

The Corporation of The City of North Bay

By-Law No. 2026-016

**Being a By-Law to Amend By-Law 2018-53
(A By-Law to Regulate the
Administration of Building Permits)**

Whereas at its Regular Meeting held on Tuesday, March 24, 2026, Council passed Resolution 2026-71, authorizing an amendment to Schedule E, Staff Appointments.

Now Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts as Follows:

1. Part 6 – Plans and Specifications
 - a) Paragraph 23(5) is amended by adding:

“and any other information as required under the Private Approach, Lot Grading and Drainage By-Law 2026-15, as may be amended”.
 - b) Paragraph 25 is deleted and replace it with the following:

“Minor additions, accessory buildings, sundecks, garages and carports are exempt from the requirements in section 23(5) where the development is exempt from the Private Approach, Lot Grading and Drainage By-Law 2026-15, as may be amended. However, the Chief Building Official or City Engineer may require a plan of survey certified by an Ontario Land Surveyor to establish compliance of any building constructed on a lot where there is information of potential non-compliance.”
 - c) Paragraph 26 is deleted and replaced with the following:

“Prior to Notice of Completion being granted for single detached dwellings, semi-detached dwellings and small buildings a Lot Grading Certificate is required as outlined under the Private Approach, Lot Grading and Drainage By-Law 2026-15, as may be amended”.
 - d) Schedule “D” – Prescribed Notices and Inspections is amended as follows:

Occupancy Prior to Completion – Delete Reference to ss. 26 of By-Law 2018-053.

Completion of Building – Update inspection Name to “Notice of Completion” and add “A Lot Grading Certificate as regulated by s. 26 of this By-Law and the Private Approach, Lot Grading and Drainage By-Law 2026-15, as may be amended”.

2. This By-Law shall come into force and effect the day passed by Council.

Read a First Time in Open Council this 7th day of April, 2026.

Read a Second Time in Open Council this 7th day of April, 2026.

Read a Third Time in Open Council and Enacted and Passed this 7th day of April, 2026.

Mayor Peter Chirico

Deputy City Clerk Veronique Hie