



## Engineer in Training 12 Month Contract



### JOB POSTING ID 23E-50

The Corporation of the City of North Bay is currently seeking applications for the position of Engineer in Training (EIT).

Reporting to the Senior Capital Program Engineer, this position is responsible for assisting with the design, design management, procurement, and construction management of various Capital projects within the City and for gathering, documenting, and analysing various data regarding City assets. The EIT will also assist with the review and approval of the Engineering aspects of private developments within the City as well as undertaking studies, analysis and preparing recommendations for traffic, capital planning, and asset management. The Intern provides engineering expertise, including interpretation, adaptation and implementation of established guidelines, regulations and best management practices as related to provincial legislation, infrastructure maintenance, and replacement/rehabilitation of City assets.

The position is an entry level position with progressive responsibility and will provide the required experience to acquire a Professional Engineering License and progress towards a Project Engineer position.

This opportunity is proudly supported by Northern Ontario Heritage Fund Corporation and is funded through the Workforce Development Program. Eligibility requirements of the program can be found here: <https://nohfc.ca/en/pages/programs/people-talent-program/workforce-development-stream>

In order to be eligible for this position, candidates must meet all of the following:

#### Eligibility Requirements:

- be unemployed or underemployed
- be at least 18 years of age
- be legally eligible to work in Canada
- have not been previously employed under a NOHFC funded internship
- live in North Bay, Ontario for the duration of the internship

#### Qualifications:

- University degree from an accredited engineering program
- Working towards professional designation from Professional Engineers Ontario
- Proficiency in office software, including word processing and spreadsheet development
- Class G Driver's license with satisfactory driver's abstract
- Project management experience will be considered an asset
- Strong organizational skills,
- Experience with modelling software will be considered an asset

**Hours of Work:** Monday to Friday 8:30 a.m. – 4:30 p.m. (35 hours per week, with one hour unpaid lunch daily)

**Salary:** \$62,826 per year plus vacation pay as legislated in accordance with the Employment Standards Act

The City of North Bay is an Ontario Municipal Employees Retirement System (OMERS) employer.

Qualified applicants are invited to submit a detailed resume and covering letter in one document, saved in PDF format, with clear confirmation that the NOHFC program eligibility requirements are met, no later than **11:59 p.m., Sunday, October 22, 2023** via email to: [staffing@northbay.ca](mailto:staffing@northbay.ca). Please identify the **Posting ID (23E-50)** in the subject line.

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

Please note that all offers of employment are conditional upon proof of education, a satisfactory driver's abstract and a criminal record check at the candidates cost, to be arranged by the City of North Bay Human Resources Department only. Offers of employment are also conditional upon confirmation that the incumbent meets NOHFC approval requirements.

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. Accommodation will be provided in all parts of the hiring process as required under the City's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.

An Equal Opportunity Employer