Minutes – September 12, 2024
NORTH BAY ACCESSIBILITY ADVISORY COMMITTEE
Location: 5th Floor, Mayor's Boardroom
Time: 12:00pm

Attendance:

Barb Smith, Chair
Linda Thomas-Oulette, Vice Chair
Gary Gardiner, Councillor
Kim Kitchen
Johanne Brousseau
Robert Irvine
Laura Johnson
Andrew Gustafson

Staff: Beverley Hillier, Acting Secretary Treasurer

1) Welcome & Call to Order

The Chair called the meeting to order at 12:03 p.m.

2) Disclosure(s) of Pecuniary Interest
   - None for this meeting.

3) Adoption of Minutes

The Chair indicated that any previous minutes will be brought forward to the next meeting for review and approval

4) New Business

- The Committee discussed an overview of the MAAC Roles & Responsibilities. There was discussion on the role of MAAC versus the internal role of City staff in meeting accessibility standards.
  - **Action:** Bev Hillier will share the "Report a Problem" on the City's website with the Committee

- Project Overview and Update
  - Past Projects
    - Sidewalks & Transit
    - Capital Projects Update

        - Community Centre
        - Beach Mats
        - Accessible Parking Spots
    - Accessibility Awareness Week

- Future Projects / Work Plan
    - Accessibility Awareness Week Plans for June 2025 and ongoing communication & education plans
    - North Bay Welcome Event 2025
    - Ongoing consultation on Capital Projects
    - Status of meeting AODA requirements
    - Annual Report
    - Guest Speaker invited to future meetings to share city related projects

      Action: Bring a calendar of timing of events to the next committee meeting

- **Action:**
    - Bev to check about the number of members MAAC is permitted
    - Bev to share MAAC member updated contact information

- Meeting Schedule / Next Meeting
    - Confirmation with the Committee about the date and time of the meeting
    - Agreed to keep the meeting at the second Thursday of the month until the end of 2024 and have further conversation about the date of the meeting in 2025.

5) New Business

- Airport Accessibility Plan
    - Federally regulated. They have requested to have the MAAC review and provide comments on their Plan.

    - **Action:** Bev to circulate the Plan for the Committee's review.

6) Correspondence
- none

7) Next Meeting
    - October 10, 2024
    - November 14, 2024
    - December 12, 2024

8) Adjournment

Moved by: Johanne Brousseau

Seconded by: Linda Thomas-Oulette

That the meeting of the North Bay Municipal Accessibility Advisory Committee do now adjourn at 1:05 p.m.

"Carried"