Minutes – March 12th, 2026
NORTH BAY ACCESSIBILITY ADVISORY COMMITTEE
Location: 5th Floor, Boardroom
Time: 12:00pm

Attendance:

Present:

Barb Smith, Chair
Andrew Gustafson, Vice-Chair
Robert Irvine
Don Halpert
Richard Mantha
Laura Johnston
Johanne Brousseau
Sara Inch – Councilor Representative

Adam Curran – CNB – MAAC Staff Liaison.

Absent

1) Welcome

2) Disclosure(s) of Pecuniary Interest

3) Adoption of the Agenda

4) Adoption of Minutes – Minutes from February 12, 2026.

5) Business Arising from Minutes

None for this meeting.

6) New Business

- 1) Accessibility Week

Action Items: Invite a member of the Canadian Hearing Services for the May or June meeting.

Action Items: Invite Canadian team to our Farmers Market Booth.

Action Items: MAAC moments – PARA Bus, Council Chambers, Ridership of Para Bus and new bus., City Bus accessibility Features, Blind People on Para Bus, Community Centre more accessible, Companian Rates, Bus, Heritage Train and Carousal accessible features.

- 2) Accessible Bathroom Ideas – Dream bathroom – push bottoms and emergency unlock from the outside, lots of space, accessible doors, one stale can fit a wheelchair at minimum, full circle for oversized wheelchair, toilet placement, typically in the corner, room beside the toilet for transfer, door placement, can enter and then turn around.

  Action Items: Create a diagram of a possible washroom with these features.
  Action Items: Councilor Inch to take some photos of the Sobeys washroom.

- 3) Train Heritage Committee Invite –

  Action Item: Adam to speak with Ian to have a representative about AODA from the Heritage Train.

- 4) How to Lead an accessibility Committee -

- 5) Guest Speakers – Sara Inch – sensory and cognitive barriers also. Winter accessibility, identify routes wayfinding for accessible features, quite areas, low sensory areas,

  Action Items: Identifying exits routes, highlighting this Digital Modernization. Snowbanks etc. routes to be clear.

  Action Items: Councilor Inch to reach out to guest speakers for the upcoming meetings.

  Action Items: Adam to follow up with facility Manager and determine if there has been an accessible audit completed and what is the City's Plan. See pages 6 and 7 of report.

  Action Items: Don to follow-up with the Canadian Hard of Hearing Society in Sudbury.

7) Previous Action Items –

Action Item: MAAC members to think of 3 items MAAC can accomplish in 2026.

Action Item: What would MAAC like to see during Accessibility Week?

Action Item: Double check that MAAC is under Community Services

Action Items: Adam to reach out to Amber at DIA (Farmers Market) about sharing a table at the Farmer's Market on May 30th.

Action Items: Come with ideas for MAAC Moments
Adam to talk to Gord about MAAC Moments

8) Correspondence-

None for this Meeting.

9) Next Meeting

April 9th, 2026 –

10) Adjournment

Moved by – Richard Seconded – Sara

Carried.