERMIT APPLICATION CHECKLIST

Permit Fee: \$190.00

- ☐ Application for a Permit to Construct or Demolish
- ☐ Schedule 1: Designer Form
- ☐ Owner's Consent Form (Required if Applicant is NOT Owner)
- ☐ Construction Drawings (Refer to Sample Drawings) – Including, but not limited to:
 - Proposed Foundation or Slab Type
 - Proposed Floor Plan Layout (Include all Windows & Doors)
 - Proposed Lintels at all Windows & Doors
 - Proposed Wall & Roof Construction (Include Floor Construction for Sheds)
 - Proposed Elevations (Indicate Height from Grade to Mid-Point of Roof)
- ☐ Site Plan (Refer to Sample Drawings) – Including, but not limited to:
 - All Property Lines & Associated Dimensions
 - All Structures on Property and Their Associated Areas
 - Proposed Structure & Associated Setbacks to Property Lines
- ☐ DIA Permit From North Bay-Mattawa Conservation Authority (If Required)