MINUTES – February 12, 2026
NORTH BAY MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE
Location: 5th Floor Boardroom

PRESENT: Barb Smith, Chair
Andrew Gustafson
Sara Inch, Council Representative
Johanne Brousseau
Don Helpert
Richard Mantha
Robert Irvine
Laura Johnston
Adam Curran (Staff Liaison)

ABSENT:

1) Disclosure of Pecuniary Interest

Nil

2) Adoption of the Agenda January 8, 2026

Moved by: Andrew Gustafson
Seconded by: Robert Irvine

3) Adoption of the Minutes - (January 8, 2026)

Moved by: Johanne Brousseau

Seconded by: Andrew Gustafson

"That the Minutes of the North Bay Municipal Accessibility Advisory Committee Meeting held on January 8, 2026 be adopted as presented".

"Carried"

4) Business Arising from Minutes – January 8, 2026:

Nil

5) On-Boarding Package –

Action Item: Updates to Onboarding/outboarding package:

- Add information about free accessible parking for 2 hours.
- Add link for the City of North Bay's Accessibility Plan.

- Add information on how to access the shared drive.
- Add telephone number for staff liaison for MAAC.
- Amend the onboarding package to the application form.

Action Item – Check to determine if MAAC is under Community Services.

Action Item – Add how to lead an accessible committee to the next meeting agenda.

Action Item – Follow-up with current members in November who wish to remain on MAAC after the election.

Action Item – Adam to speak with City Clerk about what is on the MAAC application form.

6) PARA Bus –

Action Items: Send a letter from MAAC to encourage looking into the OT and follow-up – for Transit to gain an understanding more about allied health care practitioners.

7) Accessibility Week –

Action Item: Adam to reach out to Amber at DIA (Farmers Market) about sharing a table at the Farmer's Market on May 30th.

8) Adjournment

Moved by: Andrew Gustafson

Seconded by: Robert Irvine

"That the meeting of the North Bay Municipal Accessibility Advisory Committee do now adjourn at 1 p.m.."

"Carried"

Next Meeting: March 12, 2026 @ 12 p.m. or at the call of the Chair.

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Chair Staff Liaison