

Consolidated Financial Statements

**THE CORPORATION OF THE  
CITY OF NORTH BAY**

Year ended December 31, 2019

# THE CORPORATION OF THE CITY OF NORTH BAY

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Year ended December 31, 2019

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## MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of The Corporation of the City of North Bay (the "City") are the responsibility of the City's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The City's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by Management.


Council meets with Management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by BDO Canada LLP, independent external auditors appointed by the City. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the City's consolidated financial statements.



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Chief Administrative Officer  
David Euler  
September 15, 2020



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Chief Financial Officer/Treasurer  
Margaret Karpenko  
September 15, 2020



Tel: 705-495-2000  
Fax: 705-495-2001  
Toll-Free: 800-461-6324  
www.bdo.ca

BDO Canada LLP  
101 McIntyre Street W  
Suite 301  
North Bay ON P1B 2Y5 Canada

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## Independent Auditor's Report

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**To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the City of North Bay**

### **Opinion**

We have audited the consolidated financial statements of The Corporation of the City of North Bay (the City), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statement of operations, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the City as at December 31, 2019, and its consolidated results of operations, its consolidated change in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the consolidated financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

## Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the City to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants, Licensed Public Accountants

North Bay, Ontario  
September 15, 2020

# THE CORPORATION OF THE CITY OF NORTH BAY

## Consolidated Statement of Financial Position

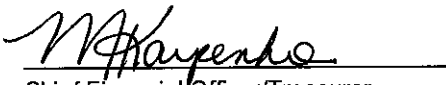
December 31, 2019, with comparative information for 2018

	2019	2018
<b>FINANCIAL ASSETS:</b>		
Cash and cash equivalents	\$ 46,998,328	\$ 38,959,082
Investments (note 3)	40,839,570	36,748,086
Taxes receivable	4,166,499	3,726,536
Accounts receivable (note 4)	10,229,435	10,047,620
Other assets	664,209	1,148,814
Investment in government business enterprises (note 5(b))	42,908,519	42,312,586
	<u>145,806,560</u>	<u>132,942,724</u>
<b>FINANCIAL LIABILITIES:</b>		
Accounts payable and accrued liabilities (note 6)	21,219,536	20,144,975
Deferred revenue - general	1,256,286	957,649
Deferred revenue - obligatory reserve funds (note 7)	11,291,520	6,430,938
Post-employment benefits and compensated absences payable (note 8)	17,835,600	17,491,300
Solid waste landfill closure and post-closure care liability (note 9)	2,719,226	2,595,422
Net long-term liabilities (note 10)	54,155,497	48,654,250
	<u>108,477,665</u>	<u>96,274,534</u>
<b>NET FINANCIAL ASSETS</b>	<b>37,328,895</b>	<b>36,668,190</b>
<b>NON-FINANCIAL ASSETS:</b>		
Tangible capital assets (note 22)	544,598,295	533,689,430
Other non-financial assets	2,019,647	1,897,454
Commitments (note 14)		
Contingent liabilities (note 15)		
Environmental indemnities (note 16)		
Liability for contaminated sites (note 17)		
Subsequent events (note 26)		
<b>Accumulated surplus (note 12)</b>	<b>\$ 583,946,837</b>	<b>\$ 572,255,074</b>

The accompanying notes are an integral part of these consolidated financial statements.

On behalf of Council:

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Financial Officer/Treasurer

# THE CORPORATION OF THE CITY OF NORTH BAY

## Consolidated Statement of Operations

December 31, 2019, with comparative information for 2018

	2019 Budget (note 20)	2019 Total	2018 Total
<b>Revenues:</b>			
Property taxation	\$ 85,502,273	\$ 84,215,158	\$ 80,267,948
Taxation from other governments	3,733,109	3,698,363	3,449,876
User charges	34,331,086	35,090,792	35,367,678
Government transfers and grants	20,899,307	20,244,635	22,165,884
Licenses, permit fees and rents	2,119,210	2,024,007	2,106,093
Investment income	1,005,000	1,996,263	1,757,107
Provincial Offences Act (note 19)	1,595,000	1,229,245	1,393,619
Other	4,525,556	6,888,374	5,272,368
Equity earnings of government business enterprises (note 5(a))	725,000	2,000,011	3,539,639
	154,435,541	157,386,848	155,320,212
<b>Expenses:</b>			
General government	5,877,795	7,049,179	7,400,490
Protection services	41,677,845	41,340,186	39,636,043
Transportation services	34,645,092	35,915,706	34,373,103
Engineering and environmental services	28,267,977	27,090,239	26,019,105
Community services	16,240,016	16,245,208	15,946,461
Recreation and cultural services	18,015,608	14,783,609	16,212,984
Planning and development	3,715,488	3,270,958	2,155,695
	148,439,821	145,695,085	141,743,881
Annual surplus	5,995,720	11,691,763	13,576,331
Accumulated surplus, beginning of year	572,255,074	572,255,074	558,678,743
Accumulated surplus, end of year	\$ 578,250,794	\$ 583,946,837	\$ 572,255,074

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF NORTH BAY

## Consolidated Statement of Changes in Net Financial Assets

December 31, 2019, with comparative information for 2018

	2019 Budget (note 20)	2019 Total	2018 Total
Annual surplus	\$ 5,995,720	\$ 11,691,763	\$ 13,576,331
Acquisition of tangible capital assets	(28,013,255)	(36,946,701)	(27,249,336)
Amortization of tangible capital assets	23,232,299	25,483,120	24,347,237
Loss (Gain) on disposal of tangible capital assets and surplus land	-	71,614	(925,164)
Disposal of tangible capital assets proceeds	-	483,102	2,201,850
	(4,780,956)	(10,908,865)	(1,625,413)
Decrease (increase) in other non-financial assets	-	(122,193)	220,655
Change in net financial assets	1,214,764	660,705	12,171,573
Net financial assets, beginning of year	36,668,190	36,668,190	24,496,617
Net financial assets, end of year	\$ 37,882,954	\$ 37,328,895	\$ 36,668,190

The accompanying notes are an integral part of these consolidated financial statements.



# THE CORPORATION OF THE CITY OF NORTH BAY

## Consolidated Statement of Cash Flows

December 31, 2019, with comparative information for 2018

	2019	2018
Operating transactions:		
Annual surplus	\$ 11,691,763	\$ 13,576,331
Items not involving cash:		
Amortization of tangible capital assets	25,483,120	24,347,237
Contributed tangible capital assets	(1,769,258)	-
Equity earnings of government business enterprises	(2,000,011)	(3,539,639)
Increase in post-employment benefits and compensated absences payable	344,300	621,300
Increase in solid waste landfill closure and post-closure care liability	123,804	124,288
Loss (Gain) on disposal of tangible capital assets and surplus land	71,614	(925,164)
	<u>33,945,332</u>	<u>34,204,353</u>
Changes in non-cash operating balances (note 24)	5,974,414	2,329,001
	<u>39,919,746</u>	<u>36,533,354</u>
Capital transactions:		
Disposal of tangible capital assets and surplus land proceeds	483,102	2,201,850
Acquisition of tangible capital assets	(35,177,443)	(27,249,336)
	<u>(34,694,341)</u>	<u>(25,047,486)</u>
Investing transactions:		
Decrease (Increase) in portfolio investments	(4,091,484)	2,207,892
Cash dividend received from government business enterprises	1,404,078	1,371,008
	<u>(2,687,406)</u>	<u>3,578,900</u>
Financing transactions:		
Proceeds from debt issues	14,504,430	-
Debt repayments (note 10(a)(iv))	(9,003,183)	(9,919,180)
	<u>5,501,247</u>	<u>(9,919,180)</u>
Net change in cash and cash equivalents	8,039,246	5,145,588
Cash and cash equivalents, beginning of year	38,959,082	33,813,494
Cash and cash equivalents, end of year	<u>\$ 46,998,328</u>	<u>\$ 38,959,082</u>

The accompanying notes are an integral part of these consolidated financial statements.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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The Corporation of the City of North Bay is a municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act 2001, Provincial Offences Act and other related legislation.

## 1. Significant accounting policies:

The consolidated financial statements of The Corporation of the City of North Bay (the "City") are the responsibility of management. They have been prepared in accordance with Canadian generally accepted accounting principles established by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the City are as follows:

### a) Reporting entity:

#### i) Consolidated entities:

These consolidated financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the City and which are owned or controlled by the City. These boards and entities include:

- North Bay Public Library Board
- North Bay Police Services Board
- Invest North Bay Development Corporation
- Board of Management For The Downtown Improvement Area ("DIA")
- North Bay Hydro Holdings Limited ("Holdco")
- North Bay Jack Garland Airport Corporation ("Airport")

All interfund assets and liabilities and sources of financing and expenses have been eliminated.

#### ii) Investment in Government Business Enterprises:

Government business enterprises are accounted for by the modified equity method. Under this method the business enterprises' accounting principles are not adjusted to conform with those of the City and inter-organizational transactions and balances are not eliminated. The government business enterprises included during the year and summarized in note 5 are:

- North Bay Hydro Distribution Limited
- North Bay Hydro Services Inc.
- Espanola Regional Hydro Distribution Corporation

#### iii) Other entities:

The following joint local boards are not consolidated:

- East Nipissing District Home For The Aged ("Cassellholme")
- North Bay Parry Sound District Health Unit
- District of Nipissing Social Services Administration Board ("DNSSAB")

#### iv) Accounting for school board transactions:

The taxation, other revenues, expenses, assets and liabilities of Near North District School Board, Nipissing-Parry Sound Catholic District School Board, Conseil scolaire public du Nord-Est de L'Ontario, and Conseil scolaire catholique Franco-Nord are not reflected in these consolidated financial statements.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 1. Significant accounting policies (continued):

### b) Basis of accounting:

Sources of financing and expenses are reported on the accrual basis of accounting. This method recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

### c) Cash and cash equivalents:

Cash consists of balances held at financial institutions and all cash equivalents consist of highly liquid financial instruments with maturity of three months or less at acquisition.

### d) Investments:

Investments are recorded at cost. Temporary declines in the market value of the long-term investments are not adjusted.

### e) Inventories:

Inventories of stationary goods and supplies are priced at average cost on the same basis as the preceding year. Inventories of fleet parts and fuel are priced using First In First Out (FIFO) method.

### f) Tangible capital assets:

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs attributable to acquisition or construction, development or betterment of the tangible capital asset including but not limited to transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue, when fair value can be reasonably estimated. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing in the year the asset is available for productive use as follows:

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Land improvements	7 to 40 Years
Buildings	10 to 100 Years
Vehicles	2 to 30 Years
Machinery and equipment	3 to 40 Years
Computer hardware and software	4 to 12 Years
Roads infrastructure	5 to 40 Years
Water and sewer infrastructure	75 Years
Bridges and structures	75 Years
Leasehold improvements	40 Years
Work-in-process	No Amortization Prior to Project Completion

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# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 1. Significant accounting policies (continued):

### g) Non-pension post retirement benefits and post employment sick leave benefits:

The City accrues its obligations under employee benefit plans as the employees render the services necessary to earn employee future benefits. The City has adopted the following valuation methods and assumptions:

#### i) Actuarial cost method:

Accrued benefit obligations are computed using the projected benefit method pro rated on service, as defined in PSAB 3250 and PSAB 3255. The objective under this method is to expense each member's benefit under the plan taking into consideration projections of benefit costs to and during retirement. Under this method an equal portion of total estimated future benefit is attributed to each year of service.

#### ii) Funding policy:

The non-pension post retirement and post employment benefits are funded on a pay-as-you-go basis. The City funds on a cash basis as benefits are paid. No assets have been formally segregated and restricted to provide the non-pension retirement and post employment benefits.

#### iii) Accounting policies:

Actuarial gains and losses are amortized on a linear basis over the expected average remaining service life ("EARSLS") of members expected to receive benefits under the plan, with amortization commencing in the period following the determination of the gain or loss. Obligations are attributed to the period beginning on the member's date of hire and ending on the expected date of termination, death or retirement, depending on the benefit value. The City's fiscal year-end is December 31 and the measurement date of the City's obligation is such.

### h) Taxation and related revenues:

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. Property tax billings are prepared by the City based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established by City Council, incorporating amounts to be raised for local services and amounts the City is required to collect on behalf of the Province of Ontario in respect of education taxes. A normal part of the assessment process is the issue of supplementary rolls which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the City determines the taxes applicable and renders supplementary tax billings. Taxation revenues are recorded at the time tax billings are issued. Assessments and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded when the result of the appeal process is known or the amount can be reasonably estimated. The City is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

### i) Government transfers and grants:

Government transfers and grants are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 1. Significant accounting policies (continued):

### j) Liability for contaminated sites:

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- (a) an environmental standard exists;
- (b) contamination exceeds the environmental standard;
- (c) the City:
  - (i) is directly responsible; or
  - (ii) accepts responsibility
- (d) it is expected that future economic benefit will be given up; and
- (e) a reasonable estimate of the amount can be made.

The liability includes all costs directly attributable to remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. If the likelihood of the City's obligation to incur these costs is either not determinable, or if an amount cannot be reasonably estimated, the costs are to be disclosed as a contingent liability in the Notes to the consolidated financial statements.

### k) Solid waste landfill:

The estimated costs to close and maintain the closed solid waste landfill sites are based on estimated future expenses in current dollars, discounted, adjusted for estimated inflation, and are recognized and charged to expense as the landfill site's capacity is used.

### l) Transfer payments:

Transfer payments, which include legislative grants, are recognized in the consolidated financial statements in the period in which the events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be determined.

### m) Investment income:

Investment income earned on surplus funds is reported as revenue in the period earned. Investment income earned on obligatory funds such as development charges and parkland allowances is added to the associated funds and forms part of the respective deferred revenue balances.

### n) User fees and other revenues:

User fees and other revenues are reported on an accrual basis as they are earned and collection is reasonably assured.

### o) Use of estimates:

The preparation of consolidated financial statements in accordance with Canadian generally accepted accounting principles established by PSAB requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Significant items subject to such estimates and assumptions include: solid waste landfill closure and post closure liabilities, employee future benefits, liability for contaminated sites, Provincial Offences Act receivables, allowances for doubtful accounts, useful lives of tangible capital assets, assessment at risk and other accrued liabilities and/or obligations. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the year in which they become known.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 2. Future Accounting Standards:

### a) Foreign Currency Translation:

PSAB released a standard related to Foreign Currency Translation (PS 2601). The standard applies to all local governments for fiscal years beginning on or after April 1, 2022. The standard requires exchange rates to be adjusted on the rate in effect at the financial statement date for monetary assets and liabilities denominated in foreign currency and non-monetary items included in the fair value category. Gains and losses yet to be settled are presented in the statement of re-measurement gains and losses. Gains and losses on long-term monetary assets and liabilities are amortized over the remaining term of the item. The City has not yet determined what, if any, financial reporting implications may arise from this standard.

### b) Financial Instruments:

PSAB released a standard related to Financial Instruments (PS 3450). The standard applies to all local governments for fiscal years beginning on or after April 1, 2022. The standard applies to all types of financial instruments (primary and derivatives). In the year that the standard is adopted, Foreign Currency Translation (PS 2601) must also be adopted. The new standard requires equity and derivative instruments be measured at fair value, with changes in value being recorded in a statement of re-measurement gains and losses. The standard gives the option of cost/amortized cost vs. fair value for remaining instruments, which is elected upon by the government organization. The City has not yet determined what, if any, financial reporting implication may arise from this standard.

### b) Asset Retirement Obligations:

PSAB released a standard related to Asset Retirement Obligations (PS 3280). The standard applies to all local governments for fiscal years beginning on or after April 1, 2022. This standard addresses the reporting for legal obligations associated with the retirement of certain tangible capital assets. The estimate of a liability should include costs directly attributable to asset retirement activities. Costs would include post-retirement operations, maintenance and monitoring that are an integral part of the retirement of the tangible capital asset. It would also include costs of tangible capital assets acquired as part of asset retirement activities to the extent those assets have no alternative use. This new accounting standard has resulted in a withdrawal of the existing Section PS 3270, Solid Waste Landfill Closure and Post-Closure Liability. This Section may be applied retroactively or prospectively. If retroactive application is selected, a public sector entity may choose to apply certain transitional provisions provided in the Section. The City has not yet determined what, if any, financial reporting implications may arise from this standard.

## 3. Investments:

	2019	2018
Investments - bonds and GICs (i)	\$ 40,839,370	\$ 36,747,886
Other	200	200
Total investments, end of year	\$ 40,839,570	\$ 36,748,086

(i) The City's investments totalling \$40,839,370 (2018 - \$36,747,886) are reported at cost and mature between March 2020 to December 2024, with yields ranging from 1.85% to 2.86% (2018 - 1.5% to 2.86%). The current short-term portion equals \$8,640,051 (2018 - \$13,841,075).

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 4. Accounts receivable:

	2019	2018
Government of Canada	\$ 2,646,074	\$ 3,082,095
Province of Ontario	1,715,136	2,095,564
Other municipalities	138,218	132,291
North Bay Hydro Distribution Limited (note 5(a)(vii))	60,790	126,815
North Bay Hydro Services Inc. (note 5(a)(viii))	38,212	25,868
User fees and other	5,631,005	4,584,987
<b>Total accounts receivable</b>	<b>\$ 10,229,435</b>	<b>\$ 10,047,620</b>

## 5. Government business enterprises:

### a) North Bay Hydro:

The City holds 100% of the shares of North Bay Hydro Holding Limited ("Holdco"). Holdco holds 100% of the shares of North Bay Hydro Distribution Limited ("Distribution"), North Bay Hydro Services Inc. ("Services") and Espanola Regional Hydro Distribution Corporation ("ERHDC"). The following provides condensed combined financial information for Distribution, Services and ERHDC.

	2019	2018
Combined Statement of Financial Position		
Total Assets	\$ 132,666,505	\$ 112,504,554
Total Liabilities	\$ 89,757,986	\$ 70,191,968
Net Assets	42,908,519	42,312,586
Total Liabilities and Net Assets	\$ 132,666,505	\$ 112,504,554
Combined Statement of Operations		
Total Revenues	\$ 79,220,376	\$ 73,544,652
Total Expenses	77,220,365	70,005,013
Net income	\$ 2,000,011	\$ 3,539,639

Related party transactions between Hydro and the City are summarized as follows:

- i) The City purchased electricity and services from Distribution including electrical energy in the amount of \$2,469,619 (2018 - \$2,496,883), street light energy in the amount of \$700,198 (2018 - \$835,421), construction activity in the amount of \$66,246 (2018 - \$48,488) and street light maintenance in the amount of \$6,937 (2018 - \$17,922).
- ii) The City purchased street light maintenance from Services in the amount of \$42,164 (2018 - \$17,599). The City contributed \$261,000 (2018 - nil) to Services for the Community Energy Park.
- iii) The City received municipal taxes from Distribution in the amount of \$87,960 (2018 - \$82,155).
- iv) Distribution purchased goods and services from the City totaling \$102,017 (2018 - \$202,366).
- v) Services purchased methane gas from the City totaling \$164,047 (2018 - \$202,286).
- vi) The City received Conservation and Demand Management incentives from Distribution totaling \$nil (2018 - \$25,265).
- vii) At December 31, 2019, the City balances include accounts receivable of \$60,790 (2018 - \$126,815) and accounts payable and accrued liabilities of \$339,942 (2018 - \$401,871) due to/from Distribution.
- viii) At December 31, 2019, the City balances include accounts receivable of \$38,212 (2018 - \$25,868) and accounts payable and accrued liabilities of \$520,799 (2018 - \$741) due to/from Services.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 5. Government business enterprises (continued):

### b) Investment in government business enterprises:

	2019	2018
Investment in government business enterprises, beginning of year	\$ 42,312,586	\$ 40,143,955
Equity in earnings	2,000,011	3,539,639
Cash dividend received	(1,404,078)	(1,371,008)
Investment in government business enterprises, end of year	\$ 42,908,519	\$ 42,312,586

## 6. Accounts payable and accrued liabilities:

	2019	2018
Government of Canada	\$ 111,278	\$ 153,092
Other municipalities	13,894	105,708
Interest on debt	63,401	61,650
Trade accounts payable	11,778,315	10,423,188
North Bay Hydro Distribution Limited (note 5(a)(vii))	339,942	401,871
North Bay Hydro Services Inc. (note 5(a)(viii))	520,799	741
Accrued liabilities	8,391,907	8,998,725
Total accounts payable and accrued liabilities	\$ 21,219,536	\$ 20,144,975

## 7. Deferred revenue - obligatory reserve funds:

	2019	2018
Balance, beginning of the year	\$ 6,430,938	\$ 6,030,214
Federal gas tax contributions	6,609,171	3,417,671
Provincial gas tax contributions	895,808	869,051
Ontario community infrastructure fund contributions	2,569,870	1,672,672
Development contributions	727,978	384,992
Investment income	240,314	193,652
Commuter Cycling Program contributions	-	494,893
Main Street Revitalization contributions	-	75,195
Cannabis Legalization Implementation Fund	171,701	-
Modernization Fund	17,690	-
Utilization of funds	(6,371,950)	(6,707,402)
Deferred revenue - obligatory reserve funds, end of year	\$ 11,291,520	\$ 6,430,938
Analyzed as follows:		
Development charges	\$ 3,835,603	\$ 3,594,523
Federal gas tax contributions	4,549,938	33,784
Provincial gas tax contributions	503,174	455,054
Ontario community infrastructure fund	246,846	619,535
Cash in lieu of parkland	700,904	661,993
Building Code Act	743,271	502,811
Commuter Cycling Program contributions	478,934	487,473
Main Street Revitalization contributions	39,848	75,765
Cannabis Legalization Implementation Fund	174,968	-
Modernization Fund	18,034	-
Deferred revenue - obligatory reserve funds, end of year	\$ 11,291,520	\$ 6,430,938

Included in cash and cash equivalents is restricted amounts of \$11,077,364 (2018 - \$6,430,938) with respect to the above obligatory reserve funds.



# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 8. Post employment benefits and compensated absences payable:

	2019	2018
Sick leave benefits	\$ 8,811,600	\$ 8,809,700
Supplementary health benefits	9,024,000	8,681,600
<b>Total post employment benefits and compensated absences payable</b>	<b>\$ 17,835,600</b>	<b>\$ 17,491,300</b>

The sick leave benefit provides certain eligible employees with vested and non-vested sick leave days that accumulated beyond the 12 month period. The above sick leave benefit liability estimate includes compensated absences equal to the use of accumulated sick leave prior to retirement as well as any lump-sum payments upon retirement.

The City maintains a vested sick leave plan covering all Fire Association employees hired before December 31, 1997, Police Services Board and Police Association employees hired before September 1, 1977, all Library employees hired prior to August 31, 1987, and all other employees with at least five years of service hired prior to September 30, 1980.

In addition, the City has a defined supplementary health benefit plan that provides medical, dental and life insurance to certain eligible City employees, Fire Association employees, Police Association employees and Library employees who retire from current employment. The above supplementary health benefit liability estimates the expense of each member's benefit under the plan taking into consideration projections of benefit costs to and during retirement up to the age of 65.

Information about the City's defined supplementary health benefit and sick leave plan is as follows:

	2019	2018
Sick leave benefits:		
Accrued benefit, beginning of year	\$ 8,809,700	\$ 8,540,000
Amortization of unamortized actuarial gains/losses and other	119,000	161,900
Service cost for the year	770,000	745,100
Interest expense for the year	318,100	296,800
Benefits paid during the year	(1,205,200)	(934,100)
<b>Accrued benefit liability and projected obligation, end of year</b>	<b>\$ 8,811,600</b>	<b>\$ 8,809,700</b>
Supplementary health benefits:		
Accrued benefit, beginning of year	\$ 8,681,600	\$ 8,330,000
Amortization of unamortized actuarial gains/losses and other	79,400	87,300
Service cost for the year	513,500	496,300
Interest expense for the year	344,600	329,200
Benefits paid during the year	(595,100)	(561,200)
<b>Accrued benefit liability and projected obligation, end of year</b>	<b>\$ 9,024,000</b>	<b>\$ 8,681,600</b>

A comprehensive actuarial valuation was completed as at December 31, 2018 by an actuarial firm. The next valuation date will be as at December 31, 2021. The main actuarial assumptions employed for the valuations are as follows:

- i) The discount rate for supplemental health benefits was assumed at 3.50% per annum for Accrued Benefit Obligation ("ABO") (2018 - 3.50%) and 3.50% per annum for the 2019 expense (2018 - 3.40%).
- ii) The discount rate for sick leave benefits was assumed at 3.30% per annum for Accrued Benefit Obligation ("ABO") (2018 - 3.30%) and 3.30% per annum for the 2019 expense (2018 - 3.10%).

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 8. Post employment benefits and compensated absences payable (continued):

- iii) Future general salary and wage levels were assumed to increase 3% per annum.
- iv) Health costs were assumed at 6.20% per annum for 2019, reducing to 3.62% by 2039.
- v) Dental costs were assumed to increase at 4% per annum.
- vi) The expected average remaining service life is 12 years for the supplemental health benefits and 10 years for the sick leave benefits.

## 9. Solid waste landfill closure and post-closure care liability:

The City owns two solid waste landfill sites. The Merrick Landfill site ("Merrick") has been accepting waste since 1994. The Marsh Drive Landfill site ("Marsh") has been closed since the opening of Merrick. Environmental approvals for the operation of landfill sites require that the City accept responsibility for certain obligations regarding closure and post-closure care of each site.

Closure activities include all activities related to closing the landfill site. Through a proactive closure plan, many closure costs are incurred on an on-going basis and are included in the yearly fiscal operating budget. Taking this into consideration, it is assumed that this will result in minimal closure costs at the actual closure date with expenses being absorbed in the annual operating budget.

Post-closure activities include all activities related to monitoring the site once it can no longer accept waste. These costs are expected to last for an indeterminate time period, but at a minimum, would exceed 20 years.

There are currently no reserves set aside for either closure or post-closure activities. The Merrick site has remaining capacity of 1,159,489 cubic metres of waste and is estimated to have a remaining landfill life of approximately 17.4 years. The City recognizes a future liability for closure and post-closure care costs. Based on historical post closure costs for Marsh and an estimated annual inflation rate of 2%, an amount is estimated at December 31, 2019 for the current year post-closure liability of both sites in the amount of \$2,719,226 (2018 - \$2,595,422) and has been accrued in the consolidated financial statements. Based on a 35 year liability assumption, the total estimated future expenditures for post-closure of both Merrick and Marsh landfill is \$6,130,112 (2018 - \$6,066,199) of which \$3,410,886 (2018 - \$3,470,777) represents the amount of Merrick site future post-closure liability yet to be accrued.

## 10. Net long-term liabilities:

- a) The balance of net long-term liabilities reported on the Consolidated Statement of Financial Position is made up of the following:

	2019	2018
Debentures (i)	\$ 44,303,531	\$ 37,009,532
Term loans (ii)	5,800,000	7,550,000
Interest free loan (iii)	4,051,966	4,094,718
Total net long-term liabilities (iv)	\$ 54,155,497	\$ 48,654,250

- (i) The debentures bear interest at rates of 2.02% to 4.10%, repayable in annual principal payments of \$914,000 (2018 - \$1,622,000) and semi-annual principal payments of \$225,000 (2018 - \$225,000) and monthly principal payments of \$549,073 (2018 - \$428,203) plus interest, maturing in December 2020 to December 2029.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 10. Net long-term liabilities (continued):

- (ii) The term loans bear interest at rates of 2.73% to 2.85%, repayable in semi-annual principal payments of \$nil (2018 - \$100,000) and quarterly principal payments of \$275,000 (2018 - \$275,000) and monthly principal payments of \$37,500 (2018 - \$37,500) plus interest, maturing in December 2020 to December 2027.
- (iii) During 2013, the City signed an agreement with the North Bay Battalion Hockey Club Ltd. The agreement included a non-interest bearing loan granted to the City in the amount of \$5,000,000 to be applied to the construction and installation of the capital improvements to Memorial Gardens arena. The loan payments are equal to 50% of the capital reserve fund fees collected on ticket sales until \$1,100,000 is repaid to the Battalion. Thereafter, the repayments shall be based on 100% of the capital reserve fund fees collected on ticket sales. In accordance with the agreement, the minimum annual repayment is equal to \$135,000 based on a July to June fiscal year. In 2019, repayments totaling \$42,753 (2018 - \$146,751) were made. The loan shall be repaid in full not later than July 30, 2028.

(iv) Total 2019 principal payments for long-term liabilities totalled \$9,003,183 (2018 - \$9,919,180).

b) The aggregate maturities of the net long-term liabilities are as follows:

	2019
2020	\$ 9,637,873
2021	8,723,873
2022	7,460,539
2023	6,643,873
2024	5,297,050
2025 and thereafter	16,392,289
<b>Total net long-term liabilities</b>	<b>\$ 54,155,497</b>

The repayments are summarized as follows:

From municipal revenues	\$ 32,202,419
From user fees	21,953,078
<b>Total net long-term liabilities</b>	<b>\$ 54,155,497</b>

The repayments to be funded through user fees includes a \$3,991,996 debenture for the water filtration plant that will be recovered from a water filtration plant surcharge over the next 8 years. The water filtration surcharge will equal up to a maximum of principal debenture plus interest. The requirement to be funded through user fees also includes the \$4,051,966 interest free loan for capital improvements to Memorial Gardens noted in part 10a) that will be recovered from capital reserve fund fees collected on ticket sales.

c) The long-term liabilities reported in 10a), issued in the name of the City, have been approved by municipal by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 11. Interest on long-term liabilities:

Total interest charges for the year on long-term liabilities reported in the Consolidated Statement of Operations are as follows:

	2019	2018
General government	\$ 7,046	\$ 8,485
Protection services	30,859	40,615
Transportation services	429,533	552,318
Engineering and environmental services	526,621	633,547
Recreation and cultural services	116,347	159,724
<b>Total interest payments</b>	<b>\$ 1,110,406</b>	<b>\$ 1,394,689</b>

Interest includes accruals on long-term liabilities outstanding in the amount of \$63,401 (2018 - \$61,650).

## 12. Accumulated surplus:

	2019	2018
Investment in tangible capital assets	\$ 544,598,295	\$ 533,689,430
General surplus	23,777,638	17,069,604
Reserve funds	47,372,708	47,924,426
Equity in government business enterprises	42,908,519	42,312,586
Amounts to be recovered:		
Post employment benefits and compensated absences	(17,835,600)	(17,491,300)
Landfill closure and post-closure liabilities	(2,719,226)	(2,595,422)
Debt for tangible capital assets	(54,155,497)	(48,654,250)
<b>Accumulated surplus, end of year</b>	<b>\$ 583,946,837</b>	<b>\$ 572,255,074</b>

## 13. Pension agreements:

The City makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer pension plan, on behalf of all permanent, full-time and qualifying part-time members of its staff. The plan is a defined benefit plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. OMERS provides pension services to more than 500,000 active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan ("the Plan") by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. On December 31, 2019, the total actuarial liabilities of \$107.7 billion in respect of benefits accrued for service with actuarial assets at that date of \$104.2 billion indicating an actuarial deficit of \$3.4 billion. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the City does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the City to OMERS for 2019 were \$5,291,744 (2018 - \$4,963,687).

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 14. Commitments:

- a) In June 2010, the City entered into a new 10 year agreement in principle (including two five year optional extensions by mutual consent) with Miller Waste to operate the waste collection and recycling collection/processing programs. The agreement includes residential, ICI curb side and multi-residential services. The agreement also contains a performance bond for 100% of the annual value of the work should Miller be unable to fulfill the requirements of the contract. In January of 2020, Council approved a 10 year contract extension to Miller Waste that will expire July 1, 2030. The renewal agreement contains an early termination penalty. The early termination penalty is on a declining scale during the 10 year renewal term and will only take effect should certain conditions be met in regards to the province's Effective Producer Responsibility program.

In 2019 costs totalled \$1,120,647 (2018 - \$1,092,012) for waste collection and \$656,449 (2018 - \$671,061) for recycling.

- b) In the fall of 2015, the City tendered the operation of the City's Landfill operation. The City entered into a 5 year contract with Bruman Construction & Leasing on February 8, 2016. In April of 2020, the City approved a one year contract extension to Bruman Construction & Leasing that will expire December 31, 2021.

In 2019 the contract costs to operate the landfill totalled \$1,136,543 (2018 - \$1,499,849).

## 15. Contingent liabilities:

The City is subject to various litigation and claims arising in the normal course of its operations. The final outcome of the outstanding claims cannot be determined at this time. However, management believes that the ultimate disposition of these matters will not materially exceed the amounts recorded in the accounts. Any amendments to amounts accrued will be recorded once new information becomes available.

The City has identified a contaminated site on a piece of land formerly owned by a third party. The City is currently working with the former owner to determine who accepts responsibility for the remediation of this site and has, therefore, not recognized a liability (2018 - \$nil) for this site in the consolidated financial statements. The City will continue to review the situation and a liability will be recorded once new information becomes available.

## 16. Environmental indemnities:

- a) During 2002, the City acquired 26 acres of former rail yards from the Canadian Pacific Railway ("Railway") on an "as is" basis, whereby both the City and the Railway will be responsible for any claims arising from the condition of the soils, until such time as the City leases or transfers the lands to a third party.

Five of these acres were transferred to a third party on February 17, 2006 and the City has given an indemnity for any soils claims arising there from. Payment in the amount of \$1,060,000 was received and a Certificate of Property Status and Record of Site Condition was filed with the Ministry of the Environment by the City's agent.

As for the balance of these lands, the City has remedied the lands according to the Risk Management Plan approved by the Ministry of Environment using Site Specific Risk Assessment criteria.

The Risk Management Plan includes a monitoring program to ensure that the site develops in compliance with clean up and/or proposed barriers from soil exposure risks and to determine how groundwater contamination may be evolving and migrating across the site over time. The clean up of diesel contaminated soils also has associated short-term monitoring requirements. Monitoring is also carried out on down gradient lands owned by the City including sediment sampling in Lake Nipissing.

Monitoring costs in 2019 were \$34,711 (2018 - \$45,798) and data is summarized in annual reports provided to the Ministry of Environment.

- b) In 2003, the City sold land (Part of Parcel 2133 Widdifield and Ferris, Part of the Southern Half of Lot 18, Concession D, Being Part 12, Plan 36R City of North Bay) for use as a paved parking area and agreed to indemnify the purchaser from any claim or demand resulting from the presence of existing hydrocarbon materials identified by WESA dated October 2003 on the associated land. The agreement also commits the City to future costs of removing contaminants (if still present) due to sale of the land. The lands are below hydrocarbon levels specified by the Ministry of Environment's Table B Guidelines for Industrial/Commercial Lands on a stratified basis, understanding the intended use of the land as being paved parking. An environment liability could result if there is a change in land use.

An estimate of contingent liability is undeterminable and accordingly provisions have not been made for liabilities, if any, in these consolidated financial statements.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 17. Liability for contaminated sites:

As at December 31, 2019 there is no liability for contaminated sites recorded in the financial statements. The City has identified a potential future liability for a former industrial parcel on Memorial Drive known as the Kenroc Site. The parcel is currently vacant and the contamination does not exceed the environmental standard at this time. Environmental standards vary depending upon the use of the property; therefore, a change in use of the property could result in the contamination to exceed the environmental standard and require remediation. At this time, the City has not identified any additional contaminated sites that meet the specified criteria and no liability (2018 - \$nil) for contaminated sites has been recorded in the consolidated financial statements. The City will continue to review contaminated sites on an annual basis and a liability will be recorded if the recognition criteria has been met.

## 18. Public liability insurance:

For the period of 2004 to 2007, the City was insured with the Ontario Municipal Insurance Exchange ("OMEX"), an insurance reciprocal whose members pool their insurance coverage. As a member of a reciprocal, the City agreed to assume a certain percentage of the entire group's liabilities and losses for the period of time that the City was a member. In the event that an annual premium funding becomes insufficient to cover claims and claim reserves, the reciprocal has the ability to re-assess each member to appropriately fund the difference. As the claims for the above-noted period are settled, the City may either incur new liabilities or receive refunds.

## 19. Provincial Offences Act:

The Ministry of the Attorney General requires all municipal partners administering Provincial Offences Act to disclose in the year-end audited consolidated financial statements a note on the gross and net provincial offences revenues earned. The table below is presented on an accrual basis of accounting whereas distributions to participating partners are done on a cash basis. The following table provides condensed financial information required by the terms in the Memorandum of Understanding (MOU) for its 2019 fiscal year with comparative 2018 figures:

	2019	2018
Revenues (net of refunds)	\$ 1,245,584	\$ 1,414,216
Year end accrual	(16,339)	(20,597)
	1,229,245	1,393,619
Expenses: Provincial charges	140,573	178,523
City operating	1,069,142	998,841
	1,209,715	1,177,364
Net revenue	\$ 19,530	\$ 216,255

The City shares net revenues with participating partners on a cash basis. In 2019, the City retained \$18,761 (2018 - \$132,134) and transferred \$14,868 (2018 - \$104,718) to participating partners.

The City's consolidated statement of operations includes an accrual for POA receivables in the amount of \$171,537 (2018 - \$187,876). The calculation for collectible accounts receivables was estimated based on a five-year trend.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 20. Budget:

Budget data presented in these consolidated financial statements is based on the 2019 operating, water and sewer operating and capital budgets approved by Council. The chart below reconciles the approved net budget figure prepared on a cash basis with the budget figures presented in these consolidated financial statements. Budget figures have been reclassified for purposes of these consolidated financial statements to comply with PSAB reporting requirements.

	2019
Budget By-law for the year	\$ 159,504
Add: Debt principal repayments	9,857,000
Investment in tangible capital assets	28,013,255
Other transfers and adjustments	166,848
Less: Amortization of tangible capital assets	(23,232,299)
Post employment benefits and compensated absences payable	(344,300)
Landfill closure and post-closure liabilities	(124,288)
Debt proceeds	(8,500,000)
<b>Budget surplus per statement of operations</b>	<b>\$ 5,995,720</b>

## 21. Credit facility agreement:

The City has a credit facility agreement with a Canadian Financial Institution bearing interest at the bank's prime rate less 0.85%. The maximum draw under the terms of the operating line is \$12 million. At year-end the City has not utilized any amount under this credit facility.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

**22. Tangible capital assets:**

	Land & Land Improvements	Buildings	Vehicles	Machinery & Equipment	Computer Hardware & Software	Roads	Water & Sewer	Bridges & Structures	Leasehold Improvements	Work in Process	2019 Total
Cost, beginning of year	\$ 116,643,049	\$ 150,286,545	\$ 34,770,027	\$ 98,740,268	\$ 6,108,468	\$ 267,324,523	\$ 228,177,736	\$ 48,193,469	\$ 1,851,577	\$ 10,868,817	\$ 962,964,479
Additions during the year	5,936,548	6,543,584	3,735,164	6,885,793	836,300	6,050,938	5,333,254	1,442,892	-	7,013,969	43,778,442
Disposals during the year	(2,616,351)	(325,254)	(680,753)	(766,238)	-	(1,016,261)	(73,732)	(6,854)	(1,406)	(6,831,741)	(12,318,590)
Cost, end of year	119,963,246	156,504,875	37,824,438	104,859,823	6,944,768	272,359,200	233,437,258	49,829,507	1,850,171	11,051,045	994,424,331
Accumulated amortization, beginning of year	61,785,261	46,418,351	20,652,308	57,924,895	5,300,634	142,542,069	81,318,344	12,962,872	370,315	-	429,275,049
Amortization expense	1,941,275	3,312,600	2,428,457	4,939,087	512,131	8,398,349	3,132,395	772,537	46,289	-	25,483,120
Disposals during the year	(2,616,351)	(78,788)	(647,078)	(718,994)	-	(813,472)	(49,190)	(6,854)	(1,406)	-	(4,932,133)
Accumulated amortization, end of year	61,110,185	49,652,163	22,433,687	62,144,988	5,812,765	150,126,946	84,401,549	13,728,555	415,198	-	449,826,036
Net book value, beginning of year	54,857,788	103,868,194	14,117,719	40,815,373	807,834	124,782,454	146,859,392	35,230,597	1,481,262	10,868,817	533,689,430
Net book value, end of year	\$ 58,853,061	\$ 106,852,712	\$ 15,390,751	\$ 42,714,835	\$ 1,132,003	\$ 122,232,254	\$ 149,035,709	\$ 35,900,952	\$ 1,434,973	\$ 11,051,045	\$ 544,598,295

	Land & Land Improvements	Buildings	Vehicles	Machinery & Equipment	Computer Hardware & Software	Roads	Water & Sewer	Bridges & Structures	Leasehold Improvements	Work in Process	2018 Total
Cost, beginning of year	\$ 112,762,738	\$ 143,737,506	\$ 32,185,057	\$ 94,626,350	\$ 5,646,203	\$ 261,066,415	\$ 225,431,938	\$ 40,204,922	\$ 1,851,577	\$ 22,645,254	\$ 940,157,960
Additions during the year	4,384,770	6,841,101	3,657,217	4,425,912	462,265	7,655,331	2,934,717	8,664,460	-	6,798,859	45,824,632
Disposals during the year	(504,459)	(292,062)	(1,072,247)	(311,994)	-	(1,397,223)	(188,919)	(675,913)	-	(18,575,296)	(23,018,113)
Cost, end of year	116,643,049	150,286,545	34,770,027	98,740,268	6,108,468	267,324,523	228,177,736	48,193,469	1,851,577	10,868,817	962,964,479
Accumulated amortization, beginning of year	60,141,569	43,363,486	19,436,186	53,252,941	4,962,542	135,656,585	78,363,489	12,593,120	324,025	-	408,093,943
Amortization expense	1,671,945	3,216,149	2,211,023	4,982,574	338,092	8,065,597	3,062,268	753,299	46,290	-	24,347,237
Disposals during the year	(28,253)	(161,284)	(994,901)	(310,620)	-	(1,180,113)	(107,413)	(383,547)	-	-	(3,166,131)
Accumulated amortization, end of year	61,785,261	46,418,351	20,652,308	57,924,895	5,300,634	142,542,069	81,318,344	12,962,872	370,315	-	429,275,049
Net book value, beginning of year	52,621,169	100,374,020	12,748,871	41,373,409	683,661	125,409,830	147,068,449	27,611,802	1,527,552	22,645,254	532,064,017
Net book value, end of year	\$ 54,857,788	\$ 103,868,194	\$ 14,117,719	\$ 40,815,373	\$ 807,834	\$ 124,782,454	\$ 146,859,392	\$ 35,230,597	\$ 1,481,262	\$ 10,868,817	\$ 533,689,430



# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Financial Statements

Year ended December 31, 2019

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## 23. Segmented information:

For each reported segment, revenues and expenditures represent both amounts that are directly attributed to the segment, as well as amounts that are allocated to the segments on a reasonable basis. The accounting policies followed in the segments are consistent with the accounting policies followed in the preparation of these consolidated financial statements as disclosed in note 1. Certain departments that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

### a) General Government:

General Government consists of the Office of the Mayor, Council expenses, Administrative Services (including Clerks, Elections, Communications, Legal and Information Technology Services), Human Resources and Financial Services Departments. Areas within the General Government respond to the needs of external and internal clients by providing high quality, supportive and responsive services. This area supports the operating departments in implementing priorities of Council and provides strategic leadership on issues, relating to governance, strategic planning and service delivery.

### b) Protection Services:

Protection Services is comprised of Fire, Police, contributions to the North Bay Mattawa Conservation Authority, contributions to the North Bay Humane Society, Building Services, Emergency measures and management of Provincial Offences Act. Police services provides adequate and effective policing that meets the needs of the community in areas of: crime prevention, law enforcement, assistance to victims of crime, public order and emergency response. Fire Protection includes fire suppression services, fire prevention programs, fire safety education, rescue and emergency services and the training of persons involved in the provision of these activities. The Building Services Department processes permit applications and ensures compliance with the Ontario Building Code and with By-Laws enacted by Council.

### c) Transportation Services:

Transportation Services consists of year-round road maintenance, parking, traffic signals, street lighting, transit services and air transportation. Activities include the maintenance of roadsides defined as sidewalks and walkways. This service is responsible for the operational integrity of the roadway system though year-round surface maintenance and winter maintenance. The parking department provides and manages public parking both on and off street and ensures that available parking spaces are shared between both long and short-term parkers to allow the greatest possible access for visitors to the central business district. Traffic signal services provide the planning, design, operation and maintenance of the City's street lights and traffic signal networks. Public transit is responsible for the operation of a public transportation system including the maintenance and repairs of the fleet of transit buses. This section also provides for the revenues and expenses of the North Bay Jack Garland Airport Corporation.

### d) Engineering and Environmental Services:

Environmental services consists of water supply and distribution, wastewater treatment, storm sewer systems, waste collection, waste disposal and recycling. This division ensures the supply and quality of the City's drinking water, processes and cleans wastewater to meet all provincial standards and provides waste disposal and recycling services.

### e) Community Services:

The City provides transfer payments to public health services to improve the overall health of the population by providing various services to individuals and the community. Social and family services provides services that are meant to help the less fortunate in society. Social housing is provided to help shelter families and elderly in need. Childcare funding is provided to subsidize daycares and to provide early learning programs. The ambulance service transports the injured to the hospital and provides emergency medical care to those in need.

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Financial Statements

Year ended December 31, 2019

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## 23. Segmented information (continued):

### f) Recreation and Cultural Services:

Recreation and Cultural Services includes parks services, recreational programs, recreation facilities, the library, and other cultural services and activities. Parks and recreation services develop and deliver high-quality recreational programs, and develop and maintain recreational facilities, parks and sports fields to ensure all residents have the opportunity to enjoy a healthy lifestyle. Cultural services invest in local non-profit organizations that deliver services on behalf of the City. Library services provide library services to the citizens. Recreational and cultural programs include festivals and various community events.

### g) Planning and Development:

Planning and development includes: planning, economic development departments, Invest North Bay Development Corporation and the Board of Management For The Downtown Improvement Area ("DIA"). The planning department is responsible for the planning and review of property development plans and the City's future direction. Economic development generates opportunities in the community to strengthen the economic base of the City.

# CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

## 23. Segmented information (continued):

	General Government	Protection	Transportation	Engineering & Environmental	Community Services	Recreation & Cultural	Planning & Development	Unallocated	2019 Total
<b>Revenues:</b>									
Property taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,215,158	\$ 84,215,158
Taxation from other governments	298,845	376,780	7,095,616	25,451,195	-	1,773,232	95,124	3,698,363	3,698,363
User charges	-	1,574,779	8,414,322	261,076	-	551,281	123,777	-	35,090,792
Government transfers and grants	420,165	771,078	-	-	-	832,764	-	9,319,400	20,244,635
License, permits fees and rents	1,960,355	-	34,025	-	-	-	1,883	-	2,024,007
Investment income	-	1,229,245	-	-	-	-	-	-	1,996,263
Provincial Offences Act	3,135,402	51,313	2,011,660	1,009,447	-	651,931	28,621	-	1,229,245
Other	-	-	-	-	-	-	-	2,000,011	6,888,374
Equity in earnings of government business enterprises	5,814,767	4,003,195	17,555,623	26,721,718	-	3,809,208	249,405	99,232,932	157,386,848
<b>Expenses:</b>									
Salary and benefits	4,434,462	34,941,859	11,699,575	8,206,181	-	7,246,073	1,407,612	-	67,935,762
Materials	837,014	2,024,990	6,808,336	5,443,870	-	3,264,144	315,447	-	18,693,801
Contracted services	862,185	1,781,856	2,617,341	5,235,916	-	1,056,518	776,369	-	12,330,185
Rents, financial and loss on disposal of tangible capital assets	96,389	84,338	719,208	197,037	-	152,379	10,372	-	1,259,723
External transfers	-	1,375,307	-	-	16,245,208	504,942	756,631	-	18,882,088
Interest	7,046	30,859	429,533	526,621	-	116,347	-	-	1,110,406
Amortization of tangible capital assets	812,083	1,100,977	13,641,713	7,480,614	-	2,443,206	4,527	-	25,483,120
Other	7,049,179	41,340,186	35,915,706	27,090,239	16,245,208	14,783,609	3,270,958	-	145,695,085
<b>Annual surplus (deficit)</b>	<b>\$ (1,234,412)</b>	<b>\$ (37,336,991)</b>	<b>\$ (18,360,083)</b>	<b>\$ (368,521)</b>	<b>\$ (16,245,208)</b>	<b>\$ (10,974,401)</b>	<b>\$ (3,021,553)</b>	<b>\$ 99,232,932</b>	<b>\$ 11,691,763</b>

	General Government	Protection	Transportation	Engineering & Environmental	Community Services	Recreation & Cultural	Planning & Development	Unallocated	2018 Total
<b>Revenue:</b>									
Property taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,267,948	\$ 80,267,948
Taxation from other governments	-	-	-	-	-	-	-	3,449,876	3,449,876
User charges	422,207	351,953	6,811,431	25,975,492	-	1,748,638	57,957	-	35,367,678
Government transfers and grants	-	1,668,342	8,232,673	2,369,446	-	703,629	20,694	9,171,100	22,165,884
License, permits fees and rents	424,737	752,844	-	-	-	928,512	-	-	2,106,093
Investment income	1,733,762	-	21,382	-	-	-	1,963	-	1,757,107
Provincial Offences Act	-	1,393,619	-	-	-	-	-	-	1,393,619
Other	3,430,849	67,202	95,197	1,327,156	-	335,456	16,508	-	5,272,368
Equity in earnings of government business enterprises	-	-	-	-	-	-	-	3,539,639	3,539,639
	6,011,555	4,233,960	15,160,683	29,672,094	-	3,716,235	97,122	96,428,563	155,320,212
<b>Expenses:</b>									
Salary and benefits	4,672,735	33,153,338	11,244,555	7,890,806	-	7,365,238	1,243,231	-	65,569,903
Materials	1,025,544	1,872,774	6,673,533	4,629,853	-	4,230,779	317,937	-	18,750,420
Contracted services	887,951	2,052,495	2,774,316	5,169,745	-	1,511,137	436,072	-	12,831,716
Rents, financial and loss on disposal of tangible capital assets	113,266	80,760	373,802	225,634	-	97,225	8,146	-	898,833
External transfers	-	1,354,257	-	-	15,946,461	503,827	146,538	-	17,951,083
Interest	8,485	40,615	552,318	633,547	-	159,724	-	-	1,394,689
Amortization of tangible capital assets	692,509	1,081,804	12,754,579	7,469,520	-	2,345,054	3,771	-	24,347,237
Other	7,400,490	39,636,043	34,373,103	26,019,105	15,946,461	16,212,984	2,155,695	-	141,743,881
<b>Annual surplus (deficit)</b>	<b>\$ (1,388,935)</b>	<b>\$ (35,402,083)</b>	<b>\$ (19,212,420)</b>	<b>\$ 3,652,989</b>	<b>\$ (15,946,461)</b>	<b>\$ (12,496,749)</b>	<b>\$ (2,058,573)</b>	<b>\$ 96,428,563</b>	<b>\$ 13,576,331</b>

# THE CORPORATION OF THE CITY OF NORTH BAY

Notes to Consolidated Financial Statements

Year ended December 31, 2019

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## 24. Change in non-cash working capital:

	2019	2018
Decrease (increase) in taxes receivable	\$ (439,963)	\$ 702,247
Decrease (increase) in accounts receivable	(181,815)	(212,247)
Decrease (increase) in other financial assets	484,605	(551,236)
Increase (decrease) in accounts payable and accrued liabilities	1,074,561	1,191,769
Increase (decrease) in deferred revenue	298,637	577,089
Increase (decrease) in obligatory reserve fund	4,860,582	400,724
Decrease (increase) in other non-financial assets	(122,193)	220,655
	<hr/>	<hr/>
	\$ 5,974,414	\$ 2,329,001

## 25. Comparative information:

Certain comparative information has been reclassified to conform to the financial statement presentation adopted in the current year. The changes do not affect prior annual surplus.

## 26. Subsequent Events:

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the City, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the City's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the City is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The City's ability to continue delivering non-essential services and employ related staff, will depend on the legislative mandates from the various levels of government. The City will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its citizens.