The Corporation of the City of North Bay
200 McIntyre St. East
North Bay, ON P1B 8V6

MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE (MAAC)

MEETING MINUTES

Meeting Date: April 9th, 2026
Meeting Location: 5th Floor Boardroom
Approval: DRAFT
Recorded By: Dana Bakker

ATTENDANCE

	Name	Title	Present
MAAC Committee Members:	Barbara Lynn Smith	Committee Chair	Y
	Andrew Gustafson	Vice Chair	Y
	Robert Irvine	Committee Member	Y
	Laura Johnston	Committee Member	Y
	Johanne Brousseau	Committee Member	Y
	Don Halpert	Committee Member	N
	Richard Mantha	Committee Member	Y
	Adam Curran	Staff Liaison	Y
	Sara Inch	Council Representative	Y
Other Participants:	Noah Perron	CNB	Y
	Dana Bakker	CNB	Y

MEETING MINUTES

Item Number	Item	Discussion Summary / Action Item
1	**Welcome**	The meeting was called to order at 12:03 p.m. by Committee Chair Barbara Lynn Smith.
2	**Disclosure(s) of Pecuniary Interest**	None declared
3	**Adoption of Agenda**	**Motion:** That the agenda for the meeting held on April 9th, 2026, be adopted as presented **Moved by:** Andrew **Seconded by:** Johanne **Carried/Defeated:** Carried
4	**Adoption of Minutes**	**Motion:** That the minutes of the February 12th, 2026 meeting be adopted as presented. **Moved by:** Richard **Seconded by:** Laura **Carried/Defeated:** Carried **Motion:** That the minutes of the March 12th, 2026 meeting be adopted as presented. **Moved by:** Sara **Seconded by:** Laura

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		Carried/Defeated: Carried
5	**Business Arising from the Minutes**	None for this meeting.
6	**New Business**	
6.1	Clerks Office	Veronique presents: - Veronique to provide info on speech to text to committee and voting with a screen reader Barb – has CCTV screen – wondering if City Hall could use **Action Items:** - Committee to send comments to Adam regarding the Voatz report
6.2	Winter maintenance	Moving Stacey Mayhall to next meeting
6.3	Airport Accessibility	Bryan Avery - Presentation on changes made to the airport for accessibility - Parking machines changed to improve visibility on screens. - Air chair – designed to fit West Jet planes – still not accessible for certain wheelchairs. - Updates on seating within the airport - Updates on signage for improving visibility - Barb – echoing of devices that read out information, no adult change table in accessible washroom - Bryan to send info to Adam – to put in MAAC moments Adam had to leave ~12:40pm
7	**Previous Action Items**	**Action Item:** MAAC think of 3 items to accomplish in 2026 - Upgrading of change tables in locations – Barb - New addition to the Waterfront area - Community center - Accessible washrooms at the Arena, Memorial Gardens and the YMCA – no automatic doors Johanne – update on Heritage Train Station **Further Action item** – invite Heritage Train Station to give presentation Johanne – recycling (Circular Material) - What accommodations are in place for people with physical disabilities o Assisted collection services – form must be filled out - Johanne – give number to Barb

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		- Have until April 10th to say the rolling bin is too large for you and to get a smaller one. **Further Action Item:** Johanne to send link for the form to Noah/Adam to send to the group – someone with a physical disability to fill out the form. **Action Item:** What would MAAC like to see during Accessibility week? - Committee to contact Adam about availability for Farmer's Market. - There is no table any longer – Adam connected with Amber - Need to look for another partner (an alternative table) - Post a MAAC Moment every day **Further Action Item:** Adam to reach out to connections (need a table and a tent - Barb) **Action Item:** MAAC Moments - Gord Young will post for MAAC - Ideas: o Parabus – companion o Bluetooth hearing in Council chambers o City bus accessible features o Community center accessible features o Accessilbe mats at the waterfront o Accessilbe picnic tables at Sunset, Silver Beach, Champlain o Accessilbe parking off Colleen Crescent - Further Action Item: Ask Adam to ask Parks if the change table has been upgraded at Olmstead
8	**Correspondence**	None for this Meeting.
9	**Next Meeting**	Next meeting scheduled for May 14th, 2026, from 12:00–1:00 p.m. in the Mayor's Boardroom (5th Floor, City Hall)
10	**Adjournment**	Meeting adjourned at 1:03 p.m. **Moved by:** Andrew **Seconded by:** Robert **Carried/Defeated:** Carried

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