200 McIntyre St. East
North Bay, Ontario
P1B 8V6
Tel: 705-474-0400
Fax: 705-495-2378

propertytaxes@northbay.ca

ROLL NUMBER _____

TAX ACCOUNT NUMBER _____

WATER ACCOUNT NUMBER _____

ADDRESS _____

Date Received

Tax and Water Pre-Authorized Change/Cancellation

(Please note: We require 15 days notice to process any changes or cancellations)

*****Please attach a VOID cheque, if you require Banking info Change*****

TAX: **CANCEL** ☐ **CHANGE** ☐

Banking Info ☐

Withdraw Date 1st ☐ or 15th ☐

Due Date Plan ☐

Please process my request after the ____/____/____ payment is processed.
MM DD YYYY

Water: **CANCEL** ☐ **CHANGE** ☐

Banking Info ☐

Budget Plan to Regular Pre-Authorized ☐

Regular Pre-Authorized to Budget Plan ☐

Please process my request after the ____/____/____ payment is processed.
MM DD YYYY

Final Meter Reading Date, if required ____/____/____
MM DD YYYY

Address to send Final Bill _____

_____

OFFICE USE ONLY:

FINAL READ _____

Print _____ **Signature** _____

Date _____ **Phone** _____

Personal information on this form is collected under the authority of Section 342 of the Municipal Act, 2001, S.O. 2001, C.25 (as amended), and will be used to determine eligibility for enrollment in a Pre-Authorized Payment Plan for automatic bank withdrawals to remit taxes to the City of North Bay. **Questions relating to the Program should be directed to Customer Service 705-474-0400 or customerservice@northbay.ca.**